



**Area Committee 2 Meeting
Date 23rd September 2019**

ITEM NO.

Report of: Keith Houghton

Title: Community Resources Manager, Neighbourhoods & Communities Service **Telephone Number:** 0117 922 2135

RECOMMENDATIONS. The Committee is asked:

1. to elect AC2 Chair (Item 2)
2. Note the progress of those projects approved at the September and October AC meetings in 2018 (Item 3)
3. to note the projects invited to submit Stage 2 full Proposals and those not invited or not able to proceed (Item 4b & c)
3. Note the CIL and S106 monies available at 31st July 2019 and the option of pre-committing future CIL receipts to support the proposals in this paper (Item 5)
4. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which they may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item 6)
5. To agree how to take forward priorities not coming for decision this meeting (Item 7)
6. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 8)

1. Background:

- a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
- b. Area Committee 2 consists of the councillors representing the wards of Henbury & Brentry; Southmead; Horfield; Bishopston & Ashley Down; Redland; Cotham.
- c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
- d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at:
<https://www.bristol.gov.uk/people-communities/local-decision-making>

2. Terms of Reference and Election of Chairperson

- a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the Area Committee on 24th September 2018. The AC Chair was elected at this meeting.

Recommendations

That the Area Committee formally elects its Chairperson for the Committee for the coming year.

3. Progress update on CIL & S106-funded projects approved at 2018 Area Committee Meeting

Project approved 2018	Project descriptions	Funding agreed	Delivery period		
			19/20 financial year	20/21 financial year	21/22 financial year
Parks					
All weather surfacing for the children's play area at Horfield Common	Upgrade at play area	£40,401		Delivery year	
Henbury & Brentry Health Hub with new MUGA and outdoor gym	Installation of new equipment	£10,327		Delivery year	
Improving access to Doncaster Road Park at two entrances	Access improvements to park	£10,118.49		Delivery year	
Transport					
a. 12/01237 / Glos County Cricket Club, Nevil Road, Bishopston (£15,767.35) The provision of improvements to junction safety within 1 kilometre of the development:	Introduction and modification of waiting restrictions and introduction of a disabled persons parking space around the cricket ground.	£15,767.35	half of the restrictions are now on the ground. Lining work is still to be delivered as part of a wider lining package. No completion date set for this.		
b. 12/01237 / Glos County Cricket Club, Nevil Road, Bishopston (£21,023.13) The provision of improvements to pedestrian facilities in the vicinity of the development:	The proposal to use the money for as much as possible from a range of signs, lines and bollards improvements	£21,023.13	at preliminary design stage. It's hoped to go to public consultation by the end of the year		
Trees					
BCR tree replacement To replace existing tree stumps in the ward	Tree replacement	£5,357	completed		

Bishopston/Ashley Down			
BCR & Henbury Brentry tree replacement 2	Tree replacement	£11,520.53	completed

4. Allocation of CIL and Section 106 Funds

a. Developing Outline and Full Proposals for funding from CIL and S106 resources:

i. All ward councillors undertook community conversations within their wards across the period January 2019 – April 2019. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.

ii. The Area Committee then met informally in May 2019 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting

b. Projects invited to submit Stage 2 Full Proposals

At its May 2019 informal meeting, Area Committee 2 selected its projects to invite to put forward a Stage 2 Full Proposal for consideration and decision at this Area Committee meeting and those they were unable to bring forward to Stage 2:

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
Priority 1 Projects:										

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
1	Anti graffiti protective barrier x 3 wards	BCR Street Scene Volunteer Group	Yes	yes		£13,500	£11,400	£11,400		
2	1st Bristol Muslim Scout Group:Scout hut improvements	1st Bristol Muslim Scout Group	yes	yes		£6,500	£4,500	£4,500		
3	Trim Trail for Okebourne Open Space	BCC Parks	yes	yes	yes	£20,000	£20,040.56	£11,000.00	£9,040.56	09/01723 Machin House £9,040.56
4	Horfield Common Perimeter Protection	BCC Parks	yes	yes		£20,000	£26,000	£26,000		
5	Pavement pencil bollards – St. Teresa’s school	BCC Transport	yes	yes		£4,000	£5,000	£5,000		
6	Cranbrook Road safe crossing	BCC Transport	yes	yes		£20,000?	£40,000	£40,000		
7	Team Southmead: Bus Shelters on Greystoke Ave	BCC Transport	yes	yes		£35,000?	£35,000	£35,000		
8	BRISTOL TREE FORUM – replacement	BCC Tree Forum	yes		yes	£8,847.55	£8,847.55		£8,847.55	16/06016 185 Passage Road, Henbury £8,847.55

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
	planting									
9	BRISTOL TREE FORUM – replacement planting	BCC Tree Forum	yes	yes		£6,121.68	£6,121.68	£6,121.68		
	Totals					£133,969.23	£156,910	£139,022	£17,888.11	

c. Projects considered at Stage 1 informal meeting and not invited to submit Stage 2 proposal:

No.	Project Name	Delivery Group	Outline £ request	Reason for not inviting to Stage 2
1	Zebra crossing / Kings Weston Road	BCC Transport	£60,000	Insufficient funding
2	Roof repair, Henbury Community Centre	Henbury & Brentry Community Council	£3,500	Insufficient funding
3	Gloucester Road Enterprise & Trade: Tree planting	Tree Bristol	£2,295	Parks advised this should work alongside the Parks Accelerator Prospectus and therefore was hesitant to support this process
4	Gloucester Road Enterprise & Trade: 3 x new	BCC Transport	£80,000	Insufficient funding – could be provided by A38 funding

	pedestrian crossings on Glos Road			
5	Friends of Bishopston Library: extend opening hour access	BCC Libraries	£20,000	Insufficient funding & Libraries cannot take this forward at the moment as they are waiting for the cabinet approval re procurement new self-service
6	Pedestrian crossing near Port Elizabeth House	BCC Transport	£40k?	Insufficient funding
11	Tree Bristol: CIL replacement trees	Tree Bristol	£16, 069.41	Insufficient funding

5. CIL and Section 106 Monies available to Area Committee 2 at 31st August 2019

a. CIL available: At the end of July 2019 there was a total of **£110,351.45** held by Area Committee 2; of which **£37,052.36** is committed to approved projects. There have been additional CIL payments into AC2 in August 2019 of £23,533.77.

This leaves a current total of **£96,832.86** available to allocate. **See Appendix 1**

b. Pre-commitment of future CIL receipts:

i. Area Committees may wish to approve funding for a Stage 2 Proposal by pre-committing 'still to be received' CIL funds to its delivery. This would mean that any project which was approved in this way would be the

priority to receive all incoming CIL until such date as its approved funding allocation was accumulated in CIL receipts by the Planning Obligations Manager.

ii. Because of this these projects would not be able to receive a Funding Agreement, start any work which relies on CIL funding or receive any access to funding until the full CIL monies is accrued.

iii. This means that the Area Committee will need to be very clear which project(s) are its priorities for immediate action to support with currently-available CIL and which it is prepared to subject to delayed start by approving funding through pre-commitment.

iv. The rate at which CIL is paid to the Council is unpredictable and therefore the delayed start for these projects is similarly impossible to predict.

v. Pre-commitment of future CIL income will impact on the Area Committees ability to consider new proposals in future years

c. Section 106 available:

i. At the end of July 2019 there was a total of **£55,956.53** uncommitted Section 106 agreement monies available for AC2. **See Appendix 2**

ii. No additional S106 monies have been devolved to AC2 in August 2019:

iii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.

iv. The Area Committee asked at its informal meeting for any potential S106 contributions which could be applied to its priority Stage 2 project to be identified. These have been identified at section 4b of the report (above)

v. There are no time-limited S106 funds currently which the AC needs to take action to allocate.

6. 2019 Stage 2 Full Project Proposals: for decision

Stage 2 Full Proposals

Proposal 1: Anti-graffiti protective barriers x 3 wards:

Section 2a. Name of your group or organisation: Bishopston Cotham Redland Street Scene Group (BCR SSG)
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
To: <ul style="list-style-type: none">• spot and report problems, such as overflowing waste bins, 'fly-tipping', graffiti tagging, pot-holes, roads that need sweeping, dog fouling• pick up litter and arrange community tidy-ups• get permission from building owners and remove and paint over graffiti on property and street furniture• sweep up leaves and trim back overgrowth from roads and pavements• remove fly-posting• produce guidance e.g. posters and leaflets to help with issues such as waste management• work with both universities and Bristol Waste to welcome students, and help them live as part of the community• try to prevent problems arising by commenting on planning applications.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

The Bristol 'Clean Streets' initiative acknowledges that graffiti 'tagging' is a big problem in many parts of the City of Bristol. Graffiti tags are a major contributor to the fear of crime and isolation, especially to vulnerable groups. On painted walls, graffiti tags can be relatively easily removed by overpainting, but are much harder to remove effectively from brick walls.

The project is to reduce the impact of graffiti on infrastructure by applying a protective barrier of an anti-graffiti coating (AGC) to protect the fabric of a wall or building to enable easy cleaning of graffiti tags. The AGC requires application by a specialist company. Quotations have been obtained from BCC's specialist contractor for graffiti removal and protection, Nordic Products and Services (www.nordicps.co.uk/graffiti-removal) who are currently delivering services to BCC and Bristol Waste Company as part of the Clean Streets Project. Nordic have recently helped BCC clean up the 'Bear Pit' in central Bristol including the application of AGC coatings to brick walls

ii. where will it be delivered?

It will be delivered at 21 sites in total - 7 sites in Bishopston Ward; 8 sites in Cotham Ward; and 5 sites in Redland Ward.

See the attached full list of locations with pictures.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will improve the infrastructure (brick walls) of the most vulnerable and most regularly tagged buildings in the Bishopston, Cotham and Redland areas, and make them easier and cheaper to maintain as any graffiti tags on these walls can be easily cleaned off by a quick jet-wash, rather than a more aggressive deep-clean with more robust chemicals.

The AGC coating is guaranteed for at least 5 years and can last up to 10 years depending on how often it has to be cleaned.

Example 1 of the effectiveness of an AGC coating – St Peter’s Hospice, 315 Gloucester Road - Before



Example 1 of the effectiveness of an AGC coating – St Peter’s Hospice, 315 Gloucester Road – After cleaning



Example 2 of the effectiveness of an AGC coating – 2 Zetland Road - Before



Example 2 of the effectiveness of an AGC coating – 2 Zetland Road – After cleaning



The project benefits the public as a whole by enabling the removal of unwanted graffiti tags that can cause alarm, the fear of crime and social isolation. BCC's own Waste Disposal and Street Scene Services Policy Statements says: *"How Bristol looks plays an important role in how people feel about their neighbourhoods. Whilst an imaginative piece of street art can increase people's sense of belonging, tagging can make people feel unsafe and neighbourhoods look uncared for"*.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

The areas in the three BCR wards that are the most affected by graffiti tagging are those with higher percentages of student populations and development, such as Gloucester Road, Church Road (Bishopston), Ashley Down Road, top of Cheltenham Road, Zetland Road, and parts of Kingsdown and High Kingsdown. This is the experience of the last seven years of the BCC SSG whose volunteers have worked to remove graffiti tagging from these areas. Experience also shows a drop-in graffiti during students' vacation periods. There has been a significant increase in student numbers and consequently in our Community Partnership area. Therefore, we are proposing using CIL money to mitigate the effects of these development.

It is not possible to quantify this in hard numbers, as it is very hard to fairly compare, for example, five small pen graffiti tags on a wall with one large graffiti tag, without disproportionately measuring the area of each.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This project will reduce the negative effects of graffiti, particularly for the elderly who can feel victimised; and it creates and improves the sense of place and the quality of life for everyone, that lives, works, plays, studies or visits the area.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Not applicable			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
Not applicable			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence

Outcome 1	Less graffiti tags on walls and properties in the BCR areas	Graffiti tags are easier and quicker to remove from brick walls	Reduction in the time taken to remove graffiti tags
		Increase in the perception of safety and well-being	Survey of core members of BCR SSG
Outcome 2	No residual tags (shadows) on the treated walls as the graffiti tags can be fully and properly removed	No residual shadows on the treated walls	Count of residual shadows on treated walls

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
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completed and attached	√
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Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

As a protective barrier on brick walls from graffiti, disabled access is not a specific issue, however the benefits from the easy cleaning and removal of unwanted graffiti tagging will be as accessible to disabled people just as equally as all other non-disabled members of the community.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The priority for addressing graffiti and the application of AGC at these 21 priority sites have been determined through the monthly BCR SSG drop-in meetings held every second Monday at Bishopston Library. The group has as members the wider community, including those with protected characteristics, such as the elderly and disabled.

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Various land-owners for the 21 different sites identified.		
Have you got their permission to deliver this project?	Yes	<i>Yes for the majority of the 21 sites. A few sites we are still awaiting the confirmation of permission.</i>	No
If “yes” please provide contact details	Name: <i>Not possible to list all 21 in this section. Details can be provided separately if needed.</i> Tel: Email:		
If “no” please state when you will know .	Within the next few weeks for the remainder		
	Written confirmation of permission – please attach <i>n/a as above</i>		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

The project will be delivered by the BCR SSG which has an excellent track record over the last seven years of successfully delivering graffiti cleaning and wall protection projects such as this within the BCR area. Examples of this include brick walls at:

- Concorde Lodge, Horfield Common;
- 2 Zetland Road;

- New Sandringham House, Gloucester Road (by Sainsbury's Local);
- 'Cancer Research', the Promenade, Gloucester Road;
- 'The Green Room', the Promenade, Gloucester Road;
- St Peter's Hospice shop, 315 Gloucester Road;
- Arley Chapel, Arley Hill; and
- First floor above bin store flat roof – Down View Flats, Ashley Down Road.

All of these locations are now kept clean of graffiti with a simple hand-wash.

This project can be delivered without assistance from BCC Departments, with the obvious exception of the CIL administration and funding. As the Accountable Body for this application, RCAS will instruct and pay Nordic directly for its services in applying the anti-graffiti coating at these 21 sites on behalf of the BCR SSG

The project is viable, and Nordic have confirmed their availability to undertake these works. There is no requirement for match or additional funding.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

A. Total Project Capital Totals	11,400	11,400	0	0	n/a	n/a	n/a	n/a	11,400
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	11,400	11,400	0	0	n/a	n/a	n/a	n/a	11,400

Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Graffiti can be 'macho' and intimidating to women and girls by the nature of the large text, images and graphics, sexual references, reference to street gangs / drugs and by the general perception of crime. By removing such graffiti this gives positive benefits to these	Yes, by allowing the quick and easy removal of such graffiti which can intimidate these groups.	Yes, by reducing the fear of crime and intimidation	Not especially	No	n/a

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	groups.					
Age Older and young people	Graffiti can be 'macho' and intimidating to older and younger people by the nature of the large text, images and graphics, sexual references, reference to street gangs / drugs and by the general perception of crime. By removing such graffiti this gives	Yes, by allowing the quick and easy removal of such graffiti which can intimidate these groups.	Yes, by reducing the fear of crime and intimidation		No	n/a

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	positive benefits to these groups.					
Disability Disabled people	Less so than the two protected groups above, but graffiti can target disabled people and/or make them feel threatened by the fear of crime. By removing such graffiti this gives positive benefits to these groups.	Yes, by allowing the quick and easy removal of such graffiti which can intimidate these groups.	Yes, by reducing the fear of crime and intimidation		No	n/a
Race Black & Minority Ethnic people	Graffiti can target B&ME people and/or make	Yes, by allowing the quick and easy removal of	Yes, by reducing the fear of crime and		No	n/a

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	them feel threatened by the fear of crime. By removing such graffiti this gives positive benefits to these groups.	such graffiti which can intimidate these groups.	intimidation			
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Graffiti can target LGBT+ people and/or make them feel threatened by the fear of crime. By removing such graffiti this gives positive benefits to these groups.	Yes, by allowing the quick and easy removal of such graffiti which can intimidate these groups.	Yes, by reducing the fear of crime and intimidation		No	n/a

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity						
Religion or belief	Graffiti can target people of certain religions or beliefs and/or make them feel threatened by the fear of crime. By removing such graffiti this gives positive benefits to these groups.	Yes, by allowing the quick and easy removal of such graffiti which can intimidate these groups.	Yes, by reducing the fear of crime and intimidation		No	n/a
marriage and civil partnership	Graffiti can target people with certain marriage	Yes, by allowing the quick and easy removal of	Yes, by reducing the fear of crime and		No	n/a

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	and civil partnership status and/or make them feel threatened by the fear of crime. By removing such graffiti this gives positive benefits to these groups.	such graffiti which can intimidate these groups.	intimidation			

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Approx. 10% less sites will be given the protective AGC coating
30%	Approx. 30% less sites will be given the protective AGC coating
50%	Approx. 50% less sites will be given the protective AGC coating

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No. Nordic Products and Services Limited (<i>company registration number is 9131544</i>) are already BCC / Bristol Waste Company's preferred supplier of graffiti removal and protection services (e.g. 'The Bear Pit').
How did you choose your final quote?	Quotes were requested from Nordic for a range of buildings and the ones offering the best protection compared to the cost were chosen to go forward to make up these 21 sites.
How have you calculated your revenue/maintenance costings?	We have looked at this but there are none.
Please provide evidence of the quotes you've obtained	Attached

n.	Summarise below how much you are requesting			
	CIL			£11,400
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 2 : 1st Bristol Muslim Scout Group: Scout hut Security & Building Improvements

Section 2a. Name of your group or organisation: 1st Bristol Muslim Scout Group – The Scout Association
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
1 st Bristol Scout Group is a mixed youth organization part of The Scout Association (UK) since 2003 and entirely volunteer run. Our aim is to help develop “young people to be their best” offering everyday adventure for 6-25-year olds living in inner-city Bristol. We put great emphasis on connecting with communities across Bristol and make an impact immediately around us. We change lives by offering 6-25-year olds fun and challenging activities, unique experiences, teambuilding adventures and the chance to develop skills including time management, leadership, initiative, self-motivation and cultural awareness. We help young people save lives and even change the world.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): <ul style="list-style-type: none">• Increase Security and reduce chance of future damage. There has been drug paraphernalia regularly left on premises and damage to the Scouts property from vandalism and trespassing. We want to increase height of gate and side wall, repair adjoining allotments fence which has been vandalised, replace external wiring, install CCTV ring bell network and update internal wiring.

- Repair damage – We are looking to make refurbishment improvements to the building externally and internally to improve security and improve the look and feel of the place. External work will include damage to boat trailer, external notice board and replacing broken gate post. Improve the security and look and feel, while increasing the opportunities for community usage. Clear outside space to opening the space to a variety of sporting activities.
- Structural improvements - To support a wider range of scouting activities for all for community we are looking update the interior space. Work will include updating lighting in entrance, main hall and kitchen to enhance the day light and ventilation. Bringing these spaces up to standard by replacing fire doors, fitting hatches and replace leaking roof. Carrying out much needed update to toilets and remove mould, redecorate space.

ii. where will it be delivered?

Scouts premises besides allotments on Muller Road – Boundary wall, outside area and scouts building.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

- i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Supporting the local community by providing a local venue that is fit for purpose for community use – Lockleaze Community Survey

Improve infrastructure to make users of the Scouts community space safe, accessible to general public use and functional for community gatherings. The improvements to the building will allow for additional community usage connecting placed based communities.

Replace broken boundary wall and loss of functionality of community space due to anti-social behaviour and vandalism partly due to increase foot fall from local supermarkets and businesses.

Maintenance of building and perimeter wall to ensure safety of space for user's particular younger people living in the ward.

And/Or:

- ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increase traffic reducing and perception of closeness of residents in locality. Reducing community cohesion and visibility of viable space to meet.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Generally provide the community with a space which is both accessible and functional for a variety of community uses including sports, birthday, civic space.

More specifically cater for young people in locality to connect, learn, share and be the best version of themselves by developing life skills such as time management, leadership and and cultural awareness.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

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Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase in use of space by local residents	No. of community booking for space	Names for booking.
Outcome 2	Increase in use of space by equalities groups	Gather equalities data	Names and contact details and equalities data of users
Outcome 3	Decrease in antisocial behaviour in space	Regular monitoring of outside space	Log incidents of anti-social behaviour

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm
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Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The project aims to clean the side space leading to better access to community building. Better lighting and refitting of kitchen and public spaces will enable better usage for users with accessible needs.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The ward currently has a low number of BME residents using public spaces. The scout's community is over 90 percent BAME (Indian, Pakistani, Bangladeshi, Black Africa, Black Caribbean, Arab and dual heritage residents). This cohort also includes residents with disability.

We hope in increase participation form all other equalities groups by specifically speaking to them through the scouts and BME networks and connect them with surrounding community through scout's initiatives.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	1 st Bristol Muslim Scout Group – The Scout Association		
Have you got their permission to deliver this project?	Yes	x	No
If "yes" please provide contact details	Name: Dr Suhail Asghar Tel: 01179080524 Email: 786suhail.asghar@gmail.com		
If "no" please state when you			

will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Chair Dr Muhammad Suhail Asghar
 Treasurer Asem Din – Qualified accountant
 Group Scout Leader - Amir Cheema MBE – Mechanical Engineer with Manufacturing systems,
 Responsible for Military construction projects.
 Quarter Master – Rodney Pettett, Chartered Mechanical engineer, previously involved in
 construction of a factory.

Section 4c. Delivery timetable and key events/activities:
 Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	01/11/19	01/12/19 – 01/05/20	01/02/20 – 01/06/20						
Key Milestones:	Purchase supplies	Carry out work on boundary wall and external building	Carry out all internal work						

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k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Installation of build outs/safety measures									
A. Total Project Capital Totals									
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)									

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls						
Age Older and young people						
Disability Disabled people						
Race						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Black & Minority Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief						
marriage and civil partnership						

Section 4d. Project Delivery Budget

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We could match fund this with reserves
30%	Match funding from other funding applications
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes
How did you choose your final quote?	Best value for work being carried out.
How have you calculated your revenue/maintenance costings?	From current operational values
Please provide evidence of the quotes you've obtained	

n.	Summarise below how much	
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	you are requesting			
	CIL	£4,500		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project.

Proposal 3: Trim Trail for Okebourne Open Space

Section 2a. Name of your group or organisation: Bristol City Council Parks delivery; Henbury & Brentry ward councillors
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

To install a trim trail, of up to 9 pieces of equipment (medium size trail), around the outside of the existing children's play area at Okebourne Open Space in Brentry. This will increase the play value for the open space and potentially increase the footfall to the area.

ii. where will it be delivered?

Okebourne Open Space, Brentry, Bristol BS10 6QZ

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The area has had an increase in population recently with new developments taking place. The Open Space helps residents move around safely in what is becoming a busier and busier area. There are further New Developments planned and these include Brentry Lane, and even more planned for Knole Lane. This conforms to the cities aspirations for readily accessible green space for all communities.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

- To provide extra play value on top of the existing children's play area,
- To increase the usability of the green space for the community
- To support the area's wellbeing plans through physical activity

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
09/01723 Machin House	£9,040.56	No time limit	The provision of improvements to Parks and Open Spaces within one mile of Machin House.
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
It provides improvements to an open space within one of Machin House.			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1		Numbers of adults and children using the Park	Survey and social media positive feedback and reduced number of complaints
Outcome 2		Numbers of children using the Park and surface.	Survey positive feedback from social media and reduced number of complaints

		Good safety records of equipment	Play inspections reports
		Longevity of equipment	Play inspections reports
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The existing playground has a hard surface assessable paths, the new trim trail will link to these to provide accessible access. The trim trail could offer a play experience for children with mobility impairment whilst not being specifically designed for this purpose. The trail is likely to offer an exploratory experience and balance development for all children.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We will consult on the detailed design through the Friends of Group and local Councillors

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Parks		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Keith Chant Tel: Email: keith.chant@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

The Parks and Green Spaces project delivery team have many years of experience of delivering individual play equipment items through to complete new playgrounds.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	20/21	21/22	21/23						
Key Milestones:									
Project Work up	X								
Approvals 6 months	X								
Procurement	X								
Delivery		X							
Handover		X							

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income

Build cost	16,560	11,000	9,040.56						20,040.56
10% contingency	1656								
10% project mangement	1824								
Rebate of 10% Project Management relating to S106 element as this was taken at source. Amount available to add to build cost.	904			904	S106 element as this was taken at source				904
A. Total Project Capital Totals	20944	11000	9040.56	904	0	0	0	0	20944.56
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals		0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	20944	11000	9040.56	904	0	0	0	0	20944.56

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The new trim trail will enhance the existing play area play area for the majority of current and future users. Interest and use of the existing facilities may be enhanced as a result.	No	Play areas are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is potential	The project will improve an existing play area and in doing so it will become a more strategically important and attractive facility for the wider community. The nearest comparable play space is 780m distant.	None are anticipated	N/A
Age Older and young people	The project specifically provides for children and young people. By improving the existing play offer it is expected to attract more visitors more	No	for this to advance equality of opportunity but this is not guaranteed.	As a free-to-use facility accessible all year round, we would anticipate an enhanced play offer here will	None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>frequently than previously. The new trim trail element is likely to attract more younger children but older children would also benefit.</p> <p>It is common for pre-school children to be looked after by grandparents. The facility is likely to be more attractive to this group to visit and bring grandchildren.</p>			<p>attract more visitors generally and there is the potential for it to act to foster good relations both between people who share a protected characteristic and to improve good relations between different groups in the city.</p>		
Disability Disabled people	The trim trail could offer a play	No	The project has the potential to		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>experience for children with mobility impairment whilst not being specifically designed for this purpose. The trail is likely to offer an exploratory experience and balance development for all children.</p> <p>It is likely that users who currently use a mobility scooter or wheelchair or who have very poor</p>		<p>improve access to play for some disabled children by offering a new space to play and a new play challenge.</p> <p>Users that have very poor lower limb mobility may not benefit without help.</p>			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	lower limb mobility may not benefit from the additional facility without help.					
Race Black & Minority Ethnic people	The new trim trail will enhance the existing play area for the majority of current and future users. Interest and use of the existing facilities may be enhanced as a result.	No	Play areas are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is potential		None are anticipated	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and	The new trim trail will enhance the existing play area for the majority of current	No	for this to advance equality of opportunity but this is not guaranteed.		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Transgender + people (LGBT+)	and future users. Interest and use of the existing facilities may be enhanced as a result.					
Pregnancy and maternity	N/A	N/A	N/A		None are anticipated	N/A
Religion or belief	The new trim trail will enhance the existing play area for the majority of current and future users. Interest and use of the existing facilities may be enhanced as a result.	No	Play areas are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is potential		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
			for this to advance equality of opportunity but this is not guaranteed.			
marriage and civil partnership	N/A	No	N/A		None are anticipated	N/A

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Minor reduction in size of trim trail
30%	Will only provide for a small trim trail
50%	Will only provide for a small trim trail

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Based on costs from previous projects, the budget costing indicates that we can provide a medium size trim trail
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

n.	Summarise below how much you are requesting			
	CIL			£11,000.00
	S106 (complete table below)			£9,040.56
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	09/01723 Machin House	£9,040.56	No time limit	The provision of improvements to Parks and Open Spaces within one mile of Machin House.

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 4: Horfield Common Perimeter Protection

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Space Service
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Bristol City Council – Parks and Green Space Service
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): <ul style="list-style-type: none">• To create a new cycle / pedestrian 4m wide (see note 1 below) path along the location of existing informal muddy path, from the top of Bishopthorpe Road to the junction where Gloucester Road meets Kellaway Avenue (see attached map and Bill of Quantities). This will include the production and installation of 3 shared use path signs and 2 fixed ornate metal bollards at Gloucester Road and one ornate metal drop bollard at the Bishopthorpe Road end• To remove and dispose of existing unused tarmac roadway and replace with amenity grassland. This is located at right angles from Gloucester Road North - see attached map and Bill of Quantities. It was put there to service the playpark which has since been moved to another position. Note 1 - Path width, the Royal Parks have undertaken extensive research into cycle ways and shared use paths, the recommended width for this circumstance is 4m. However, recent new shared use paths through Bristol’s parks have been installed at 3m – 3.5m following public consultation. ii. where will it be delivered?

Horfield Common, Bishopthorpe Road end

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)

i the provision, improvement, replacement, operation or maintenance of infrastructure:

The creation a joint new cycle / pedestrian 4m wide path will improve access for both pedestrians and cyclists using the Park. The width of the path will ensure that risk to users is minimised. It will provide an important link to facilities between Bishopthorpe Road to the junction where Gloucester Road meets Kellaway Avenue including bus stops as well as providing commuter route.

To removal and dispose of existing unused tarmac roadway and replacement with amenity grassland will enhance the common.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

The demands for the creation of the all-weather path to enable all year round access by users of all abilities and removal of tarmac on existing track to recreate amenity grassland presented in stage 1 Area Committee application will be

confirmed by undertaking a public consultation which will also be a requirement of any planning application

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

By providing an the all- weather path and creating the amenity grassland out of the old track

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
NA			

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

N/A

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improve access to Green space	Numbers of people of all abilities using the site	Local group survey and positive feedback from Park users via social media and Parks and Green Spaces webpage.
Outcome 2	Providing a commuter route	Number of people using the path to commute to work	Local group survey and positive feedback from Park users via social media and Parks and Green Spaces webpage.
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories. See **Appendix 1** for the table template and see the Guidance for information about how to complete it

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The creation of 4m wide tarmac surfaced shared use path. This will enable the wide range of people with different physical abilities including use of mobility scooters to make a short cut across Horfield Common.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

A full public consultation will be carried out to understand the level of local public support for the proposals and this will be required for the planning application. It is expected that the local

community will do the pre-Planning application informal consultation to inform the Planning application submission by Bristol Parks.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City council – Parks and Green Space Service		
Have you got their permission to deliver this project?	Yes	X	No
If “yes” please provide contact details	Name: Keith chant, Parks Assets and Project Manager Tel: email only Email: keith.chant@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC Parks have an excellent track of delivering a range of small and large scale community focussed projects on time, to budget and to a high standard using a range of expertise, knowledge and experience.

The project will be delivered by a dedicated project officer.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	20/21	21/22	21/23						
Key Milestones:									
Project Work up		X							
Approvals 6 months		X							
Procurement		X							
Delivery			X						
Handover			X						

k.	Project Delivery Budget	
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Project Expenditure	Project Funding Sources
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A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
New Path Construction	10,456	26,000							
Remove old path	8,447								
Install 3 no. bollards	930								
Install 3 no. share use signs	1,2000								
Planning application	226								
10% contingency	2,126								
10% Project management	2,339								
A. Total Project Capital Totals	25,724	26,000							26,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0								0
combined Capital & Revenue Totals (A + B)	25,724	26,000							26,000

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The project improves an existing path route across the Common and to an increased width that supports multiple users.	No	No	In the sense that the carrying capacity of the path will be enhanced and it will be more easily used, this is possible, but not to any significant degree.	The project removes an existing section of path – providing another one that exits the green space at a different location.	Local consultation is planned as part of the project.
Age Older and young people	The project improves an existing path route across the Common and to an increased width	No	There is an existing section of path that proceeds in a less advantageous direction and this will be removed.		If the current, existing route is preferred by a user, they would be disadvantaged by this change	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>that supports multiple users including cyclists and pedestrians. The path surface is all-weather.</p> <p>It is likely that the path will improve access for all users – young people and children may be able to ride a bike or scooter in safety and with lowered risk to other users.</p> <p>It is likely that access for older people, who are a</p>		<p>Overall there may be some advance in equality of opportunity from the increased path width and a new surface, but it is unlikely to be significant.</p>			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	more likely group to have physical impairments, will be improved.					
Disability Disabled people	Yes the path will improve access for people with mobility impairments and particularly for those who use mobility scooters or wheelchairs.	No	The project has the potential to improve access for disabled people by its general upgrade and enhanced all-weather surfacing.			
Race Black & Minority Ethnic people	The project improves an existing path route across the Common and to an increased width that supports multiple users.	No	No			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	The project improves an existing path route across the Common and to an increased width that supports multiple users.	No	No			
Pregnancy and maternity	The project improves an existing path route across the Common and to an increased width that supports multiple users.	N/A	No			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	The project improves an existing path route across the Common and to an increased width that supports multiple users.	No	Play areas are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity but this is not guaranteed.			
marriage and civil partnership	The project improves an existing path route across the Common and to an	No	No			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	increased width that supports multiple users.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2020
50%	Project will not proceed, need to resubmit new proposal in 2020

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Budget costing by Parks and Green Space Service

How did you choose your final quote?	Budget costing by Parks and Green Space Service
How have you calculated your revenue/maintenance costings?	Maintenance costs will be added to anything funded by CIL that is additional to the existing service provision
Please provide evidence of the quotes you've obtained	Budget costing by Parks and Green Space Service

n.	Summarise below how much you are requesting			
	CIL			£26,000
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 5: Pavement pencil bollards – St. Teresa’s school

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local Highway Authority

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

To improve the safety of pedestrian and cycle routes for school children travelling to and from St Teresa's RC Primary School, and local residents, on Luckington Road. The school and local community are concerned that there is the risk of serious injury to children or residents through footway parking and driving.

Introduction of approximately 10 PiPencil bollards offset 0.5m in the footway along the school frontage.

ii. where will it be delivered?

Luckington Road, Horfield

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

It will improve the safety of all users of the roads in the area, specifically those travelling to the school and local residents.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Development increases traffic movements placing more pressure on the existing road network. These measures to improve pedestrian safety will encourage more use of these modes and reduce the reliance on the car.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to prevent footway parking and driving, making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	<i>Improved Road Safety</i>	<i>Less complaints about road safety</i>	<i>Councillor Feedback</i>
Outcome 2			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership

Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes	✓	No	
If “yes” please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk			
If “no” please state when you will know .				
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/	2019/20	2020/21							
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Year:									
Key Milestones:	Design	Consultation and Build							

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Bollard supply & implementation, including NRSWA costs, staff time, etc.	6,000	5,000		1,000	School match funding				6,000
A. Total Project Capital Totals	6,000	5,000		1,000					6,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0								0
combined Capital & Revenue Totals (A + B)	6,000	5,000		1,000					6,000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	NA
Age Older and young people	No	No	No	No	No	NA
Disability Disabled people	No	No	No	No	No	NA
Race Black & Minority Ethnic people	No	No	No	No	No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No	No	No	NA
Pregnancy and maternity	No	No	No	No	No	NA
Religion or belief	No	No	No	No	No	NA
marriage and civil partnership	No	No	No	No	No	NA

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
--------------------	------------------------------

10%	The project would need to be scaled back and may not deliver improvements sought
30%	The project would need to be scaled back and may not deliver improvements sought
50%	The project would need to be significantly scaled back and would be unlikely to deliver improvements sought

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL	£5,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 6: Cranbrook Road safe crossing

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): A pedestrian crossing of Cranbrook Road by the junction of Harcourt Road and Cairns Road. A pedestrian refuge island south of the junction may be viable with associated parking restrictions and relocation of the bus stop. ii. where will it be delivered? Cranbrook Road by the junction of Harcourt Road and Cairns Road

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you’ve identified and/or what improvements it will deliver.

How does your project support development by delivering:

(500 words maximum)

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

It will improve the safety of all users of Cranbrook Road by providing a safe crossing across the road and improved access to bus stops.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increased traffic flow make it difficult for the increased pedestrian demand to cross the road at this location, including to use the existing bus services.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will provide a safer crossing place to cross the road, aim to slow vehicle speeds, making it safer for all and improving access to the bus stops encouraging more sustainable travel.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	<i>Improved Road Safety</i>	<i>Less complaints received about safety</i>	<i>Councillor feedback</i>

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 9036448 Email: mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

project management									
A. Total Project Capital Totals	40000	0	0	0	0	0	0	0	40000
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0								0
combined Capital & Revenue Totals (A + B)	40000	0	0	0	0	0	0	0	40000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex	No	No	No	No	No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Women & girls						
Age Older and young people	Maybe if it reduces the concerns about crossing the road and encourages more independent travel.	No	Maybe if it reduces the concerns about crossing the road and encourages more independent travel.		No	NA
Disability Disabled people	Maybe if it reduces the concerns about crossing the road and encourages more independent travel.	No	Maybe if it reduces the concerns about crossing the road and encourages more independent travel.		To be reviewed as the scheme design develops	To be reviewed as scheme design develops
Race Black & Minority	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA
Pregnancy and maternity	No	No	No		No	NA
Religion or belief	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
marriage and civil partnership	No	No	No		No	NA

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would not be deliverable and would not proceed
30%	The project would not be deliverable and would not proceed
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs

How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL			£40,000
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 7: Team Southmead: Bus Shelters on Greystoke Ave

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):
New bus shelter on one of the existing stops on Greystoke Avenue westbound, to improve waiting facilities for local residents.

ii. where will it be delivered?

Greystoke Avenue

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

It will improve the public transport infrastructure by providing a new covered shelter at an existing stop what does not currently have one.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increased development results in increased vehicle movements, potentially putting pressure on the local road network.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The improved facilities will encourage more people to use existing bus services potentially reducing any increase in car use.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.

Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	<i>Improved Passenger facilities</i>	<i>Less complaints about facilities</i>	<i>Councillor feedback</i>

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	✓	No
If "yes" please provide contact	Name: Mark Sperduty		

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Preparation, purchase, installation & project management	35,000	35,000							35,000
A. Total Project Capital Totals	35,000	35,000							35,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0								0
combined Capital & Revenue Totals (A + B)	35,000	35,000							35,000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Yes as this will help to provide a more secure waiting environment with improved lighting	No	Yes as this will help to provide a more secure waiting environment with improved lighting	No	No	NA
Age Older and young people	Yes as this would provide a more comfortable waiting area for the bus encouraging more use of the service.	No	Yes as this would provide a more comfortable waiting area for the bus encouraging more use of the service.		No	NA
Disability Disabled people	Maybe if it encourages more independent travel with the improved facilities.	No	Maybe if it encourages more independent travel with the improved facilities.		To be reviewed as the scheme design develops	To be reviewed as scheme design develops
Race Black & Minority Ethnic people	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA
Pregnancy and maternity	No	No	No		No	NA
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No			

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would not be deliverable and would not proceed
30%	The project would not be deliverable and would not proceed
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL	£35,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 8: BRISTOL TREE FORUM – replacement planting

Section 2a. Name of your group or organisation: Bristol City Council (Tree Bristol)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Tree Bristol plants trees in streets, on BCC Housing land and in parks & green spaces across the city of Bristol. This contributes to the city's aspiration of becoming carbon neutral by 2030 and doubling Bristol's tree canopy cover by 2046. Sites are identified by the team and Bristol Tree Forum.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):
Using section 106 to fund tree planting in the 11 locations listed below

ii. where will it be delivered?

- 1 Edington Grove 100003.5 – Prunus
- 2 Ellsworth Road 100009 – Liriodendron tulipifera Fastig
- 3 Fane Close Flats odds 100013.15 – Populus tremula
- 4 Crow Lane 100005.5 – Sorbus aria
- 5 Priestwood Close (SH) 100042.5 – Tilia mongolica
- 6 Priestwood Close (SH) 100003.5 – Paulownia tomentosa
- 7 Standfast Road Flats 100041.45 – Quercus robur
- 8 Standfast Road Flats 100043.1 – Quercus robur
- 9 Standfast Road Flats 100044.1 – Quercus robur
- 10 Standfast Road Flats 100048.1 – Quercus robur
- 11 Standfast Road Flats 100006.2 – Quercus robur

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
i. the provision, improvement, replacement, operation or maintenance of infrastructure:
And/Or:
ii. address the demands that development places on the Area Committee area: <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)
iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
16/06016	£8,847.55	No limit	Provision and maintenance of trees within 1 mile of 185 Passage Road
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
The s106 is designated for tree planting. The spend is consistent with the parameters of the Bristol Tree Replacement			

Standard. All plots are available to plant this season and have been surveyed and assessed by Arbs Officers for suitability and species. Substitute plots within the AC area have been identified if any of the above 11 are not able to be progressed due to adverse service checks.

Planting of trees has many proven social, environmental benefits and this also fits in with the local authority aspiration to double the city's tree canopy cover by 2046.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase canopy cover in the area	Percentage of canopy cover increased	Tree audits / satellite imagery
Outcome 2	Contribute to cleaner air	NO ₂ and SO ₂ levels reduced	Annual measurements by Environment Agency
Outcome 3	Improved satisfaction with local environment	Improved Bristol QoL scores	Bristol QoL survey

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Tree Bristol considers access requirements as a priority before designating a tree planting location.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

Planting and maintenance brings together different sections of the community. Tree Bristol has worked with minority groups to plant specific culture related species where possible, increasing a sense of ownership in local areas

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council Parks & Highways		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Richard Fletcher, (Parks), Shaun Taylor, (Highways) Tel: 0117 9222000 Email: Richard.fletcher@bristol.gov.uk shaun.taylor@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a fifteen year maintenance plan.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020 onwards
Key Milestones:	Final tree locations plotted with Tree Forum	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Installation and maintenance of 11 replacement trees @ £3765.21 per tree	8417.31		8417.31						8417.31
A. Total Project Capital Totals	8417.31		8417.31						8417.31
B. Revenue Costs		Funding Sources							

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)		8417.31		8417.31					8417.31

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Tree Bristol attempts to promote our Community work amongst all protected groups. We have promoted		Yes. We promote outdoor career opportunities to girls and women encouraging them to consider traditionally 'male	Yes we have schools working alongside groups breaking down barriers and encouraging further work, eg		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	work on the project to Young mums groups in Hartcliffe and Withywood and Somali Mothers group in Easton for community planting events		careers' such as horticulture and tree surgery	allotment scheme at City Academy		
Age Older and young people	Many of our lead volunteers are older and retired people. We are looking to reduce social isolation by promoting joint planting and maintenance events between younger school children and older					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	people in supported accommodation. We have worked on planting events with North Bristol Dementia Group with older people with dementia and Alzheimers working with us in Penpole Woods planting more trees.					
Disability Disabled people	All our planting schemes and events are designed with access requirements under the				Frustration for people with disabilities around limited ability to use tools.	We have addressed this by purchasing smaller and lighter equipment where possible.

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	Equalities Act in mind.					
Race Black & Minority Ethnic people	We promote volunteering opportunities to BAME groups and target promotion and consultation to BAME communities when running and consulting on new schemes				Public perception that certain communities are benefitting from greening communities over others.	We address this through education – regularly producing maps where we've planted throughout the city
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or belief	We promote our work to a wide range of religious groups and encourage faith groups to get involved with planting trees. These have included Roman Catholic Schools,					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	Coptic Christian Church in St George, Hindu Temple in Chelsea Road, Jamal Mosque in Eastville.					
marriage and civil partnership						
Other relevant communities of interest	We do target special schools such as Woodstock, Kingsweston, Elmfield School for the Deaf and New Fosseway Special School to get children with a range of mental health issues,					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>physical disabilities, emotional and behavioural problems and learning difficulties. This engagement takes a lot more planning and differentiation but the children, carers, teaching staff and volunteers get a huge amount from this work and our feedback is consistently excellent.</p>					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Quote includes range of quotes from nursery providers for tree stock. Fixed rate for installation etc from current tree contractor under BCC procurement rules
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	Standard tree maintenance calculations including fixed watering costs for first two years
Please provide evidence of the quotes you've obtained	

n.	Summarise below how much you are requesting			
	CIL			
	S106 (complete table below)	£8,847.55		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	16/06016	£8,847.55	No limit	Provision and maintenance of trees within 1 mile of 185 Passage Road

		the outstanding funds left over which are too small to fund a replacement tree will be added to tree maintenance
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Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 9: BRISTOL TREE FORUM – replacement planting (CIL)

Section 2a. Name of your group or organisation: Bristol City Council (Tree Bristol)
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Tree Bristol plants trees in streets, on BCC Housing land and in parks & green spaces across the city of Bristol. This contributes to the city’s aspiration of becoming carbon neutral by 2030 and doubling Bristol’s tree canopy cover by 2046. Sites are identified by the team and Bristol Tree Forum.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Use CIL funding to plant at the locations below ii. where will it be delivered? 1 Horfield – Court Road 100007.5 – Malus trilobata 2 Southmead – Southmead Road 100012.5 – Liquidambar styraciflua Worplesdon 3 Southmead – Pen Park Road 100023.5 – Pyrus calleryana Chanticleer 4 Bishopston & Ashley Down – Talgarth Road 100005.5 – Betula utilis Jacquemontii 5 Bishopston & Ashley Down – Talgarth Road 100001.1 – Betula pendula Edinburgh 6 Bishopston– Arundel Road 100002.5 – Malus trilobata

7 Henbury and Brentry – Wyck Beck Road 100002.1 – Acer platanoides
8 Henbury and Brentry – Wyck Beck Road 100004.5 – Acer platanoides

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This CIL funding has been identified by the local Area Committee and the Bristol Tree Forum to provide for tree planting across the area with a good geographic spread across the constituent wards. The project will deliver against the environmental, economic and health benefits that tree planting delivers with a contribution to citywide targets of carbon neutrality by 2030 and doubling Bristol's tree canopy cover by 2046.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project

meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase canopy cover in the area	Percentage of canopy cover increased	Tree audits / satellite imagery
Outcome 2	Contribute to cleaner air	NO ₂ and SO ₂ levels reduced	Annual measurements by Environment Agency
Outcome 3	Improved satisfaction with local environment	Improved Bristol QoL scores	Bristol QoL survey

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Tree Bristol follows local and national guidelines before tree planting locations are signed off to maintain access along highways and within green spaces. Trees are not planted in footpaths for instance, unless there is a minimum of 1.8m clearance

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

All our bulk planting and maintenance sessions involve volunteers and local community groups. We ask for help wherever

appropriate although this isn't always possible with roadside planting due to health and safety issues. We recognise the value of bringing different sections of the community together to do this work fulfilling one aspect of the Public Sector Equalities Duty

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council Parks & Highways		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Richard Fletcher, (Parks), Shaun Taylor, (Highways) Tel: 0117 9222000 Email: Richard.fletcher@bristol.gov.uk shaun.taylor@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a fifteen year maintenance plan.

Section 4c. Delivery timetable and key events/activities:

A. Total Project Capital Totals	8417.31		8417.31						8417.31
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	6,121.68	6,121.68							6,121.68

m. Public Sector Equality Duty

See Equality Impact Assessment and Public Sector Equality duty statement at Proposal 8, above

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would plant fewer trees
30%	We would plant fewer trees
50%	We would plant fewer trees

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
--	-------------------------------

Obtained a range of quotes?	Quote includes range of quotes from nursery providers for tree stock. Fixed rate for installation etc from current tree contractor under BCC procurement rules
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	Standard tree maintenance calculations including fixed watering costs for first two years
Please provide evidence of the quotes you've obtained	

n.	Summarise below how much you are requesting			
	CIL	£6,121.68		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve funding to deliver this project or not; any conditions which it might want to place on the project

7. Outstanding proposals invited to Stage 2 and Priorities and future decisions

a. The AC is asked to consider whether it wants to 'hold over' projects from Stage 2 which it hasn't been able to fund as priorities for 2020 or whether it wants to start the identification of new priority work with a 'clean slate'. Also how the AC wants to manage submitted Stage 1 projects which weren't invited to Stage 2 in 2020.

Recommendation

That the AC agrees how it wants to manage any projects submitted for Stage 2 which haven't been funded at this meeting; also those Stage 1 projects not invited to submit Full Proposals

8. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.