

**Bristol City Council  
Minutes of the Licensing Committee**

**15 June 2017 at 2.00 pm**



**Members Present:-**

**Councillors:** Peter Abraham, Nicola Beech, Barry Clark, Eleanor Combley, Richard Eddy, Hibaq Jama, Mike Langley, Brenda Massey, Paula O'Rourke, Chris Windows and Lucy Whittle

**Officers in Attendance:-** Nick Carter – Regulatory Services Manager, Kate Burnham-Davies – Legal Advisor, Allison Taylor – Democratic Services.

**1. Welcome, Introductions and Safety Information**

These were done.

**2. Apologies for Absence.**

Apologies received from Councillors Clough and Davies.

**3. Declarations of Interest**

None were made.

**4. Minutes of Previous Meeting**

- i) 8 June 2016;**
- ii) 24 April 2017;**
- iii) 26 April 2017;**
- iv) 27 April 2017.**

These were all agreed as a correct record.

**Resolved – that the minutes be agreed as a correct record and signed by the Chair.**



## 5. Public Forum

There were none.

## 6. Annual Business Report - 2017/18

Agreed as followed:-

## 7. Membership of Committee

It was noted that there remained a vacancy in the membership.

**Resolved – that the membership of the Licensing Committee for the 2017/18 Municipal Year be noted as follows:-**

Councillor Abraham  
Councillor Beech  
Councillor Clark;  
Councillor Clough;  
Councillor C Davies;  
Councillor Eddy;  
Councillor Jama;  
Councillor Khan;  
Councillor Langley;  
Councillor Massey;  
Councillor O'Rourke;  
Councillor Windows  
Councillor Whittle.  
Vacancy.

**Resolved – that the membership of the Licensing Committee for the 2017/18 Municipal Year be noted as follows:-**

## 8. Election of Chair - Municipal Year 16/17

Councillor Jama was nominated and seconded for the Chair of the Licensing Committee for the 2017/18 Municipal Year. There were no further nominations.



**Resolved - that Councillor Jama be elected Chair of the Licensing Committee for the 2017/18 Municipal Year.**

#### **9. Election of Vice Chair - Municipal Year 2017/18**

Councillor Davies was nominated and seconded for the Vice Chair of the Licensing Committee for the 2017/18 Municipal year. There were no further nominations.

**Resolved – that Councillor Davies be elected Vice Chair of the Licensing Committee for the 2017/18 Municipal Year.**

#### **10 Terms of Reference.**

These were noted.

**Resolved - that the Terms of Reference of the Licensing Committee for the 2017/18 Municipal Year be noted.**

#### **11 Dates and Times of Meetings.**

These were noted.

**Resolved - that the dates and times be noted.**

#### **12 Establishment of Special Purposes Sub-Committee**

The Committee noted that this Sub-Committee was able to deal with matters that would normally be considered at a Full Committee but which needed to be dealt with urgently. The Sub-Committee comprised the Chair, Vice Chair and a third member.

**Resolved -**

**1. That a Special Purposes Sub-Committee be established with the terms of reference as set out in Appendix A of the report;**

**2. That Councillor Abraham be the third member to sit on the Sub-Committee.**



### **13 Establishment of other Sub-Committees**

**Resolved -**

**(1) that the Licensing Committee establish Licensing (Hearings) Sub-Committees comprising any three members of the Licensing Committee and that each member of the Licensing Committee be appointed to serve on any such Sub-Committee which is convened so as to include him or her in its membership; and**

**(2) that each of the Sub-Committees so established shall have the terms of reference as set out in Appendix A of the report.**

### **14 Delegations to Sub-Committees and Officers**

**Resolved -**

**(1) that all Sub-Committees established by the Licensing Committee shall have delegated authority to discharge functions falling within their terms of reference;**

**(2) that the Committee approves delegations to officers as recommended in paragraph 4H of this report; and**

**(3) that for the avoidance of doubt any authority conferred upon a Sub-Committee or an officer in connection with the discharge of any function includes the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of the function concerned.**

### **15 Announcements from the Chair**

The Chair referred to the on-going review of the Sexual Entertainment Venue policy. The Regulatory Services Manager stated that the draft policy would come before the Full Licensing Committee to approve for consultation purposes and for final approval post consultation. Discussion took place regarding the involvement or not of Full Council. The previous policy had been approved solely by the Licensing Committee with Full Council noting it. It was agreed to report back to the Working Group regarding the constitutional arrangements for approving a new policy. Councillor Langley agreed to replace Councillor Pearce, who had stood down from the Licensing Committee, on the Working Group.

### **16 Licensing Policy Statement**

The Licensing Manager made the following comments:-



1. The current Licensing Policy was reviewed in 2015 and was valid for 5 years so would be revisited in 2020;
2. There had recently been initial discussions of a new CIA for Stapleton Road. If this developed, there would be a revision of the policy;
3. Consideration was being given to adding conditions to the current pool in relation to recent fatalities in the Harbourside and life-saving equipment;
4. Other than the Sexual Entertainment Venue policy and Licensing policy, there was unlikely to be any large scale policy reviews.

**Resolved – that the Statement of Licensing Policy be noted.**

The Licensing Manager made the following comments:-

1. The current Licensing Policy was reviewed in 2015 and was valid for 5 years so would be revisited in 2020;
2. There had recently been initial discussions of a new CIA for Stapleton Road. If this developed, there would be a revision of the policy;
3. Consideration was being given to adding conditions to the current pool in relation to recent fatalities in the Harbourside and life-saving equipment;
4. Other than the Sexual Entertainment Venue policy and Licensing policy, there was unlikely to be any large scale policy reviews.

**Resolved – that the Statement of Licensing Policy be noted.**

Meeting ended at 2.30 pm

**CHAIR** \_\_\_\_\_

