

2019/2020 BWC AUDIT CALENDAR



AUDIT NAME		ISSUE DATE/NO.	BUSINESS UNIT	OWNER	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
FINANCIAL																	
FINANCIAL	Monitoring the integrity of the financial statements and any formal announcements relating to financial performance;		Business Services	Finance Director													
	Reviewing internal financial controls and, unless there is a separate board risk committee, reviewing the company's internal control and risk management systems;		Business Services	Finance Director													
	In partnership with BCC make recommendations to the board in relation to the appointment, re-appointment and removal of the external auditor and approve the remuneration and terms of engagement of the auditor;		Business Services	Finance Director													
	Reviewing the auditor's independence and objectivity;		Business Services	Finance Director													
	Developing and implementing the non-audit services policy.		Business Services	Finance Director													
NON-FINANCIAL																	
NON-FINANCIAL	SHEQ			Head of SHEQ	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
	Processes & Policies (HR, Comms etc)			HR Manager													
	Procurement			Contracts & Procurement Manager													
	Operating Licences		SHEQ	Operations Manager - Fleet													
	Operations Permits		SHEQ	Operations Director													
	Approvals & sanctions		Service Delivery	Operations Director													
	GDPR Compliance		Business Services	Performance Manager													
	ICT (Security, Mobile phones etc)		Business Services	Head of IT													
	Business Continuity Plan		SHEQ	Head of SHEQ													
EXTERNAL AUDITS																	
EXTERNAL AUDITS	Fraud Audit		BCC	Jonathan Idle													
	Project Audit		BCC	Jonathan Idle													
	Finance Audit		BCC	Jonathan Idle													
	IT & Security Audit		BCC	Jonathan Idle													

KEY	
	To do
	In progress
	Completed
	Scheduled
	Not schedule for this month

Version:	Audits Calendar 003
Date:	Jan-19

