

Resources Scrutiny Commission Action Sheet 2018/2019

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible Officer / Member	Action taken and date completed
24th September 2018				
8.	ICT Systems and Strategy	ACTION: Officers to ensure that the role of Scrutiny is specifically identified in the Programme Governance Diagram (in the Programme Board's Terms of Reference contained in the confidential papers).	Steve Somerfield	Officers agreed to ensure 'Scrutiny' is included
		ACTION: Officers to confirm who the independent third-party board member is once they have been appointed and if they can come to the next Commission meeting.	Steve Somerfield	Officers to let Members know who this is when they have been confirmed.
9.	Commercialisation and Income Generation	ACTION: an up-date report to be brought to next meeting	Penny Fell	A further report will be brought to the 6 th December Scrutiny Commission meeting
10.	Resources Directorate Quarterly Performance Report (Quarter 1 - 2018/19)	ACTION: The issue of disaggregation - Officers agreed to make it clear whether the information presented to members is directorate based or cross-cutting in future.	Tracy Matthews	Officers have noted this point for future reference
		ACTION: The Chair requested a representative of Legal Services attend the next meeting to discuss this Legal Service's spend on external barristers.	Johanna Holmes	Due to the full agenda at the next Commission meeting, the Chair has agreed to discuss this separately with Legal Services in the first instance.

		ACTION: Officers to provide both the full set of indicators and a shortened summary at the next opportunity.	Performance Improvement Officer	Officers have confirmed they will do this when a report is next brought to the commission
		ACTION: Cllr Clarke and Cllr Stephens said they would approach the HR Committee about the possibility of providing an update report on 'workforce' to scrutiny at the end of the year.	Councillors Clarke and Stevens	Chair to confirm
11	Resources Directorate Risk Register Update	ACTION: A report on Brexit contingencies plans to come to the next meeting.	Director of Policy and Strategy	A report will be brought to the December Scrutiny Commission meeting
12	2018/19 Period 3 Forecast Outturn Report – Resources Extract	ACTION: the role of the scrutiny commission to be defined with regards to scrutinising Corporate Finances or the Resources Directorate finances only.	Scrutiny Advisor / Chair of the Commission	Lead Members to discuss and confirm