

Audit Committee Action Sheet – actions from meeting held on 28 May 2019.

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
1	Minutes of 26.3.19	Extract of the minute which sets out the recommendations the Committee agreed to send to the HoPS to be sent to the Chair to include in a letter to the HoPS	AT	Sent to HOPS on 5 June 2019
2	Terms of Reference	A report was to be drafted to go to FC to amend the committees TOR in include a provision that PGLs should not sit on or Sub to the committee.	NR	Report from the Monitoring Officer on updates to the constitution, including this issue, is on the agenda for the meeting on the 29 th July
3	Work Programme	Explore provision of CIPFA training for the Committee	DM/MH-M/AM	In progress
4	Work Programme	Add Asbestos	MH-M/AM	Complete. September Committee.
5	Work Programme	It was agreed that the work plan be amended to remove reference to the V& E committee and standards /complaints.	MH-M/AM	Complete.
6	Draft Annual Governance Statement	Feedback to Mayor's Office Committee's view that it is better to have aspirational items listed on the Forward Plan even if they slip	DM	Feedback provided to Mayor's Office in relation to information in the AGS not currently outlined in the four

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
				month forward plan.
7	Draft Annual Governance Statement	P.56 – typo – ‘OFTED’	AM/MH-M	Complete. AGS Amended.
8	Counter Fraud Report	Payroll Expenses – to report back to Committee with the details of previous cases of this	AM/MH-M	Complete. Details provided 15/07/2019.
9	Audit Committee Annual Report to FC	Recirculate survey to Committee	AM/MH-M	Complete. 1 further response received.
10	Audit Committee Annual Report to FC	Agreed to bring a half year report to FC – Add to WP	AM/MH-M	Complete. Added to November Committee work programme.
11	IA Annual Review 18/19	Email to Committee regarding the Audit Reviews they IA had been asked not to carry out	AM/MH-M	Complete. Details provided.
12	Draft Statement of Accounts	To confirm the provenance of the Renoir at Bristol Museum	CH	The City Council owns two works by Renoir. These are “The Two Sisters” and “Cros de Cagnes, Mer, Montagnes”.
13	Draft Statement of Accounts	To confirm whether PFI projects were making a profit	CH	PFI contracts are operating in line with the financial models which underpin them.