

## Audit Committee Action Sheet – actions from meeting held on 21<sup>st</sup> Jan 2019

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
1	3 – Mins of 16 Oct	Councillors remained unsure of the changes made to the draft minutes following the meeting of 26th November with respect of the item 6 ‘BDO (External Auditor) drISA 260 report 2017/18’ and asked for a pdf of the tracked change document. It was agreed that the minutes would return for agreement at the next meeting.	Allison Taylor	Email sent 1 Feb 2019.
2	8 – Annual Whistleblowing Review	It was suggested that relevant reports under the whistleblowing procedure should be reported to HR Committee if not already. The Chair of Audit Committee agreed to write to the Chair of HR Committee to ask.	Councillor Mead	
3	10 – Corporate Risk Register and Policy	The Committee were given the opportunity to delve further into one of the risks in more detail and following a discussion it was agreed to select ‘CR9 - Safeguarding Vulnerable Children’.  The topic would be scoped to prevent duplication with the relevant Scrutiny Commission or the Corporate Parenting Panel although they would be asked if they want to have any input or observe. The item would be first on the agenda.	Jonathan Idle	Included on Agenda for March Committee and liaison with Service Director: Children and Families has occurred.
4	12 – Governance Tracking Report	Agreed that going forward the Bundred Report Action Plan review would move to six monthly. To be noted in terms of the work programme.	Jonathan Idle	To be addressed when 2019/20 Audit Committee Work Plan

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				is prepared.