



**Resources Scrutiny Commission Action Sheet 2019/2020**

| <b>Agenda Item</b>                   | <b>Title of Report/ Description</b> | <b>Action</b>   | <b>Responsible Officer / Member</b> | <b>Action taken and date completed</b>  |
|--------------------------------------|-------------------------------------|---|-------------------------------------|---|
| <b>28<sup>th</sup> February 2019</b> |                                     |   |                                     |   |
| 7.                                   | Scrutiny Work Programme             | <p><b>ACTION:</b> Members recommended that the following two items should be presented to the Commission during the following municipal year:</p> <ul style="list-style-type: none"> <li>• Collection Fund Surplus/Deficit Report</li> <li>• Council Tax Base Report</li> </ul> | Scrutiny Advisor                    | Members selected both items for the 2019 / 2020 Scrutiny Work Programme at the Scrutiny Workshop in June. They will both be taken at the meeting on the 31 <sup>st</sup> October 19 |
| 8.                                   | Performance Management              | <p><b>ACTION:</b> for any future plans arising from the Staff Survey to be considered by scrutiny</p>   | Members and Senior Officers         | Further to a discussion between the Chair and Officers it was agreed that scrutiny of the Staff Survey Results would sit with the HR Committee                                      |