

6th June 2019



**Members of the Overview and Scrutiny Management Board (or substitutes) present;** Councillors Stephen Clarke, Geoff Gollop (Chair), Brenda Massey, Anthony Negus, Celia Phipps and Jo Sergeant.

## 1. Welcome Introductions and Safety Information

The Chair welcomed all attendees to the meeting.

## 2. Annual Business

The Board considered the report setting out the annual business for the 19/20 municipal year.

**RESOLVED;**

**That;**

- **Councillor Geoff Gollop be elected Chair for the 2019/20 municipal year; and that**
- **Councillor Celia Phipps be elected Vice Chair for the 2019/20 municipal year; and that**
- **The membership for 19/20 as set out in the report be noted; and that**
- **The Board's Terms of Reference be noted; and that**
- **The dates and times of meeting for 19/20 take place as follows;**
  - **6pm Tuesday 23 July 19 (preceded by Mayoral Question Time at 5pm)**
  - **6pm Wednesday 2 October 19 (preceded by Mayoral Question Time at 5pm)**
  - **6pm Tuesday 17 December 19 (preceded by Mayoral Question Time at 5pm); and that**
- **The arrangements for Mayoral Question Time preceding meetings of the Overview and Scrutiny Management Board (OSMB) be noted; and that**
- **The Call In Sub-Committee for 19/20 be established.**

## 3. Apologies for Absence

None received.

## 4. Declarations of Interest

There were no declarations of interest.

## 5. Minutes of the Previous Meeting

The minutes of the meeting on 1<sup>st</sup> April 19 were agreed to be a correct record.



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**RESOLVED; That the minutes of the meeting on 1<sup>st</sup> April 19 be agreed as a correct record.**

## **6. Chair's Business**

There was no Chair's Business.

## **7. Public Forum**

The following public forum was received and a copy placed in the minute book;

No.	Name	Topic
1	David Redgewell - South West Transport Network and Bus Users South West	Community Toilets Scheme
2	Councillor Gary Hopkins, Chair of Communities Scrutiny Commission	Report for Overview and Scrutiny Management Board
3	Councillor Stephen Clarke, Chair of Resources Scrutiny Commission	Resources Scrutiny Commission Report for OSMB meeting on 6 June 2019
4	Councillor Paula O'Rourke, Chair of Growth & Regeneration Scrutiny Commission	Growth & Regeneration Scrutiny Commission
5	Councillor Tom Brook	Chair's Report– Assets Task & Finish Group
6	Councillor Paula O'Rourke	Minority Report – Assets Task & Finish Group
7	Councillor Stephen Clarke	Task & Finish Group Report – Social Value, Procurement and SMEs Scrutiny Task Group 2018/19

It was agreed that a response to the statement from Mr David Redgewell would be provided and a copy circulated to the Board.

The Scrutiny Chairs were thanked for their updates and it was suggested that in future they be circulated more widely to increase awareness of the work being undertaken by Scrutiny.

**RESOLVED; that the public forum business be noted.**

## **8. Scrutiny Work Programme 19/20 and Ways of Working**

The Board considered the tabled draft Work Programme for 19/20 which had been prepared at the earlier informal workshop. The following matters were discussed;



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- Scrutiny would also be undertaking a number of in-depth reviews via Task Groups and/or Inquiry Days and the nature of these would be agreed by the OSMB Lead Members and reported back to the next meeting.
  - Work around Air Quality was a significant priority for Scrutiny in 19/20, being of interest to a number of Commissions. It was agreed that an update report would be provided to OSMB at the 17<sup>th</sup> July 19 meeting.
  - A Health Sub Committee of the People Scrutiny Commission had been proposed in order to undertake scrutiny of local Health Service provision in accordance with Section 7 of the Health and Social Care Act 2001, the Health and Social Care Act 2012 and Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013. Draft Terms of Reference would be brought to OSMB for adoption at the meeting on 17<sup>th</sup> July 19 before being referred to by Full Council for approval.
  - In order for Scrutiny to work effectively it was important to understand the thematic Boards of Bristol City Council (i.e. aligned to the One City Plan). It was agreed that an update would be provided at the next meeting.

#### **RESOLVED;**

- **That the Work Programme for 19/20 be approved; and that**
- **That draft terms of reference for the Health Sub Committee of the People Scrutiny Commission be brought to the OSMB meeting on 17<sup>th</sup> July 19 for adoption; and**
- **That a report detailing Bristol City Council's thematic Boards be brought to the next OSMB meeting on 17<sup>th</sup> July 19.**

#### **9. Mayor's Forward Plan**

The updated Forward Plan was noted.

#### **10. Minutes from the WECA Overview and Scrutiny Committee - for information**

Noted.

The meeting ended at 17.41.

**CHAIR** \_\_\_\_\_

17.41 – meeting closed

