



PURPOSE: Key decision

MEETING: Cabinet

DATE : 18 June 2019

TITLE	CCTV and Fibre hardware installation & maintenance		
Ward(s)	Bristol Citywide		
Author:	Peter Anderson	Job title:	Head of Service, Bristol Operations Centre
Cabinet lead:	Councillor Cheney	Executive Director lead:	Colin Molton
Proposal origin: BCC Staff			
Decision maker: Cabinet Member			
Decision forum: Cabinet			
Purpose of Report:			
<ul style="list-style-type: none"> This Report seeks approval to procure and let a new contract through a competitive OJEU tender process for the provision of ongoing maintenance, support and approved capital projects relating to the Council’s Fibre network, CCTV estate and associated equipment for a period of up to 7 years (5 years with the option to extend for a further 2 years and with an optional break clause in the early years). The maximum contract value on the OJEU advert will be for £12m in order to enable a procurement vehicle with sufficient cover for future capital projects. However, this is not a guaranteed or committed spend or an exclusive contract. Spend on capital project would be subject to funds being made available and secured and specific work packages being agreed. 			
Evidence Base:			
<ol style="list-style-type: none"> In accordance with a previous Cabinet report dated 4th December 2017, capital funding of £2m for CCTV hardware upgrade and installation from analogue to new IP (digital) cameras was approved. This report approved: <ul style="list-style-type: none"> An OJEU compliant procurement process to establish cost effective camera replacement and maintenance contract(s) Implementation of a robust management contract for the city’s extensive fibre network asset upon which CCTV, Traffic Management and many of the council’s critical systems run. The Council currently has a fibre installation and maintenance contract, which maintains the BNet network. The new contract will be an enabler for future projects and will allow the Council to procure various strands of work under a single contract. It is recognised by stakeholders that having one supplier responsible for both CCTV and fibre services will have technical, regulatory and management benefits, because of the type of work involved. The desired outcome is therefore to carry out one competitive OJEU tender process to ensure a compliant, integrated, well managed contract for CCTV and fibre. Using historical spending trends over the last six years (£5.1m) and considering that future fibre investments 			

are likely, the contract threshold has been estimated at up to £12m. This should allow for ample capital projects as and when they are approved for fibre and CCTV to be commissioned under the new contract. Historical trends show that the majority of spend tends to be on capital projects linked to BNet, OPCR (Open Programmable City Region), Traffic and Highways, new camera and upgrades. If BNeT attracts funding for extensions, this contract will need to be utilised, so whilst we cannot guarantee this spend with a supplier and we are not committing to spend this value, there needs to a reasonably high ceiling value on the OJEU advert and subsequent awarded contract.

6. Current approved capital spend is £2m based on approved budgets across BCC for CCTV and fibre.
7. Current approved revenue spend is £1m over 7 years based on current revenue budgets across CCTV.
8. Discovery work for this contract has identified closer working with the Council's Street Lighting service, allowing for a break clause in the new contract that would provide the opportunity to take advantage of synergies in contractual responsibilities across the Management of Place Service (use of street furniture and erection of kit).

Cabinet Member / Officer Recommendations:

That Cabinet:

- Approve the procurement of a new contract for the provision of ongoing maintenance, support and approved capital projects relating to the fibre network and CCTV estate and associated equipment.
- Delegate authority to Executive Director of Growth & Regeneration in consultation with the Cabinet Member for Finance, and the Director of Finance, award and enter into a flexible contract with a minimum spend of £1m per annum and maximum value of £12m over the maximum term of 7 years.

Corporate Strategy alignment:

Aligns to:

Being Well Connected

- Improve physical and geographical connectivity; tackling congestion and progressing towards a mass transit system
- Reduce social and economic isolation and help connect people to people, people to jobs and people to opportunity.

Well-being

- Keep Bristol on course to be run entirely on clean energy by 2050 whilst improving our environment to ensure people enjoy cleaner air, cleaner streets and access to parks and green spaces.

City Benefits:

The new single contract will provide:

- A robust management contract for the city's extensive fibre network asset upon which CCTV, Traffic Management and many of the council's critical systems run.
- Ensure Robust Service Level Agreements and performance reporting to help the BCC to detect service degradation and network congestion, prompting proactive / reactive intervention.
- Ensure robust asset management and regulatory responsibilities of the supplier
- Be an enabler for income generation and SMART CITY
- Delivery of this project will help the city's infrastructure and connectivity in line with the relevant One City Plan – priority theme - Connectivity.

Consultation Details:

No consultation is necessary for this key decision.

Revenue Cost	£1m allocated plus £3m predicted spend (over 7 year timeframe). Total up to £4m.	Source of Revenue Funding	This will be mainly split across Operation Centre, Housing , Traffic and Parking Services plus any other services that wish to use the contract
Capital Cost	£2m allocated plus £6m predicted spend (over 7 year timeframe). Total up to £8m.	Source of Capital Funding	The £2m has previously been approved by Cabinet within the Bristol Operations Centre Phase 2 programme. £6m would be subject to the appropriate approval of separate requests.
One off cost <input checked="" type="checkbox"/>	Ongoing cost <input checked="" type="checkbox"/>	Saving Proposal <input type="checkbox"/>	Income generation proposal <input type="checkbox"/>

Required information to be completed by Financial/Legal/ICT/ HR partners:

1. Finance Advice:

In December 2017 Cabinet approved the Bristol Operation Centre Phase 2 business case which included a request for £2m Capital funding for the upgrade and installation of CCTV hardware.

The BOC Phase 2 project team are now looking to secure a contract for that £2m CCTV spend. At the same time they would like to consolidate in to that contract all other BCC spend (either Capital or Revenue) on CCTV and on fibre network extensions and thereby optimise contract value.

This contract is intended to be the only procurement route for CCTV and for fibre.

The project team wish to ensure that any negotiated contract is of sufficient value that it won't subsequently be necessary to ask for a waiver or to have to retender sooner than planned.

This report requests the go-ahead to follow a competitive OJEU tender for a contract of up to 7 years and up to £12m and to delegate authority to the Executive Director of Growth & Regeneration to procure and award that contract at the end of that process.

Finance Business Partner: Jemma Prince 3/5/19

2. Legal Advice:

Given the estimated value of the contract its procurement will need to comply with the Public Contracts Regulations 2015 and the Council's own procurement rules. Consideration will also need to be given to the most appropriate form of contract.

Consideration should be given to how much flexibility the contract terms will offer, as the Council's needs regarding fibre and CCTV may vary considerably over this time period.

Legal Team Leader: Sinead Willis, Commercial and Governance Team Leader

The strategic intentions for the Council owned ducting infrastructure and associated fibre cabling is a matter of on-going review. However, if the Council is to retain and utilise this capability, then a mechanism for repair, maintenance and enhancement is clearly required. There are a number of initiatives that intend to do so, plus there are current IT services that require ongoing support. This proposal seeks to maintain those essential current services, plus meet future needs. It is essential, however, that under any contract, IT Services remains able to effectively determine and manage the integrity and security of our core networks

ICT Team Leader: Ian Gale 14/03/19

3. HR Advice: No direct HR implications apparent for BCC. No impact to HR		
HR Partner: Celia Williams 12/03/19		
EDM Sign-off	Colin Molton	3 rd April 2019
CLB Sign-off	Cllr Cheney	15 April 2019
For Key Decisions - Mayor's Office sign-off	Mayor's Office	13 May 2019

Appendix A – Further essential background / detail on the proposal	YES
Appendix B – Details of consultation carried out - internal and external	NO
Appendix C – Summary of any engagement with scrutiny	NO
Appendix D – Risk assessment	YES
Appendix E – Equalities screening / impact assessment of proposal	YES
Appendix F – Eco-impact screening/ impact assessment of proposal	YES
Appendix G – Financial Advice	NO
Appendix H – Legal Advice	NO
Appendix I – Exempt Information	none
Appendix J – HR advice	NO
Appendix K - ICT	NO