

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 7 January 2019

Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Energy, Waste and Regulatory Services
- Cllr Helen Godwin (Lab) – Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Paul Smith (Lab) – Cabinet Member for Housing
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The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
David Lawrence david.lawrence@bristol.gov.uk	<p>Bristol Waste Business Plan 2019/20 To seek for approval the business plans of Bristol Waste Company Ltd.</p> <p>Part exempt 3</p>	Cabinet 22 Jan 2019	Cabinet Member with responsibility for Energy, Waste and Regulatory Services, Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@bristol.gov.uk	<p>Risk Management and Assurance Policy To seek Cabinet endorsement of the revised and Risk Management Assurance Policy for Bristol City Council.</p> <p>Non Key Open</p>	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@bristol.gov.uk	<p>Quarter 3 Risk Register To receive and review the Corporate Risk Management Report and Corporate Risk Register Report for Quarter 3 2018/19</p> <p>Non Key Open</p>	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Yvonne Dawes yvonne.dawes@bristol.gov.uk	<p>Procurement of contract for Avon and Somerset Coroner deceased transport To seek approval for the procurement and award of a contract for a Coroner Funeral Director to transport all deceased under the jurisdiction of the Avon and Somerset Coroners.</p>	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3			
Jacqueline Miller jacqueline.miller@bristol.gov.uk	Social Value Policy Refresh To seek approval of the revised Social Value Policy and the development of a toolkit of Bristol measures and metrics. Non Key Open	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance, Deputy Mayor with responsibility for Communities	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	Local Government Corporate Peer Challenge Report To note the formal feedback report and action plan from LGA Corporate Peer Review Non Key Open	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Simon Oliver simon.oliver@bristol.gov.uk	Mobile Phone Contract Renewal To seek approval to procure a contract for the supply of mobile devices and associated airtime used across BCC. Open	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray	Budget Recommendations to Full Council, including the Treasury	Cabinet	Designated Deputy	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	<p>Management Strategy To seek Cabinet approval for revenue and capital budget recommendations, determination of the Council Tax and the treasury management strategy to the February 2019 Full Council budget setting meeting.</p> <p>Open</p>	22 Jan 2019	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>2018/19 Period 7 Forecast Outturn Report To provide Cabinet with information and analysis on the Council's financial performance and forecast use of resources during the financial year 2018/19. The Council budget for 2018/19 was agreed by Council on 20th February 2018 and this report focuses on the forecast position against that budget.</p> <p>Open</p>	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Samantha Flowers samantha.flowers@bristol.gov.uk	<p>Re-profiling Children's Homes To seek Cabinet approval to proceed with purchase of a property to accommodate children in care.</p> <p>Part exempt 3</p>	Cabinet 22 Jan 2019	Cabinet Member with responsibility for Women, Children and Young People, and Lead Member for Children's Services, Designated Deputy Mayor with responsibility for	Adults, Children and Education Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Finance, Governance and Performance	
Michael Pilcher michael.pilcher@bristol.gov.uk	<p>Dedicated Schools Grant 2019/20 Budget Proposals To set out the proposals for the 2019/20 Dedicated Schools Grant budget for approval by Full Council at the February Budget setting meeting which will form part of the council's overall budget for 2019/20pip</p> <p>Open</p>	Cabinet 22 Jan 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Adults, Children and Education Scrutiny Commission
Julian Higson Julian.Higson@bristol.gov.uk	<p>Housing Revenue Account 2019/20 budget proposals To seek Cabinet approval for the proposals for the 2019/20 Housing Revenue Account (HRA) budget and the HRA Medium Term Financial Plan</p> <p>Open</p>	Cabinet 22 Jan 2019	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Carmel Brogan carmel.brogan@bristol.gov.uk , Hywel Caddy Hywel.Caddy@bristol.gov.uk	<p>Somewhere Safe to Stay Award (Early Adopter) To seek approval from Cabinet to enhance the Rough Sleeper Service by incorporating funding from the Ministry for Housing, Communities and Local Government (MHCLG) for a Somewhere Safe to Stay (SStS) service into the Rough Sleeper Service Contract.</p> <p>Open</p>	Cabinet 22 Jan 2019	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
David Bunting david.bunting@bristol.gov.uk	Department of Transport Road Maintenance Grant To seek approval to accept and spend the additional funding from the government's Local Highways Maintenance budget. Open	Cabinet 22 Jan 2019	Mayor	Growth and Regeneration Scrutiny Commission
Mark Williams Mark.williams@bristol.gov.uk	Members Parental Leave Policy To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy Non Key Open	Cabinet 5 Feb 2019	Cabinet Member with responsibility for Women, Children and Young People, and Lead Member for Children's Services	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	2018/19 Period 8 Forecast Outturn Report To approve the 2018/19 Period 8 finance report Open	Cabinet 5 Feb 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Council Tax Reduction Scheme 2019/20 To agree to maintain the current council tax reduction scheme into the 2019/20 financial year	Cabinet 5 Feb 2019	Designated Deputy Mayor with responsibility for Finance, Governance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		and Performance	
Patsy Mellor patsy.mellor@bristol.gov.uk	<p>West of England Waste Treatment Contract 2020 To note progression of the regional procurement project and delegate authority to enter into the West of England Waste Treatment Contract 2020</p> <p>Open</p>	Cabinet 5 Feb 2019	Cabinet Member with responsibility for Energy, Waste and Regulatory Services	Resources Scrutiny Commission
Oliver Coltman oliver.coltman@bristol.gov.uk	<p>Temple Quarter Enterprise Zone Infrastructure Programme Budget Review To give an update on the TQEZ RIF infrastructure and adopt the proposed strategy to fund the project.</p> <p>Open</p>	Cabinet 5 Feb 2019	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Pete Woodhouse peter.woodhouse@bristol.gov.uk	<p>Commissioning 11 and 11A Bus Service To seek approval for the procurement of a new bus service 11/11A contract</p> <p>Open</p>	Cabinet 5 Feb 2019	Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Colin Molton colin.molton@bristol.gov.uk	<p>Allocation of External Funding to Support Housing Delivery - NEW ITEM</p> <p>Report to recommend allocation of external funding and support the delivery of new homes.</p> <p>Open</p>	Cabinet 5 Feb 2019	Councillor Paul Smith	Growth and Regeneration Scrutiny Commission
Colin Molton colin.molton@bristol.gov.uk	<p>Supported Family Accommodation Framework - NEW ITEM</p> <p>To seek approval to increase the number of supported family accommodation units whilst reducing unsupported temporary emergency accommodation.</p> <p>Open</p>	Cabinet 5 Feb 2019	Councillor Paul Smith	Adults, Children and Education Scrutiny Commission
Simon Dicker simon.dicker@bristol.gov.uk	<p>Recommissioning Advocacy services</p> <p>To recommission advocacy services in a sole BCC procurement process for the period 1/10/19 to 31/03/25</p> <p>Open</p>	Cabinet 5 Feb 2019		Adults, Children and Education Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>2018/19 Period 9 Forecast Outturn Report</p> <p>Open</p>	Cabinet 5 Mar 2019		Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tim Borrett tim.borrett@bristol.gov.uk	Bristol City Council Business Plan 19/20 Open	Cabinet 5 Mar 2019		Resources Scrutiny Commission
David Lawrence david.lawrence@bristol.gov.uk	Bristol Energy Business Plan 2019/20 Open	Cabinet 5 Mar 2019		Resources Scrutiny Commission
David Lawrence david.lawrence@bristol.gov.uk	Bristol Holding Company Business Plan Open	Cabinet 5 Mar 2019		Resources Scrutiny Commission
David White david.white@bristol.gov.uk	City LEAP Update Open	Cabinet 5 Mar 2019		Growth and Regeneration Scrutiny Commission
Steve Matthews steve.matthews@bristol.gov.uk	The Park Community Trust - Proposed Construction of Secondary School Open	Cabinet 5 Mar 2019		Adults, Children and Education Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tom Gilchrist tom.gilchrist@bristol.gov.uk	<p>Proposal to introduce additional licensing of Houses in Multiple Occupation (HMOs) in 12 central wards of Bristol Proposal to introduce additional licensing of Houses in Multiple Occupation (HMOs) in 12 central wards of Bristol More information to follow</p> <p>Open</p>	Cabinet 2 Apr 2019	Councillor Paul Smith	Growth and Regeneration Scrutiny Commission
Richard Marsh richard.marsh@bristol.gov.uk	<p>Cattle Market Rd Site Demolition More information to follow</p> <p>Open</p>	Cabinet 2 Apr 2019	Councillor Craig Cheney	Growth and Regeneration Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	<p>Bristol City Council Strategic Asset Management Plan (SAMP) Further information to follow</p> <p>Open</p>	Cabinet 2 Apr 2019	Marvin Rees	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>Budget Monitoring Out turn report P10 More information to follow Non Key</p>	Cabinet 2 Apr 2019	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P11 More information to follow. Non Key Open	Cabinet 7 May 2019	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P2 More information to follow. Non Key Open	Cabinet 6 Aug 2019	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P3 More information to follow. Non Key Open	Cabinet 3 Sep 2019	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P4 More information to follow. Non Key Open	Cabinet 1 Oct 2019	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P5 More information to follow. Non Key Open	Cabinet 5 Nov 2019	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P6 More information to follow. Non Key Open	Cabinet 3 Dec 2019	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P7 More information to follow. Non Key Open	Cabinet 7 Jan 2020	Councillor Craig Cheney	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Out turn report P8 More information to follow. Non Key Open	Cabinet 4 Feb 2020	Councillor Craig Cheney	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Steve Matthews steve.matthews@bristol.gov.uk	South Bristol Sports Centre More information to follow. Open	Cabinet Before 5 May 2020		Adults, Children and Education Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	Bedminster Green Framework More information to follow Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Spatial Planning and City Design	Growth and Regeneration Scrutiny Commission
Terry Dafter terry.dafter@bristol.gov.uk	Assistive Technology Service Model More information to follow Open	Cabinet Before 5 May 2020		Adults, Children and Education Scrutiny Commission
Dr Susan Milner Susan.Milner@bristol.gov.uk	Public Health Recommissioning More information to follow. Open	Cabinet Before 5 May 2020		Adults, Children and Education Scrutiny Commission
Colin Molton colin.molton@b	Household Waste Reuse and Recycling Centre More information to follow.	Cabinet Before 5	Councillor Kye Dudd	Growth and Regeneration

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
ristol.gov.uk	Open	May 2020		Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	Enterprise Zone Update More information to follow. Open	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
David Bunting david.bunting@bristol.gov.uk	Car Park concrete repairs Open	Cabinet Before 5 May 2020	Marvin Rees	Growth and Regeneration Scrutiny Commission
Adam Crowther adam.crowther@bristol.gov.uk	Bristol Transport Strategy More information to follow. Open	Cabinet Before 5 May 2020	Marvin Rees	Growth and Regeneration Scrutiny Commission
Stephen Riley stephen.riley@bristol.gov.uk	A4018 Corridor Transport Improvements More information to follow. Open	Cabinet Before 5 May 2020		Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit