



Resources Scrutiny Commission Action Sheet 2018/2019

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible Officer / Member	Action taken and date completed
24th September 2018				
8.	ICT Systems and Strategy	ACTION: Officers to confirm who the independent third-party board member is once they have been appointed and if they can come to the next Commission meeting.	Director - Digital Transformation	Officers to let Members know who this is when they have been confirmed. <i>Please see agenda item 16 from 6th December actions below.</i>
10.	Resources Directorate Quarterly Performance Report (Quarter 1 - 2018/19)	ACTION: Cllr Clarke and Cllr Stephens said they would approach the HR Committee about the possibility of providing an update report on 'workforce' to scrutiny at the end of the year.	Councillors Clarke and Stevens	Workforce / Performance Management is now an agenda item on the 28 th February 2019 meeting
12.	2018/19 Period 3 Forecast Outturn Report – Resources Extract	ACTION: the role of the scrutiny commission to be defined with regards to scrutinising Corporate Finances or the Resources Directorate finances only.	Scrutiny Advisor / Cllr Clarke	Members are to discuss this point as part of the scrutiny work programme setting process in May / June
6th December 2018				
10.	Brexit Scenario Assessment	ACTION: Officers to feedback if and when communication is made with local SMEs about contingency plans for a 'no deal Brexit'.	Director of Policy & Strategy and Scrutiny Advisor	Officers will provide an update on this when they next attend OSMB on 11 th March.

		The Chair asked that this be a standing item for future meetings even if it is only possible to provide a verbal up-date ACTION: Officers to provide a further update at the next meeting.		After some consideration and discussion the Chair of the Commission, the Chair of OSMB and the Director of Director of Policy & Strategy have agreed that due to the potential cross-cutting impacts of a no deal Brexit, OSMB is the more appropriate forum for regular updates to be provided at going forward.
12.	Collection Fund (Surplus/Deficit) Report	ACTION: An up-date about the use of bailiffs in debt recovery to be brought to a future meeting	Cllr Brain and Officer	This has been be added to the list of potential RSC work programme items for 2019 /20
16	ICT Systems and Strategy (Exempt Item)	<p>Problems were raised about the casework management system - generic email account. Officers agreed to highlight the issue, but this was outside of the FSA Programme to deliver. ACTION: Officers to raise the issue with colleagues.</p> <p>ACTION (as above from Sept): Officers to find out if it will be possible for the independent third-party board member to attend the next Scrutiny Commission meeting in February.</p>	Director - Digital Transformation	<p>Officers will provide Members with a verbal up-date on this at the February 2019 meeting.</p> <p>A report from an independent third party will be presented to the Commission at the February meeting. Please note the Director of Digital Transformation will present this report in the unavoidable absence of the independent representative.</p>