

**AUDIT COMMITTEE
WORK PROGRAMME 2018/19**

Meeting Date	Report Author	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report	Comments:
26th November 2018 2.30pm	Planned Training:	Partnership Governance Arrangements	Training		Internal Audit	
	External Audit:	Update Report	Routine	1.8/1.10	External Audit Lead	
	Risk Management:	Risk Management Annual Report and Policy Update Review of a Specific Corporate Risk	Routine Routine	4.1 4.1/4.3	Risk Manager Risk Manager / Risk Owner	
	Internal Audit:	Internal Audit Half-Year Activity Report Internal Audit - Half-Year Investigation Update Report and Anti-Fraud and Anti-Corruption Policy Internal Audit Quality Assurance and Improvement Plan Internal Audit Charter & Strategy Refresh	Routine Routine Routine Routine	1.5/1.7/2.1 2.4./2.10 1.6 1.1	Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor	
	Finance:	Treasury Management Report Information Items: None	Routine	3.3	Director - Finance	
21st January 2019 2.00pm	Proposed Training:	Performance Management - Assurance Arrangements	Training			
	External Audit:	Grants Audit Report External Audit Update Report	Routine Routine	1.8 1.8/1.9	External Audit Lead External Audit Lead	
	Internal Audit:	Annual Whistleblowing Review Annual Review of the effectiveness of the system of Internal Audit	Routine Routine	2.4 1.13	Chief Internal Auditor Director - Finance	
	Risk Management:	Corporate Risk Register and Risk Management Report	Routine	4.1/4.3	Risk Manager	
	Corporate:	Companies Audit and Assurance Arrangements Governance Tracking Report Inspection Agency reports	Ad Hoc Routine Routine	 2.5/4.4 1.12	Director - Finance Executive Director Resources / Director Finance Risk Manager	To cover those Inspection reports which provide assurance in relation to risks on the Corporate Risk Register
	Legal:	Member Standards items: Value and Ethics Sub-Committee Report/Minutes including Budget Dispensations Information Items: None	Routine		Director: Legal& Democratic Services	
26th March 2019 2.00pm	Proposed Training:	Audit Committee Effectiveness Workshop	Training		Chief Internal Audit/Head of Internal Audit	To equip the Committee with an understanding of the Accounts and the areas where it requires assurance
	Risk Management:	Review of a Specific Corporate Risk	Routine	4.1/4.3	Risk Manager / Risk Owner	
	External Audit:	Audit Approach and Planning Letter Fee Letter	Routine Routine	1.8/1.10 1.8/1.10	External Audit Lead External Audit Lead	
	Internal Audit:	Draft Annual Plan 2019/20 Peer Review Implementation Update Internal Audit Activity Report	Routine Routine Routine	1.2 1.6 1.5/1.7/2.1	Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor	
	Legal:	Review of Committee Terms of Reference Member Standards items: Information Items: None	Routine		Director: Legal& Democratic Services	
May 2019 (AGM) 2.00pm	Proposed Training:	Statement of Accounts and Annual Governance Statement	Training		Finance/Internal Audit to facilitate	
	External Audit:	Update Report	Routine	1.8/1.9	External Audit Lead	
	Internal Audit:	Draft Annual Governance Statement 2018/19 Annual Fraud Report	Routine Routine	2.5/4.4 2.4/2.10	Chief Internal Auditor Chief Internal Auditor	

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	Finance: Legal:	Audit Committee Annual Report to Full Council (Draft) Draft Statement of Accounts 2018/19 Member Standards items: Information Items: None	Routine Routine	5.1 3.1	Chief Internal Auditor Executive Director Resources / Director Finance	