

**AUDIT COMMITTEE
WORK PROGRAMME 2019/20**

Meeting Date	Report Author	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report	Comments:
Tuesday 28th May 2019 2:00 PM	Proposed Training:	Statement of Accounts	Training		Finance to facilitate	To provide committee member with an overview of Public Sector accounts and the key areas to examine.
	External Audit:	Update Report	Routine	1.8/1.9	External Audit Lead	
	Internal Audit:	Draft Annual Governance Statement 2018/19 Annual Fraud Report Audit Committee Annual Report to Full Council (Draft) Internal Audit Annual Report 2018/19	Routine Routine Routine Routine	2.5/4.4 2.4/2.10 5.1 1.6	Deputy Chief Internal Auditor Deputy Chief Internal Auditor Deputy Chief Internal Auditor Deputy Chief Internal Auditor	
	Finance:	Draft Statement of Accounts 2018/19	Routine	3.1	Executive Director Resources / Director Finance	
	Legal:	Member Standards items: Information Items: None				
Monday 29th July 2019 Time to be agreed	Proposed Training:	Overview of Risk Management	Training		Risk and Insurance Manager	To provide the committee with an overview of risk management within the council at this time and details of the improvements in progress.
	External Audit:	Update Report	Routine	1.8/1.9	External Audit Lead	
	Internal Audit:	Final Annual Governance Statement 2018/19	Routine	3.1	Head of Paid Service/S151 Officer	
	Risk & Insurance	Internal Audit Activity Report Corporate Risk Report	Routine Routine	1.5/1.7/2.1 4.1/4.3	Deputy Chief Internal Auditor Risk & Insurance Manager	
	Finance	Statement of Accounts 2018/19	Routine	3.1	Director of Finance	
September 2019 Date/Time to be agreed	Proposed Training:	To be determined	Training			
	Finance:	Treasury Management - Annual Report	Routine	3.3	Director of Finance	
	Risk Management: Customer Relations	Review of a Specific Corporate Risk Ombudsman Report	Routine Routine	4.1/4.3	Risk Owner/Risk Manager Head of Customer Relations	
	External Audit:	ISA260 Report	Routine	1.8/1.9	External Audit Lead	
	Internal Audit:	Internal Audit Activity Report	Routine	1.5/1.7/2.1	Chief Internal Auditor	
	Legal:	Members Standard Items Information Items:				
November 2019 Date/Time to be agreed	Planned Training:	To Be Determined	Training			
	External Audit:	Update Report	Routine	1.8/1.10	External Audit Lead	
	Risk Management:	Review of a Specific Corporate Risk	Routine	4.1/4.3	Risk Manager / Risk Owner	
	Internal Audit:	Internal Audit Half-Year Activity Report Internal Audit - Half-Year Investigation Update Report and Anti-Fraud and Anti-Corruption Policy Internal Audit Quality Assurance and Improvement Plan Internal Audit Charter & Strategy Refresh	Routine Routine Routine Routine	1.5/1.7/2.1 2.4/2.10 1.6 1.1	Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor	
	Finance:	Treasury Management Half-Year Report	Routine	3.3	Director - Finance	
		Information Items: None				
January 2020 Date/Time to be agreed	Proposed Training:	To Be Determined	Training			
	External Audit:	External Audit Update Report	Routine	1.8/1.9	External Audit Lead	
	Internal Audit:	Annual Whistleblowing Review Annual Review of the effectiveness of the system of Internal Audit	Routine Routine	2.4 1.13	Chief Internal Auditor Director - Finance	
	Risk Management:	Corporate Risk Report and Policy	Routine	4.1/4.3	Risk Manager	
	Legal:	Member Standards items: Value and Ethics Sub-Committee Report/Minutes including Budget Dispensations	Routine		Director: Legal & Democratic Services	
		Information Items: None				
March 2020 Date/Time to be agreed	Proposed Training:	Audit Committee Effectiveness Workshop	Training		Chief Internal Audit/Head of Internal Audit	To take the opportunity to look back over the year and determine what went well and identify areas for improvement.
	Risk Management:	Review of a Specific Corporate Risk	Routine	4.1/4.3	Risk Owner/Risk Manager	
	External Audit:	Audit Update Grants Audit Report	Routine Routine	1.8/1.10 1.8/1.10	External Audit Lead External Audit Lead	
	Internal Audit:	Draft Annual Plan 2020/21 Internal Audit Development Plan Update Internal Audit Activity Report	Routine Routine Routine	1.2 1.6 1.5/1.7/2.1	Chief Internal Auditor Chief Internal Auditor Chief Internal Auditor	
	Legal:	Review of Committee Terms of Reference	Routine		Director: Legal & Democratic Services	
	Corporate:	Inspection Agency reports	Routine	1.12	Head of Corporate Finance	
		Member Standards items: Information Items: None				