

Appendix E - Bristol City Council Equality Impact Relevance Check



This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required. Please read the guidance prior to completing this relevance check.

What is the proposal?	
Name of proposal	Asset Management System - Re-procurement
Please outline the proposal.	<ol style="list-style-type: none"> 1. This Report seeks approval to allocate £600k of reserves to cover procurement and implementation of a new asset management system for Parks, Docks and Transport Services;; to authorise the Executive Director to procure the system; 2. To approve the extension of the existing contract for the operation of CONFIRM (On Demand) for the Transport Service, beyond January 2021 for one year, should that prove necessary; 3. To approve the extension of the existing contract for the operation of CONFIRM (Deskstop) for the Parks Service from April 2020 to January 2021, with provision for further one year should that prove necessary.
What savings will this proposal achieve?	None
Name of Lead Officer	John Roy, Transport Programme Team Manager

Could your proposal impact citizens with protected characteristics?

(This includes service users and the wider community)

Please outline where there may be significant opportunities or positive impacts, and for whom.

Proposal is to procure new system to replace existing systems in Parks and Transport and provide system for Energy and Docks Services, where none currently exist. Officers believe it will have no impact on citizens with protected characteristics.

Please outline where there may be significant negative impacts, and for whom.

Officers believe there will be no negative impacts.

Could your proposal impact staff with protected characteristics?

(i.e. reduction in posts, changes to working hours or locations, changes in pay)

Please outline where there may be significant opportunities or positive impacts, and for whom.

Officers will ensure that the new system is compatible with BCC assistive technology, screen readers etc. and there will be user testing including with any relevant disabled employees.

Please outline where there may be negative impacts, and for whom.

Officers believe there will be no negative impacts

Is a full Equality Impact Assessment required?

Does the proposal have the potential to impact on people with protected characteristics in the following ways:

- access to or participation in a service,
- levels of representation in our workforce, or
- reducing quality of life (i.e. health, education, standard of living) ?

Please indicate yes or no. If the answer is yes then a full impact assessment must be carried out. If the answer is no, please provide a justification.

No - Officers believe the proposal will not impact on people with protected characteristics. Access to or participation in a service should not be negatively impacted as the proposal should improve this aspect and access will be in line with current corporate strategies e.g. access through web services and apps.

Service Director sign-off and date:
Patsy Mellor, Strategic Director,
Management of Place, 21/8/2019

Equalities Officer sign-off and date:
*Reviewed by Equalities and Community
Cohesion Team 20/8/2019*