

Audit Committee Action Sheet – actions from meeting held on 30 September 2019.

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
1	Action Sheet	To resend to Cllr Stevens the report regarding LA's have powers to bring about improvements to Academies.	Allison Taylor	Sent 7.10.19
2	Action Sheet	To resend to Cllr Clough the email regarding equalities and inclusion work programme	Allison Taylor	Sent 7.10.19
3	Member/Officer Protocol	For clarity to amend Practical Guide to state that Proper Officer is also Monitoring Officer	Nancy Rollason/Lucy Fleming	Protocol being amended for report to Full Council along with other amendments requested
4	Member/Officer Protocol	To add footnote that the protocol also applied to Independent Members when carrying out their role for the Council.	Nancy Rollason/Lucy Fleming	Done and approved by Full Council
5	Annual Report of Local Government Ombudsman and Social Care Ombudsman Decisions	Future Reports to include Core Cities and neighbouring Authorities comparative data only	Nancy Rollason	Noted
6	Annual Report of Local Government Ombudsman and Social Care Ombudsman Decisions	Members to respond with any comments on the missing Appendix on lessons learned from upheld cases prior to being reported to 10 November FC	Members to Nancy Rollason	Done and reported to Full Council

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7	Internal Audit Activity Report	To clarify to Adebola Adebayo the arrangements regarding Traffic Control Services 3 rd party relationship.	Alison Mullis	Email to be sent to AA w/c 18/11/19.
8	Exempt Session – Internal Audit Assurance Summary – ITT Transformation Programme	That an update report come before the Audit Committee each time it meets.	Alison Mullis/Simon Oliver	Internal Audit work is currently in progress. Results to be provided to Audit Committee as soon as finalised.
9	Exempt Session – Internal Audit Assurance Summary – ITT Transformation Programme	Consideration be given to a Briefing Session for all members of the Council	Alison Mullis/Simon Oliver	Verbal update to be provided.