



Officer executive decisions: October 2013

Explanatory note: The Council publishes, on a regular basis, details of officer executive decisions. These are decisions which do not meet the criteria required for a formal key decision to be taken at a Cabinet meeting, but are considered to be sufficiently important to be open to public scrutiny. This includes officer executive decisions involving a resource commitment of between £100k and £500k, taken in consultation with the Mayor or relevant Assistant Mayor.

The following officer executive decisions were recorded during October 2013 (details attached):

1. 3 October 2013: instruction to seal the traffic regulation order for the Easton & St Philips residents parking scheme.

BRISTOL CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD FORM

DECISION DETAILS:

1. **Subject:** *Easton & St Philips Residents' Parking Scheme*

2. **Full details of the decision taken:**
To instruct the Service Director, Legal Services to seal the Traffic Regulation Order for the Easton & St Philips Residents' Parking Scheme.

3. **Date of decision:** *3 October 2013*

4. **Reasons for the decision:**
The TRO Objection report for this scheme sets out the full response from the public and considers each objection. Discussion was held with the Cabinet Member for Planning, Transport, Strategic Housing and Regeneration. Balancing the weight and nature of the objections received against the wider objectives of the scheme within the RPS programme the decision was made to proceed.

5. **Details of alternative options considered and rejected:**
The TRO Objection report considers each objection, including alternative suggestions, in turn. These were taken into account in making the decision to proceed.

6. **Any conflict of interest declared by an executive member consulted by the officer taking the decision, together with a note of any dispensation granted by the Head of Paid Service in relation to the conflict of interest (if applicable):**
Not applicable:



Signed:

Job title: Service Director, Transport



Officer executive decisions: November - December 2013

Explanatory note: The Council publishes, on a regular basis, details of officer executive decisions. These are decisions which do not meet the criteria required for a formal key decision to be taken at a Cabinet meeting, but are considered to be sufficiently important to be open to public scrutiny. This includes officer executive decisions involving a resource commitment of between £100k and £500k, taken in consultation with the Mayor or relevant Assistant Mayor.

The following officer executive decisions were recorded during November – December 2013 (details attached):

1. 20 November 2013: approval of amendment to the private housing renewal policy.
2. 10 December 2013: approval of the Bristol development monitoring report 2013, for publication on the web.
3. 17 December 2013: submission of representation on Bath & North East Somerset Council's consultation on core strategy amendments.

Published by Democratic Services

BRISTOL CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD FORM

DECISION DETAILS:

1. **Subject:** Amendment to the Private Housing Renewal Policy

2. **Full details of the decision taken:**

2.1 Home Adaptations Stairlift Replacement Scheme

Where a stairlift or through floor lift was installed in a privately owned property under a Disabled Facilities Grant prior to 2003, with a Social Services maintenance contract held perpetuity, a one off 100% grant will be awarded to install a replacement stairlift / through floor lift with a standard manufacturer's warranty, saving the service an estimated £40,000 per annum. The occupant would be re-assessed to ensure they still needed this equipment. This would be a one off exercise undertaken during the autumn/winter of 2013-14.

2.2 Wessex Capital and repayment loans to Private Landlords

Five year loans of up to £10,000 will be offered in the following restricted circumstances:

a) Landlords of properties in the Discretionary Licensing Area to enable them to bring their property up to the required Licensing standards.

b) Landlords of properties with a low EPC rating. To pay for works to improve the energy performance of the property to at least the anticipated required minimum rating of "E". However where a tenant qualifies for grant under ECO (Energy Company Obligation) funding for the appropriate measures, that should be sought first before resorting to Wessex loan funding.

3. **Date of decision:** 20th November 2013

4. **Reasons for the decision:**

2.1 This will save £40,000 per year revenue expenditure through a one off capital exercise replacing old stairlifts (10 years +) which are currently subject to a perpetual maintenance contract.

2.2 The private rented sector housing is the poorest condition stock in the city and where we are taking targeted action to improve conditions, we want to use the loan facility to encourage landlords to comply.

Vulnerable owner occupiers have been able to access this assistance since the scheme was launched in 2004.

5. **Details of alternative options considered and rejected:**

2.1 To continue to maintain old stairlifts on expensive maintenance contracts at a time when we need to reduce spending is not cost effective.

2.2 The private rented sector has become an increasingly important housing sector and we need to encourage landlords to bring their properties up to an acceptable standard and we have no other incentives to offer. A short term loan is at least recyclable funding.

6. **Any conflict of interest declared by an executive member consulted by the officer taking the decision, together with a note of any dispensation granted by the Head of Paid Service in relation to the conflict of interest (if applicable):**

Not applicable.

Signed by: Nick Hooper

Job title: Service Director – Strategic Housing

BRISTOL CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD FORM

DECISION DETAILS:

1. **Subject:** Local Authority's Monitoring Report (AMR)
Bristol Development Monitoring Report 2013
(covering the period 1 April 2012 to 31 March 2013)
2. **Full details of the decision taken:**
To approve the Bristol Development Monitoring Report 2013, for publication on the web.
3. **Date of decision:** 10 December 2013
4. **Reasons for the decision:**
This report covers the period 1 April 2012 to 31 March 2013 and is produced in accordance with the Planning and Compulsory Purchase Act 2004 (section 35), as amended by the Localism Act 2011 (section 113). This is the second Bristol Development Monitoring Report to be produced following the publication of the Town and Country Planning (Local Planning) (England) Regulations 2012 (regulation 34). The 2012 Bristol Development Monitoring Report (AMR) was published on the web at the end of December 2012.
5. **Details of alternative options considered and rejected:**
Local planning authorities are required to publish information at least annually to show progress with Local Plan preparation; implementation of policies; housing provision; neighbourhood planning; CIL and any activity relating to the duty to co-operate. There is therefore no alternative option.
6. **Any conflict of interest declared by an executive member consulted by the officer taking the decision, together with a note of any dispensation granted by the Head of Paid Service in relation to the conflict of interest (if applicable):**
None.

Signed: Zoe Willcox

Job title: Service Director, Planning and Sustainable Development

BRISTOL CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD FORM

DECISION DETAILS:

1. **Subject:** B&NES Core Strategy: Consultation on the Core Strategy Amendments - November 2013
2. **Full details of the decision taken:**
To submit Bristol City Council's representation on B&NES' Consultation on the Core Strategy Amendments - November 2013
3. **Date of decision:** 17 December 2013
4. **Reasons for the decision:**
 - * No objection raised in principle to the location of the proposed strategic allocation for housing on the basis that this is the least harmful of the options considered for the removal of land from the Green Belt.
 - * Concerns raised over additional parcel of land to be removed from the Green Belt to the east of the strategic allocation.
 - * Concerns raised over stated intention to consider any requirement to safeguard land as part of the Core Strategy review.
5. **Details of alternative options considered and rejected:**
N/A.
6. **Any conflict of interest declared by an executive member consulted by the officer taking the decision, together with a note of any dispensation granted by the Head of Paid Service in relation to the conflict of interest (if applicable):**
N/A

Signed: Zoe Willcox

Job title: Service Director, Planning and Sustainable Development