

## Bristol City Council Equality Impact Relevance Check

This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required. Please read the guidance prior to completing this relevance check.



### What is the proposal?

Name of proposal	<b>Joint Procured Litho &amp; Digital Printing Framework Agreement</b>
Please outline the proposal.	To obtain Cabinet approval to enter into a new framework agreement, together with our existing partners - Bath & North East Council (B&NES) and University of the West of England (UWE), for all digital and litho printing at an estimated value of £200,000 per annum for BCC.
What savings will this proposal achieve?	A previous similar contract resulted in savings of between 10% to 15% per annum (between £20,000 - £25,000)
Name of Lead Officer	Saskia Konynenburg

### Could your proposal impact citizens with protected characteristics?

(This includes service users and the wider community)

This contract is to replace a previous contract on similar terms for print services. This should not have any impact (positive or negative) upon citizens. The contract will be procured in line with the necessary social value requirements set out by the council's procurement service.

### Could your proposal impact staff with protected characteristics?

(i.e. reduction in posts, changes to working hours or locations, changes in pay)

This contract is to replace a previous contract on similar terms for print services. This should not have any impact (positive or negative) upon Bristol City Council staff. The contract will be procured in line with the necessary social value requirements set out by the council's procurement service.

### Is a full Equality Impact Assessment required?

Does the proposal have the potential to impact on people with protected characteristics in the following ways:

- access to or participation in a service,
- levels of representation in our workforce, or
- reducing quality of life (i.e. health, education, standard of living) ?

Please indicate yes or no. If the answer is yes then a full impact assessment must be carried out. If the answer is no, please provide a justification.

A full Impact Assessment is not required for this contract.

Service Director sign-off and date:

Equalities Officer sign-off and date:

