

Audit Committee

26 November 2018



Report of: Patsy Mellor, Executive Director Communities

Title: Business Continuity Report

Ward: N/a

Officer Presenting Report: Patsy Mellor, James Gillman, Tim Farrance

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Recommendation

Note the progress made in business continuity planning over the last 18 months, the ongoing strengths and weaknesses of the business continuity management system and the additional resource secured for the new financial year (subject to budget approval in February 2019) to address weaknesses and improve.

Summary

- The BC work undertaken and progress made over the last 18 months
- How this is informing technical IT disaster recovery planning
- Strengths and weaknesses
- The resource gap identified to CLB in Sept and the subsequent resource that has been allocated
- How this resource will be used to build a comprehensive business continuity management system
- How this will inform and support other key governance processes, in particular risk management

Policy

1. *N/a*

Consultation

2. **Internal**
BCC IT Service Delivery
3. **External**
N/a

Context

4. *See Appendix A*

Proposal

5. *N/a*

Other Options Considered

6. *N/a*

Risk Assessment

7. *Business Continuity features on the Corporate Risk Register as risk CRR5.*

Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
 - i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
 - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled

people, this includes, in particular, steps to take account of disabled persons' disabilities);

- encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.

8b) N/a

Legal and Resource Implications

Legal

N/a

Financial

(a) Revenue

N/a

(b) Capital

N/a

Land

N/a

Personnel

N/a

Appendices:

Appendix A -

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None