



**Area Committee 1 Meeting
Date 3rd October 2018**

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RECOMMENDATIONS. The Committee is asked:

1. Note the Area Committee Terms of Reference (Item 2, Appendix 3)
2. Note the projects invited to submit Stage 2 full Proposals and those not invited or not able to proceed (Item 3)
3. Note the CIL and S106 monies available at 31st July 2018 and the option of pre-committing future CIL receipts to support the proposals in this paper (Item 4)
4. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which they may wish to attach (Item 5)
5. To agree how to take forward priorities not coming for decision this meeting (Item 6)
6. To note the Review being set up to review 2018 CIL/S106 process and inform 2019 process (Item 7)
7. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 8)

1. Background:

a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds. **See map at Appendix 1**

b. **Area Committee 1** consists of the councillors representing the wards of Avonmouth & Lawrence Weston; Westbury-on-Trym & Henleaze; Stoke Bishop; Clifton Down; Clifton; Hotwells & Harbourside.

c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities. In Area Committee 1 the area covered by the **Lawrence Weston Neighbourhood Development Plan** is one such (**See Appendix 2**). In principle CIL generated at the higher rate in a Neighbourhood Development Plan area should be deployed to support the infrastructure priorities in the ND Plan.

d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at:
<https://www.bristol.gov.uk/people-communities/local-decision-making>

2. Terms of Reference

a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018.

Recommendations

That the Area Committee formally notes the Terms of Reference (Appendix 3)

3. Allocation of CIL and Section 106 Funds

a. Developing Outline and Full Proposals for funding from CIL and S106 resources:

i. All ward councillors undertook community conversations within their wards across the period February 2018 – May 2018. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.

ii. The Area Committee then met informally in July 2018 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting

b. Projects invited to submit Stage 2 Full Proposals

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
1	Match funding for MUGA/Park renovation Beachley Walk	BCC Parks with SCAF	yes	yes	none	£50,000	£50,000	£50,000	£0	
2	Funding modular hub for BMX bike club to complement new bcc BMX track	Ambition Lawrence Weston	yes	yes	none	£50,000	£100,000	£100,000	£0	
3	Match funding for replacement park equipment at Mancroft Ave	BCC Parks	yes	yes	none	£50,000	£50,000	£50,000	£0	
4	Engage the Park Work	ParkWork	yes	Yes - BUT only for	none	£10,000	£12,000	£12,000	£0	

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested	Full Proposal £ requested	CIL requested	S106 requested	S106 reference	
	team to undertake improvement work in parks throughout the wards			capital works - cannot be used for general maintenance of the parks - works will need to be specified prior to drawdown							
5	Environmental Improvements in Stoke Bishop, WOT, Henleaze	BCC Parks	yes	yes	none	£2,317.63	£9,400	£9,400	£0		
6	Replacing 14 street trees in Stoke Bishop, WOT, Henleaze	BCC Tree Bristol	yes	yes	Yes but S106 supporting Proposal 7		£10,712.94	£10,712.94	£0		
7	Tree Forum re-planting: 46 plots	BCC Tree Bristol	yes	none	yes		£35,199.66	£0	£35,199.66	SC79 (16/05763) SC28 (15/05302) SC16 (13/05360) SB69 (15/01681) ZCDA04 (10/04509)	£48,158.94 £7,269.12 £5,643.95 £6,638.00 £4,670.64 £6,527.63 £129.94 £6,856.38 £3,826.05

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
										SC47 (15/02984) ZCDA35 (11/02870) SC83 (16/06917) SC56 (16/06192)
Projects invited to proceed to Stage 2 but which have encountered problems with completing of Stage 2 Full Proposal for decision by Area Committee at this meeting:										
	Making Redland club community centre building sustainable and more accessible	Redland Community Centre	yes	yes	yes	The Club is unable to confirm extension of their lease from BCC Housing beyond 2019 as BCC is assessing the building as a site for a potential housing development. This project could be brought forward in 2019 if the lease is able to be extended.				
	Totals					£162,317.63	£267.312.60	£232,112.94	£35,199.66	

c. Projects considered at Stage 1 informal meeting and not invited to submit Stage 2 proposal:

No.	Project Name	Delivery Group	Outline £ request	Reason for not inviting to Stage 2/notes
1.	16 cycle racks & Street scene improvements	CCDHH Environment Sub group	£8,000	Transport Comment: Not on the list offered by Transport Dept. If not on public highway then this can be carried out by external body, but they will not be maintained. If on public highway it is not currently possible unless lead by BCC as the protocols for anyone else to make this sort of change to highway are not (yet) in place.
2.	Crossing on	BCC Transport	£20,000-	Transport Comment: Not on the list offered by Transport Dept.

No.	Project Name	Delivery Group	Outline £ request	Reason for not inviting to Stage 2/notes
	Merchants Road at Pumphouse		£100,000	
3.	St George's Road pedestrian crossing	BCC Transport	£10,000	Transport Comment: Not on the list offered by Transport Dept. Not feasible for the budget proposed
4.	Cumberland Basin Subway	BCC Transport	£9,000	Not OK for use of CIL if the intention is to rectify the arson damage, as that is maintenance that the Council should be doing anyway - difficult to see how the proposal provides any new or improved infrastructure
5.	Safety related minor road improvements on junction of Bell Barn Road, Shirehampton Road and Sea Mills Lane	BCC Transport	£18,500	Transport comment: Chock Lane is not on the list offered by Transport Dept. Not feasible for the budget proposed. A £60K scheme (AC1-02) was included to address Sea Mills Lane / Shirehampton Road junction and the neighbouring junction with Trym Cross Road.
6.	Henleaze Parking Review	BCC Transport	£10,000	CIL: No - this is a study / feasibility exercise. Could be retrospectively funded if a scheme is progressed with but alternative upfront funding will need to be found for the Review Transport comment: TRO dependent scheme on pinpoint – will be assessed for feasibility/viability by February 2019. Committee to feedback if this can wait until then.
7.	Clifton Down Road pedestrian / safety at the junction Pembroke Rd	BCC Transport	£60,000-£80,000	Transport comment: Yes - It was placed on the list and so can be delivered if selected. AC1's informal meeting on 25 th July 2018 agreed not to fund any new Highways schemes until the backlog of schemes approved and funded by its former NPs are delivered.

4. CIL and Section 106 Monies available to Area Committee 1 at 31st July 2018

a. CIL available:

At the end of April 2018 there was a total of **£325,399.05** available to Area Committee 1; of which **£144,888.47** is committed to previously-approved projects, leaving **£180,510.58** available to commit. An additional **£55,756.20** in new CIL payments have been received up to 31st July 2018.

This leaves a total of **£236,266.78** available to allocate. **See Appendix 4**

b. Pre-commitment of future CIL receipts:

i. Area Committees may wish to approve funding for a Stage 2 Proposal by pre-committing 'still to be received' CIL funds to its delivery. This would mean that any project which was approved in this way would be the priority to receive all incoming CIL until such date as its approved funding allocation was accumulated in CIL receipts by the Planning Obligations Manager.

ii. Because of this these projects would not be able to receive a Funding Agreement, start any work which relies on CIL funding or receive any access to funding until the full CIL monies is accrued.

iii. This means that the Area Committee will need to be very clear which project(s) are its priorities for immediate action to support with currently-available CIL and which it is prepared to subject to delayed start by approving funding through pre-commitment.

iv. The rate at which CIL is paid to the Council is unpredictable and therefore the delayed start for these projects is similarly impossible to predict.

v. Pre-commitment of future CIL income will impact on the Area Committees ability to consider new proposals in future years

c. Section 106 available:

i. At the end of April 2018 there was a total of **£253,086.99** recorded Section 106 agreement monies – however a number of the contributions had already been committed by decisions taken through Neighbourhood Partnerships (£112,335.71)..

ii. This makes the approximate total S106 available to commit at 31st July 2018: **£140,751.28** See Appendix 5

iii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.

iv. The Area Committee considered these S106 contributions to see if they could support any of the Stage 2 Proposals. A number of S106 Tree Planting contributions were eligible to support Proposal 6: Replacing 14 street trees in Stoke Bishop, WOT, Henleaze but they are now applied to the Proposal 7 Tree Forum re-planting: 46 plots; two S106 contributions were identified to support Redland club community centre (09/03895 / Christian Science Church, Kensington Place, Clifton / ZCD: £21,445.60 & 09/05097 / 11 to 12 Mortimer Road, Clifton: £5,794.73) but this Proposal is unable to come forward at present. Both S106 contributions have no limit on their use so could be applied to this proposal in future.

v. In addition the S106 below had been received since April 2018:

Planning App No. / Site / S106 code	Ward	Amount Received	Strategic / Devolved to Area Committee	Purpose of Contribution	Date to be spent by
17/05145 / Woodlands, Church Road, Sneyd Park / ...SD02	Stoke Bishop	£5,223.04	Area Committee 1	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Church Road	No Limit

5. 2018 Stage 2 Full Project Proposals: for decision

A. Proposal 1: Match funding for MUGA/Park renovation Beachley Walk: (Avonmouth & Lawrence Weston Ward Priority 1)

a.	Delivery Organisation	BCC Parks
b.	The Organisation	Bristol City Council Parks and Open Spaces; Purpose – to improve and maintain Bristols Parks and Open Spaces.
c.	About the Project	The project is to improve and upgrade an informal ball court area that is in very poor condition and also deliver improved

		<p>access to the area by upgrading the surrounding paths. There are two options for the project:</p> <ol style="list-style-type: none"> 1. To replace the existing basketball hoops with two goal ends that will provide 5-a-side goals and basketball hoops. This option will also resurface the ball court and mark out 5-a-side and basketball courts. 2. To replace the existing basketball hoops with two goal ends that will provide 5 a side goals and basketball hoops and 3m high rebound fencing to the side of the goals and a lower 1m high rebound fence to the side of the ball court. The ball court will be surfaced and 5-a-side and basketball courts will be marked. <p>Option 1 has Parks approval to progress but option 2 does not yet have approval. This is because the proposed location of the ball court is close to residential properties and may cause too much noise for local residents. The noise would be generated by balls hitting the fencing that is included in option 2. This fencing is not included in option 1. The legal issues of this are still being discussed which is why option 2 is currently not approved with Parks.</p> <p>Attached Plan which shows option 2 at Appendix 6.</p>
d.	CIL eligibility	<p>It is the provision, improvement, replacement, operation or maintenance of infrastructure: The improvement of the ball court in St Marys Rec will greatly improve facilities for the community and in particular for young people. This is important as the area seriously lacks facilities for teenagers and young adults and there is a history of anti social behaviour in the park.</p> <p>The provision of new goal ends will extend the use of the ball court for football and the replacement of the basketball nets will increase the amount of people that will use the space as the current basketball hoops are in very poor condition.</p> <p>Improvements to access and relaying the tarmac to the ball court will mean that the space is easier for people in wheel chairs to use.</p> <p>The space will be easier to maintain once it has been improved and access will be easier for maintenance vehicles. The chief benefits of the project will be to provide the young people of this area with a leisure facility that gives them the opportunity to take part in outdoor activities that will benefit their state of health both mentally and physically.</p> <p>By providing a leisure facility aimed at young people in this area it is hoped that there will be a reduction in anti social behaviour in the park</p>
e.	Describing Success: Outcomes	1. Improved health of the community through outdoor exercise; 2. Reduction in anti social behaviour in the park.
f.	Disabled Access to Capital Projects:	This project will be fully accessible to disabled people. The ball court is already fully accessible but additional paths and improvements to widen existing paths will make access easier for all.
g.	Involving the community	<p>Consultation with the local community has included close collaboration with Shirehampton Community Action Forum to deliver:</p> <ul style="list-style-type: none"> • A questionnaire delivered to approx. 500 local houses around the park.

Project Delivery Costs	5,000	5,000							5,000
A. Total Project Capital Totals	£90,000	£50,000		£39,913					£89,913
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£90,000	£50,000		£39,913					£89,913

I.	How have you arrived at your project costs?	
	Obtained a range of quotes?	No. The costs have been arrived at using past knowledge of the cost of very similar projects.
	How did you choose your final quote?	
	How have your calculated your revenue/maintenance costings?	

m. Public Sector Equality Duty

1.1 Does the proposal deliver any positive benefits for people	1.2 Does it contribute to eliminate unlawful discrimination,	1.3 Does it advance equality of opportunity? Say how	1.4 Does it foster good relations between people who share a	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
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with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	harassment and victimisation? Say how (see guidance)	(see guidance)	protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)		
The ball court will significantly improve the provision of play for young people in this park and the wider community.	No	The ball court will significantly improve the provision for outdoor exercise for young adults in this park and the wider community.	This is possible but difficult to determine	The project will make this part of the park more used by teenagers and young adults. This may result in others avoiding this area - particularly older people.	No

n.	Summarise below how much you are requesting				
	CIL	£50,000			
	S106 (complete table below)				
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project, in particular in relation to the uncertainty around eventual delivery of Options 1 or 2 and any potential differences in the budget required if fencing is not installed.

B. Proposal 2 : Funding modular hub for BMX bike club to complement new bcc BMX track (Avonmouth & Lawrence Weston Ward Priority 2)

a.	Delivery Organisation	Ambition Lawrence Weston
b.	The Organisation	We are a development trust charged by our residents to oversee the regeneration of the Lawrence Weston Area. We work by delivering the residents written and resident driven Community Plan. We are involved in many deliveries and projects including advice, support, leisure, housing, planning, public realm, and community cohesion activities.
c.	About the Project	<p><u>Henacre BMX and skate park site, Henacre rd., Lawrence Weston, Bristol</u></p> <p>We will purchase and site 3 x 20ft modular/shipping containers at the BMX site in Lawrence Weston on already exciting hardstanding space (see appendix 1 picture 1). Following advice from BCC parks Dept. the containers would be high security, fire and vandal proof, using 3mm steel construction. This would provide facilities to compliment the newly refurbished BMX track.</p> <ul style="list-style-type: none"> • 1x container will accommodate a kitchen, fully furnished including sink, worktops, cabinets, internal cladding, lighting, flooring, food storage and preparation spaces. Table and chairs, etc. (appendix 1 Picture 6) • 1x a toilet block, including disabled accessible chemical toilets x2, hand wash facilities, changing rooms, lighting, flooring and internal cladding etc.(appendix 1 picture 5) • 1x a BMX workshop space, with worktops, tools, bike stands, consumables, (tyres, inner tubes, pumps etc) internal cladding, lighting, and flooring etc.(appendix 1 picture 4) • Electric Generator/s for power, Water to be transported on site • The site sees BMX racing sessions ran by volunteers, with Access Sport working with mainstream and special schools from all over Bristol, including disability groups. <p>The track is also informally used by (+50) ward wide and beyond young people and adults via open access.</p>
d.	CIL eligibility	<p>It is the provision, improvement, replacement, operation or maintenance of infrastructure: The project will support development by providing additional infrastructure through the delivery of modified shipping Containers to facilitate improvements to the already developed BMX Track and Race Club increasing the facilities ability for operation of the intended facilities and infrastructures purposes.</p> <p>Ambition Lawrence Weston, being a voluntary and community organisation with a track record of successful delivery, together with meeting, in full, both “Eligibility 1&2” for Voluntary groups criteria to deliver CIL projects (as listed in the CIL S106 Guidance) is evidence of this project meeting the “technical criteria (needed) for use of CIL funding”</p> <p>There are clear demands coming from the local residents/community to see improved sporting, leisure</p>

and socialising spaces and facilities be provided and improved. Including, but not only

- more activities for young people, teenagers and families
- improve places to socialise
- improve sports and leisure facilities
- improve activities for disabled people
- increase facilities for cyclists in the area

When developing our new community plan 2018-2013 <http://www.ambitionlw.org/> we undertook a community survey, some of the key highlights that shows the evidence in support of this project were:

- 85% of respondents stated that lack of activities for young people was a problem
- 54% of respondents agree that there is a lack of facilities for cyclists in the area
- 62% of respondents stated that places to socialise were poor and needed improving
- 59% of respondents stated that sports and leisure facilities in the area were poor and needed improving
- 49% of respondents stated that activities for teenagers were poor and needed improving
- 45% of respondents stated that activities for families were poor and needed improving
- 37% of respondents stated that activities for disabled people were poor and needed improving

Further evidence of need and demand can be found within the Lawrence Weston Neighbourhood Development Plan:

This project supports, conforms with and is listed in the below policy's

Policy MA1

Policy OPR2 (14.7)

Policy CSF1

CSF3 (15.12) "Community Infrastructure Priority to be funded from developer contributions"

Please see

<https://www.bristol.gov.uk/documents/20182/1515798/Lawrence+Weston+NDP+-+Made+Plan.pdf/6f916a15-8a26-4168-b77b-2a7ed8de80f4>

This project will address the demands identified by making the current facilities more attractive and encourage/increase user numbers, deliver infrastructure to support cyclists, and places to socialise.

The chief benefits this project will deliver is increase or improve: facilities for young people, teenagers, families,

		disabled people and cyclists, and improve sports and leisure facilities along with spaces to socialise.
e.	Describing Success: Outcomes	1.Improved sports, leisure and socialising facilities; 2. more activities for young people, teenagers and families
f.	Disabled Access to Capital Projects:	<p>The proposed development will be fully DDA compliant and will include ramps for access, specifically designed pathways, disabled access toilets, accessible kitchen and workshop facilities ensuring that the development and grounds can be accessed by everyone regardless of disability.</p> <p>The formal structured coaching sessions being delivered by Access Sport and British Cycling encompasses disabled children who attend the local special school as well as all other local schools, community groups and students. Access sport and British Cycling work hard to ensure that all children of all abilities in Lawrence Weston, and beyond have the opportunity to access this facility and to take part in sessions.</p>
g.	Involving the community	<p>We have already carried out extensive consultation with all members of our community and the findings received as driven us to make the project proposal. These consultations were carried out during 2013 and 2018 through our Community development plan and Lawrence Weston NDP.</p> <p>More recently we have consulted with Access Sport and their service users who currently use the facility, along with many informal local users of the track.</p> <p>An initial meeting between ourselves, an employee of British Cycling, who is the current BMX Club Coach, the lead resident adult volunteer and 6 young people who regularly use the facility, took place earlier in the year.</p> <p>We intend to carry out further community consultation and encourage resident direct involvement with the projects detailed design, once funding is confirmed. The reason for this is to ensure we do not raise too many expectations in the local area, that could ultimately damage future engagement and involvement in other projects should this project not go ahead.</p> <p>As with all our past and future consultations surveys and involvement we shall endeavour to include all members of our community especially those with protected characteristics and equalities groups. We will use our social media sites, local newsletter, email networks, community groups Including the ward wide Neighbourhood Partnership replacement forums, using local venues to invite and encourage all members of our ward wide community to get involved and have influence over this project.</p>
h.	Land/Resource ownership.	BCC Parks
	Permission to deliver Project?	Verbally, yes; this still needs to be confirmed in writing
i.	Delivery Track record	<p>Ambition Lawrence Weston (ALW) is a registered Charity and company limited by guarantee, as such we have various resources to support this project. We have a board of trustees and employees that have various skills, knowledge, experience and qualification that we can call on. Steve Hall Past Senior Manager at PricewaterhouseCoopers. Jamie Siggers experience in the Civil and Structural Engineering Industry. Community development worker and qualified Project manager Donna Sealey (employee), Mark Pepper CEO, and Development manager with experience in leading and developing large infrastructure projects. Also experienced in building management, social care, and youth and community work. Norman Routledge experienced successful businessman.</p> <p>ALW hold financial resources that could be used to support the projects sustainability, we are members of Locality,</p>

		<p>Voscur, and have other networks to call on if needed. ALW have experience of leading and delivering the Lawrence Weston NDP, a planning application approval for a £3.5M community Hub, and are currently at pre application stage for a 40 unit residential development.</p> <p>ALW also have experience of successfully managing large grant funding along with all the required reporting and monitoring needed.</p> <p>We will deploy a project manager to oversee the project and commission providers with the past track record and experience of delivering similar projects.</p>								
j.	Delivery timetable and key events/activities									
	Month/Period/Year:	November 2018	November 2018	Dec 2018-Feb 2019	Dec 2018	Feb 2019	June 2019			
	Key Milestones	Secure funding	Apply for Licence from BCC to site Containers	Consult and engage local service users, residents and other stake holders	Appoint container provider	Agree final design and layout of containers	Containers on site and open for use.			
k.	Project Delivery Budget									

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Kitchen Container	£30,000.00	£30,000.00	0	0					£30,000.00
Toilet Container	£30,000.00	£30,000.00	0	0					£30,000.00
Workshop	£30,000.00	£30,000.00	0	0					£30,000.00

Container									
Generator	£4000.00	£4000.00	0	0					£4000.00
Transporting to site	£3000.00	£3000.00	0	0					£3000.00
Installation	£3000.00	£3000.00	0	0					£3000.00
A. Total Project Capital Totals	£100,000	£100,000	0	0					£100,000.00
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0							0
combined Capital & Revenue Totals (A + B)	£100,000	£100,000	0	0					£100,000.00

I.	How have you arrived at your project costs?	
	Obtained a range of quotes?	No. 3 quotes have been requested and we await the outcome
	How did you choose your final quote?	

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with	1.2 Does it contribute to eliminate unlawful discrimination,	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so,
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	protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	harassment and victimisation? Say how (see guidance)		protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)		how?
Sex Women & girls	This project encourages people from all protected groups to participate in activities where their participation is disproportionately low. It is recognised that the participation by women and girls in all sporting areas is on the decline and where this may be as a result of the feeling of safety and security these facilities would help. We want to encourage all residents in Lawrence Weston to access this project.	No young people will be excluded on the basis of their gender. However, we know that through sports, girls learn important life skills such as teamwork, leadership and confidence. All residents will have the same opportunity to use and access the facility.	All local children are given the opportunity to have open access to the BMX track, and Access sport and British cycling work with all children from the local schools. Therefore increasing the likelihood of girls participating.	This project is being developed on the current BMX track that is located close to the Bristol cycle network (route 41). The development will consist of three containers that will be developed into a cycling centre including a workshop area. Any users of the cycle network will have the ability to access the workshop for repairs to their bike. The structured sessions delivered	none	
Age	This project will	There is no age	The facility will be		none	

Older and young people	encompass activity for all age groups including structured coaching sessions, open access, kitchen and workshop space. Within this range, there may be activities that are aimed at specific age ranges and this will be determined by local circumstances and needs.	restrictions on anyone access the open access track, or the formal sessions. This is a great opportunity to do intergenerational and/or mentoring work	open and available for all residents in Lawrence Weston. The workshop that includes a bike maintenance facility, will be available to anyone using the cycle route.	by Access sports will see a mix of schools, including special schools, other students and community groups from the local area and from across Bristol giving people the opportunity to meet and engage with other people they may not normally engage with.		
Disability Disabled people	The formal structured coaching sessions being delivered by Access Sport and British Cycling encompasses disabled children who attend the local special school as well as all other local schools, community groups and students.	Access sport and British Cycling work with the local special school to deliver sessions to ensure that all children of all abilities in Lawrence Weston can have the opportunity to access this facility.	The proposed development will include ramps for access, designed pathways, disabled access toilets, kitchen and workshop facility ensuring the development and grounds, including pathways can be accessed by all.	The BMX track is a regional standard track that can accommodate regional competitions by British Cycling, for example Olympic qualifications. The site regularly sees 30+ young people and 15+ parents at organised formal BMX racing sessions ran by local volunteers,	none	
Race Black & Minority Ethnic	No one will be excluded on the basis of race	none	The facility will be open and available for all residents in Lawrence Weston		none	

people				with Access Sport supported by British Cycling using the site to work with mainstream and special schools from all over bristol, as well as disability groups, and others.		
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Toilet facilities will be unisex, and can be used by people of any gender or gender identity, i.e. male, female, transgender, intersex. Gender-neutral toilet facilities can benefit transgender populations and people outside of the gender binary.	This inclusive project will reduce the social stigma based on real or perceived sexual orientation and gender identity by being as inclusive and gender neutral as it can be.	The facility will be open and available for all residents in Lawrence Weston		none	
Pregnancy and maternity	This proposed development will include ramps to enable access for pushchairs as well as wheelchair users. The development will include baby changing and nursing facilities.	No one will be excluded on the basis of pregnancy or being a parent where an activity does not compromise their health and safety.	The facility will be open and available for all residents in Lawrence Weston		none	
Religion or belief	No one will be excluded on the basis of their religion or belief.	none	The facility will be open and available for all residents in Lawrence Weston		none	
marriage and civil	none	none	The facility will be open and available		none	

partnership			for all residents in Lawrence Weston			
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	Lawrence Weston is a deprived neighborhood in Bristol, and the high proportion of service users will be from a disadvantaged by economic or social background. The proposed development in Lawrence Weston will ensure easier access to sports for people where the cost or availability of travelling to a similar site would prevent access.	Improved facilities that will encourage a wider range of the community to participate in the sports provided at the site. Increased capacity to encourage other community events and organised activities Social capacity building is a key element within the delivery of this project. The aspiration is to build on the resident volunteers who can gain a coaching certificate.	This project is open access at no cost to participants, the resident volunteer ran race club ask for subs from the users of £2 per session, however concessions are made where users can volunteer as way of payment to ensure all residents can access these sessions.		none	

n.	Summarise below how much you are requesting	
	CIL	Area CIL – up to: £50,000
		NDP CIL – up to: £50,000
	Total CIL	£100,000
	S106 (complete table below)	

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

b. In particular the Committee might want to consider whether to allocate the CIL monies which have been generated from developments within the Lawrence Weston Neighbourhood Development Plan area to this project (£37,885.54 to date) and to pre-commit CIL still-to-be-generated from the LWNDP area to fund this request (pre-commitment of £12,114.46):

C. Proposal 3 Match funding for replacement park equipment at Mancroft Ave (Avonmouth & Lawrence Weston Ward Priority 3)

a.	Delivery Organisation	Bristol City Council Parks
b.	The Organisation	Bristol City Council Parks Department, develops and maintains City Council Parks, play areas, green spaces
c.	About the Project	The project will significantly improve the children's play area at Mancroft park and make repairs to retaining infrastructure that is an integral part of the landscaping of the play area.
d.	CIL eligibility	It is the provision, improvement, replacement, operation or maintenance of infrastructure: The project will improve the play value of the park and secure the future of the play area for many years to come.
e.	Describing Success: Outcomes	To be determined by project sponsor
f.	Disabled Access to Capital Projects:	
g.	Involving the community	This project has been developed together with a group of local residents who have worked to secure funding from SUEZ landfill to support their vision of an improved Mancroft play area
h.	Land/Resource ownership.	Bristol City Council, Parks and Green Spaces Service
	Permission to deliver Project?	Yes
i.	Delivery Track record	Part of Park's core business
j.	Delivery timetable and key	To be determined when funding approved

	events/activities	
k.	Project Delivery Budget	

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will funding be secured?	Total Income
Project delivery	95,000	45,000		50,000	Suez Communities Trust.				95,000
Project management	5,000	5,000		0					5,000
Suez 10% contribution payment	5,750	0		5,750	Bristol City Council				5,750
A. Total Project Capital Totals	105,750	50,000		55,750					105,750
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
	0	0		0					0
Project Revenue Totals	0	0		0					0
combined Capital & Revenue Totals (A + B)	105,750	50,000		55,750					105,750

I.	How have you arrived at your project costs?	TBC closer to implementation
	Obtained a range of quotes?	
	How did you choose your final quote?	

m. Public Sector Equality Duty

1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
The project has the potential to improve access to play for disabled children through choice of equipment and safety surfacing.	No	The project has the potential to improve access to play for disabled children through choice of equipment and safety surfacing.	This is possible but difficult to determine	No	N/A

n.	Summarise below how much you are requesting			
	CIL	£50,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

D. Proposal 4 Engage the Park Work team to undertake improvement work in parks throughout the wards (Hotwells & Harbourside Ward Priority)

a.	Delivery Organisation	ParkWork
b.	The Organisation	<p>ParkWork offers training and skills development for people who need additional support to secure permanent employment, while improving the maintenance and management of Bristol's parks. ParkWork trains low skilled people in difficult circumstances to create routes to employment.</p> <p>Work carried out is additional to the scheduled maintenance works carried by Bristol Parks.</p>
c.	About the Project	<p>Liaising with local residents and Park users ParkWork will carry out small improvement projects within the Parks and Green spaces of the AC1 area.</p> <p>One day per week will be allocated for works within this ward. Sessions will be advertised locally in order to offer volunteering opportunities to anyone wanting to actively take part in improving their local area and green spaces.</p> <p>Projects will be selected for their ability to improve and enhance an area and also for offering an interesting and worthwhile volunteering experience.</p>
d.	CIL eligibility	<p>It is the provision, improvement, replacement, operation or maintenance of infrastructure: The ParkWork team of volunteers will be able to undertake a range of practical tasks which will support development in the area.</p> <p>As well as providing new features such as benches, bins, footpaths and trees we will be able to quickly respond to requests for improvements, maintenance or replacement of infrastructure.</p> <p>Meeting with and listening to the concerns and ideas of park users in the area we will be able to advice on improvements, focusing on projects which are not included within the main Parks budget and therefore not undertaken by the Parks operatives.</p>
e.	Describing Success: Outcomes	1. Improved park/green space; 2. Benefit to wildlife; 3. Better facilities and access
f.	Disabled Access to Capital Projects:	<p>The project will be fully accessible to people with disabilities and special needs. The sites that we will be working in will mostly be wheel chair accessible and in addition to this we will select tasks and small projects within parks that can be accessed by anyone with special needs or a disability.</p> <p>Myself, the project leader, has many years' experience working with adults and children with special needs and delivering projects where they have taken an active role in its implementation.</p>
g.	Involving the community	Working with Parks Groups and the Bristol Parks Forum we will communicate with the local and wider community.

combined Capital & Revenue Totals (A + B)									
	£12,000	£12,000							£12,000

I.	How have you arrived at your project costs?	
	How have your calculated your revenue/maintenance costings?	The figure is based on Parkwork delivering 48 volunteering sessions within the area through the year. This will be weekly, taking into consideration any holiday entitlement through the year. Each session is costed at £200 per session (£9600 per year) and allows £2400 for project materials. The cost per session includes maintenance of tools and vehicle.

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Improved parks and green spaces benefit everyone. Opportunities to volunteer in the community, improving health and wellbeing through practical tasks and social interaction. Inspire young people	Possibility to empower Woman and young girls by being involved in practical tasks in their community and feel safer in parks and green	New skills taught and confidence increased.	This project is all inclusive and accessible. It promotes volunteering in public spaces without the need for any prior experience or skills.	No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
		spaces		It enhances the space and so has a positive impact on the area.		
Age Older and young people	Improved parks and green spaces benefit everyone. Opportunities to volunteer in the community, improving health and wellbeing through practical tasks and social interaction. Inspire young people. Help to prevent isolation in older age.	Promotes interaction between young and older generation	New skills taught and confidence increased.	It promotes social interaction in a relaxed environment and so helps to break down barriers and raise awareness of people who fall within this term 'Protected Characteristics'.	No	
Disability Disabled people	Improved parks and green spaces benefit everyone. Improved access. Opportunities to volunteer in the community, improving health and wellbeing through practical tasks and social interaction	Promotes interaction between disabled and able bodied people.	New skills taught and confidence increased	This project gives people who share a protected characteristic and others to come together and work on tasks side by side.	No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Race Black & Minority Ethnic people	<p>Improved parks and green spaces benefit everyone. Opportunities to volunteer in the community, improving health and wellbeing through practical tasks and social interaction.</p> <p>Volunteering can be an excellent opportunity for people from different backgrounds to discuss various topics in a relaxed, non-judgmental setting. People quite often feel at ease and able to discuss things more freely.</p>	<p>Yes, through social interaction with others and building of increased confidence.</p>	<p>New skills taught and confidence increased</p>		<p>No</p>	
Sexual Orientation and Gender	<p>Improved parks and green spaces benefit</p>	<p>Raises awareness and</p>	<p>New skills taught and confidence</p>		<p>No</p>	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	<p>everyone. Opportunities to volunteer in the community, improving health and wellbeing through practical tasks and social interaction.</p> <p>Volunteering can be an excellent opportunity for people from different backgrounds to discuss various topics in a relaxed, non-judgmental setting. People quite often feel at ease and able to discuss things more freely.</p>	<p>understanding of people from the LGBT community through social interaction while volunteering</p>	<p>increased Greater awareness of LGBT therefore having a positive impact on Inequality.</p>			
Pregnancy and maternity	<p>Improved parks and green spaces benefit everyone.</p>				<p>Some of the more physical tasks which this project would</p>	<p>Some volunteering opportunities could be tailored</p>

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
					hope to complete would not be suitable to anyone who was pregnant or had recently given birth.	so as to not exclude pregnant woman or new mothers.
Religion or belief	Improved parks and green spaces benefit everyone. Offers the opportunity to volunteer and interact with people from other cultures and religions.	Yes, through social interaction with people from other cultures and with different beliefs.	New skills taught and confidence increased Awareness raised		no	
marriage and civil partnership	Improved parks and green spaces benefit everyone. Volunteering opportunities open to all regardless of marital	Yes, through social interaction and raising of awareness	New skills taught and confidence increased		no	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	status.					
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	Improved parks and green spaces benefit everyone. Because this project focuses on improvements in Parks it reaches out to anyone who is a potential park user. Parks are free to use and so are the volunteering opportunities, therefore accessible to anyone to be considered from a disadvantaged economic or social background.	Yes, through social interaction and raising of awareness	New skills taught and confidence increased		no	

n.	Summarise below how much you are requesting			
	CIL			£12,000
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project, particularly in the light of advice on the applicability of CIL funds to this project supplied by the Planning Obligations Manager

E. Proposal 5 Environmental Improvements in Stoke Bishop, WOT, Henleaze (Stoke Bishop & Westbury-on-Trym & Henleaze Priority)

a.	Delivery Organisation	Bristol City Council Parks
b.	The Organisation	Bristol City Council Parks Department, develops and maintains City Council Parks, play areas, green spaces
c.	About the Project	This Proposal focuses on the other environmental improvements requested by SB & WOT&H (the 14 tree replacements are part of a separate Proposal): the provision of a range of litter and dog waste bins, benches and notice boards to improve local environment together with the wellbeing and community spirit at the locations listed for the sum of £9,400.00
d.	CIL eligibility	<p>It is the provision, improvement, replacement, operation or maintenance of infrastructure: This bid has several strands to it but the overall aim is to improve the environment for the residents in this part of the new neighbourhood of Area 1. It is a package of measures aimed at maintaining and improving the visual amenity, the comfort and the “usability” of the outdoor space.</p> <p>Even with the current traffic load we need to improve the air quality. Folk need to be able to enjoy and respect what they look at as they walk, cycle and drive around. If somewhere is tidy and clean it tends to be looked after and remain like that. When it looks good people feel safer and more proud and they walk around their immediate area and enjoy it rather than driving miles - but they may need to sit while they regain their strength or wait for public transport. If they know what is going on locally then they participate and make friends - socialisation reduces</p>

		<p>loneliness and isolation and improves the mental health of an ageing population.</p> <p>Replacement of existing non-standard bin and provision of a park bench on the footpath crossing the Sea Mills Recreation ground. It was agreed that since emptying was already provided that the replacement with a combined standard bin would cost approximately £500, and that a seat could be provided from salvaged stock, with fitting, at less than £750. The scene will be cleaner and residents can sit to enjoy it.</p> <ul style="list-style-type: none"> • Placing a Bench at bus stop on the Pentagon which is next to the Sea Mills Health Centre and church. The bus stop is used predominantly by elderly going to Southmead hospital and shopping/social trips to Westbury. There are commonly people with walking frames and sticks standing waiting for the bus for long periods of time. There is a grassed area behind the pavement which will take this seat and should cost approx. £750 • Providing a Litter and dog-waste bin at the main entrance to the new children’s playpark and the Adult Learning Centre on Shirehampton Road. Currently there is a continuing problem with poo-bags and drinks cans being thrown into the hedge near the entrance to those facilities as walkers and sports users accessing the green space behind the Adult Learning Centre at that entrance can find no disposal point. Location and cost was agreed before NP disbanded at £3000 to include 12 years emptying. • Providing a Litter bin by the Portway Park and Ride bus stop at the bottom of Riverleaze- this is a terrible litter trap which is now on Bristol Waste litter pick route, but a bin is needed to reduce the problem at £3,000.00. • Providing Community Noticeboards- primarily in Sea Mills Recreation field, but also at the play area on The Square (Shirehampton Road, Sea Mills) and the Adult Learning Centre, Shirehampton Road playground. We note frequent fly posting in these areas so clearly they are good spots to have posters about community events and raise awareness of environmental and community issues, and help support the sense of community at £500.00 each, making a total of £1000. 							
e.	Describing Success: Outcomes	To be completed by project sponsor							
f.	Disabled Access to Capital Projects:	Benches may provide a place to rest and support disabled people and older people to access and use relevant spaces.							
g.	Involving the community	Not completed							
h.	Land/Resource ownership.	Bristol Parks. Bristol City Council, Highways							
	Permission to deliver Project?	Yes – but Highways permissions will need to be sought for seats and notice boards							
i.	Delivery Track record	Part of the core business activities of Parks and Open Spaces							
j.	Delivery timetable and key events/activities	To be determined.							
	Month/Period/Year:		October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019 onwards
	Key Milestones								

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k.	Project Delivery Budget	
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A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Bin and Bench Sea Mills Rec	1250	1250	0	0					1250
Bench	750	750	0	0					750
Bin x 2	1000	1000	0	0					1000
Noticeboards	1000	1000	0	0					1000
Project delivery	400	400	0	0					400
			0	0					
A. Total Project Capital Totals	4,400	4,400							4,400
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Bin maintenance confirmed (Parks)	2500	2500	0	0					2500

Bin maintenance not confirmed (Highways)	2500	2500	0	0					2500
Project Revenue Totals	5000	5000	0	0					5000
combined Capital & Revenue Totals (A + B)	9400	9,400	0	0					9,400

I.	How have you arrived at your project costs?	TBC closer to implementation
	Obtained a range of quotes?	
	How did you choose your final quote?	
	How have your calculated your revenue/maintenance costings?	

m. Public Sector Equality Duty

1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Benches may provide a place to rest and support disabled	No	No	No	No	N/A

people and older people to access and use relevant spaces.					

n.	Summarise below how much you are requesting				
	CIL				£9,400
	S106 (complete table below)				£0
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

F. Proposal 6 Replacing 14 street trees in Stoke Bishop, WOT, Henleaze (Stoke Bishop & Westbury-on-Trym & Henleaze Priority)

a.	Delivery Organisation	Bristol City Council – Tree Bristol
b.	The Organisation	Tree Bristol is responsible for all new tree and replacement tree planting throughout the city on behalf of Bristol City Council.
c.	About the Project	The Area Committee will decide 14 final tree planting locations for replacement trees within strict parameters of replacement trees available through their ward. Tree replacements are £765.21 which includes the cost of the tree, all necessary service checks, installation, staking and guarding and two years initial watering and maintenance then 13 subsequent years maintenance and establishment costs. See Appendix 7 for suggested preferred sites
d.	CIL eligibility	It is the provision, improvement, replacement, operation or maintenance of infrastructure: This project will improve the canopy cover in the local area, particularly where this has been disrupted by development in the area. The tree planting will increase the aesthetic appeal of the area as well as providing the associated benefits of increasing tree

		cover such as cleaner air, carbon dioxide sequestration and traffic noise screening. Bristol has committed to an aspiration of doubling tree canopy cover by 2050								
e.	Describing Success: Outcomes		1. Increase canopy cover in ward; 2. Contribute to cleaner air; 3. Improved satisfaction in local environment							
f.	Disabled Access to Capital Projects:		Tree Bristol follows local and national guidelines before tree planting locations are signed off to maintain access along highways and within green spaces. Trees are not planted in footpaths for instance, unless there is a minimum of 1.8m clearance.							
g.	Involving the community		Wherever new trees are planted we run a full and comprehensive community consultation. Wherever possible and safe, local residents are invited to come and help plant the trees and help with any further maintenance.							
h.	Land/Resource ownership.		Bristol City Council							
	Permission to deliver Project?		Yes							
i.	Delivery Track record		Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a two year follow-on maintenance programme to ensure establishment. Trees are guaranteed for two years and will be replaced free of charge in case of failure							
j.	Delivery timetable and key events/activities									
	Month/Period/Year:	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019 onwards
	Key Milestones	Final tree locations plotted with Tree Forum	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

k.	Project Delivery Budget	
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A. Capital Costs	Funding Sources
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Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
14 X replacement trees	£4,130	4130							£4,130
A. Total Project Capital Totals	£4,130	£4,130							£4,130
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
14 X installation & maintenance	£6,582.94	6582.94							£6,582.94
Project Revenue Totals	£6,582.94	6582.94							£6,582.94
combined Capital & Revenue Totals (A + B)	10712.94	10712.94							10,712.94

I.	How have you arrived at your project costs?	
	Obtained a range of quotes?	No – BCC delivers
	How did you choose your final quote?	Our sub-contractor completed a tendering process and was considered best value for money
	How have your calculated your revenue/maintenance costings?	From a well established cost analysis based on the associated costs of tree planting

Please provide evidence of the quotes you've obtained	
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m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls				Tree planting and maintenance can bring different age groups together. Tree Bristol has a great track record of doing this		
Age Older and young people				Planting and maintenance brings together different sections of the community.		
Disability Disabled people		Tree Bristol considers access requirements as a priority before designating a tree planting location		Tree Bristol has worked with minority groups to plant specific culture related		
Race						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Black & Minority Ethnic people				species where possible, increasing a sense of ownership in local		
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or belief						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
marriage and civil partnership						
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	All communities may benefit from enhanced understanding of the space, its benefits and wildlife.	No	No	No	No	N/A

n.	Summarise below how much you are requesting				
	CIL	£10,712.94			
	S106 (complete table below)	£0			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

G. Proposal 7 Tree Forum re-planting: 46 plots (All AC1 Wards Priority)

a.	Delivery Organisation	Tree Bristol
b.	The Organisation	Tree Bristol is responsible for all new tree planting and replacement planting throughout the City of Bristol. We work with Arbs officers to ensure the right locations are found with the most appropriate species and supervise any subsequent maintenance and watering of the trees.
c.	About the Project	<p>Bristol Tree Forum is a constituted group working to promote the recording, welfare and planting of trees across the city. The group describe themselves as a ‘critical friend’ of Bristol City Council and advises the Tree Team and Tree Bristol Team around where trees may be struggling and where they have found unusual species.</p> <p>Bristol Tree Forum has advised the Area Committee on where tree planting locations (TPLs) are available across their AC area and have identified 46 plots where section 106 funding could be used to plant individual specimen, standard trees at £765.21 each. The project will be delivered across the AC1 area in all wards. TPLs have already been identified by the patch based tree officers. TPLs are subject to service checks for underground utilities but ‘substitute’ TPLs may be used in the event these checks prevent planting. See Appendix 8 for suggested preferred sites</p>
d.	CIL eligibility/ S106 eligibility	S106: The project aims to mitigate the damaging effects of developments in the Area Committee are and adjacent areas by enhancing the local environmental asset by planting and maintaining trees.
e.	Describing Success: Outcomes	1. Increase canopy cover in AC area; 2. Contribute to cleaner air; 3. Improved satisfaction in local environment
f.	Disabled Access to Capital Projects:	Tree Bristol follows local and national guidelines before tree planting locations are signed off to maintain access along highways and within green spaces. Trees are not planted in footpaths for instance, unless there is a minimum of 1.8m clearance
g.	Involving the community	Wherever new trees are planted we run a full and comprehensive community consultation. Wherever possible and safe, local residents are invited to come and help plant the trees and help with any further maintenance.
h.	Land/Resource ownership.	Bristol City Council
	Permission to deliver Project?	Yes
i.	Delivery Track record	Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground

		hazards. All trees are planted within the winter season November – March and guarded and caged with a two year follow-on maintenance programme to ensure establishment. Trees are guaranteed for two years and will be replaced free of charge in case of failure									
j.	Delivery timetable and key events/activities										
	Month/Period/Year:	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019 onwards	
	Key Milestones	Final tree locations plotted with Tree Forum	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins	

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources								
A. Capital Costs		Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income	
46 replacements trees, planting and maintenance x £765.21 per tree	£35,199.66	£0	£35,199.66							£35,199.66
A. Total Project	£35,199.66	£0	£35,199.66							£35,199.66

Capital Totals									
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
	0	0	0	0	0	0	0	0	0
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£35,199.66	£0	£35,199.66						£35,199.66

I.	How have you arrived at your project costs?	
	Obtained a range of quotes?	No – BCC delivers
	How did you choose your final quote?	Our sub-contractor completed a tendering process and was considered best value for money
	How have your calculated your revenue/maintenance costings?	From a well established cost analysis based on the associated costs of tree planting
	Please provide evidence of the quotes you've obtained	

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls				Tree planting and maintenance can bring different age groups together. Tree Bristol has a great track record of doing this		
Age Older and young people				Planting and maintenance brings together different sections of the community. Tree Bristol has worked with minority groups to plant specific culture related species where possible, increasing a sense of ownership in local		
Disability Disabled people		Tree Bristol considers access requirements as a priority before designating a tree planting location				
Race Black & Minority Ethnic people						
Sexual Orientation and Gender Identity						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or belief						
marriage and civil partnership						
Other relevant communities of interest Eg: people who	All communities may benefit from enhanced understanding of	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	the space, its benefits and wildlife.					

n.	Summarise below how much you are requesting				
	CIL	£0			
	S106 (complete table below)	£35,199.66			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	
	16/05763 / Lidl, Stile Acres, Lawrence Weston	£48,158.94	17/01/25	The provision of replacement of trees to compensate for those removed during the construction of Lidl	
	15/05302 / 42 to 44 Caledonia Place, Clifton	£7,269.12	No limit	The provision of tree planting within a one mile radius of the development	
	13/05360 / 100 Whiteladies	£5,643.95	No limit	The provision and maintenance of	

Road, Clifton			tree planting either on-street or in public open space within a one mile radius of 100 Whiteladies Road
15/01681 / Queen Victoria House, Redland Hill, Redland	£6,638.00	No limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Queen Victoria House
10/04509 / Redland House, Redland Hill, Redland / ZCD	£4,670.64	No limit	The provision off-site replacement tree planting in the vicinity of the development
15/02984 / St. Georges, Great George Street, City Centre	£6,527.63	No limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of St. Georges, Great George Street
11/02870 / 3 Stoke Hill, Stoke Bishop / ZCD	£129.94	No limit	The provision of off-site tree planting within one mile of 3 Stoke Hill
16/06917 / 62 Falcondale Road, Westbury-on-Trym	£6,856.38	No limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 62 Falcondale Road
16/06192 / Winford Court, Downs Park West, Henleaze	£3,826.05	No limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Downs Park West

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project**
- b. In particular the Committee might want to consider which S106 contributions to allocate to deliver the 46 trees set out in this Proposal:**

6. Outstanding Priorities and future decisions

- a. The AC is asked to consider whether it wants to hold over undeveloped priority projects from Stage 1 as priorities for 2019 or whether they want to start the identification of new priority work with a 'clean slate'
- b. AC1 has made the point that they would prefer to be able to hold more than one annual AC meeting to make funding decisions; there is also an acknowledgement that officer resources to support the operation of Area Committees within BCC have been reduced.
- c. The Terms of Reference do allow for 'the option of an additional meeting when required', which offers the possibility of holding an additional AC meeting to consider proposals already approved for Stage 2 development which may require more refinement or detail to enable the Committee to make a well-informed decision.

Recommendation

That the AC agrees how it wants to proceed with identified priorities which haven't been funded at this meeting

7. Review of 2018 CIL/S106 AC process and development of 2019 process

- a. The AC is asked to note that a review of the 2018 process is being set up to run September, October and November to:
 - Reflect on the 2018 processes and outcomes
 - Identify what to keep, what to change and what to stop doing for 2019
 - Agree a timetable with key milestones and process for 2019
 - Identify how we can improve working relationships between all contributing parties
 - Agree a publicity/communication plan for 2019 process
- b. The Chairs of each AC are being asked to sit on a Review oversight body comprising:
 - The 6 Area Committee councillor chairs
 - Richard Fletcher, (Parks Area Manager) & Ed Plowden, (Service Manager, Transport)

- Keith Houghton, Community Resources Manager (Neighbourhoods & Communities Service)
- c. proposed Review methodology
 - Online survey to Councillors; 2018 project Proposal organisations; community space organisations: **Sept – early October**
 - Meet with Highways and Parks – identify improvements and how to explore with councillors working relationship for 2019: **31st August**
 - Work through and produce new process, reflecting survey feedback, in Task and Finish group meetings
 - Share draft process with Councillors and other survey stakeholders for comment: **end October**
 - Publish on BCC website and distribute to key stakeholders: **early November**

8. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment

- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.