



Resources Scrutiny Commission Action Sheet 2019/2020

Agenda Item	Title of Report/ Description	Action	Responsible Officer / Member	Action taken and date completed
18th September 2019				
11.	Finance Monitoring Report (P4)	An up-date to be provided about what progress has been made with regards providing mobile technology to social workers:	Scrutiny Advisor / Programme Manager – Better Lives Programme	<p>Following successful deployment of smartphones earlier in the year and a recent pilot of 2-in-1 tablet devices and Liquid Logic mobile apps, a decision has been made for the project to join the Council wide IT Transformation Programme (ITTP) that has recently started.</p> <p>Being part of this bigger programme will ensure that all social work teams get the most up-to-date technology that is being deployed across the whole Council and that this will be fully supported by IT colleagues. Had this work stayed as a separate project, there was a risk that the devices deployed would have quickly been out of date and would not have been able to run all the new applications that will be available to everyone else across the Council. There may also have been challenges in receiving timely support from the IT service, as all their team will need to be focused on delivering ITTP.</p> <p>There isn't a definite date for when new equipment will be available through ITTP - the technology that will be available is still in</p>

				<p>development. However, the ITTP rollout schedule is going to prioritise those teams who are already ready to receive the new technology (without further testing of apps and systems), which means that social care teams are in an advantageous position (as they have already done a significant amount of testing and have the learning from the pilot). Dates will be confirmed as soon as possible and the necessary change management support put in place.</p> <p>SEE BELOW: 31.10.19 No 5. Action Sheet</p>
31st October 2019				
5.	Action Sheet: IT Transformation Programme (Sept 18th)	A meeting with the Director: Digital Transformation and a representative from Adult Social Care and Cllr Stevens had been scheduled Cllr Stevens agreed to report back to the Commission on this at the next opportunity.	Cllr Stevens	An 'Agile Working ICT Report' from Cllr Stevens and the Director: Digital Transformation will be presented on the 18 th December to the Commission.
7.	Public Forum	ACTION: Officers are requested to provide clarity on what 'Balance Corp Expenditure' means in relation to the 'Other' category of Council Tax expenditure.	Scrutiny Advisor	Officers will provide the information as soon as possible
8.	Work Programme	ACTION: Scrutiny Advisor to liaise with the Chair and Officers to agree and new date for the next meeting.	Scrutiny Advisor	The date of the next meeting has been moved from the 12 th to the 18 th December at 3pm
9.	Corporate Risk Report Q1	Page 30 of papers / Appendix A of the Report CRR29 - Information Security Management System – Members questioned why the text said 'this risk is	Scrutiny Advisor	The Risk Manager has confirmed that the wording in the report should have said 'this risk is managed and monitored within the Resources Service Risk Registers'.

		managed and monitored within the Growth and Regeneration Service Risk Registers'. It was agreed the wording would be checked.		
9.	Corporate Risk Report Q1	The Commission Members have requested a more Resources Directorate Risk Report at the next meeting.	Risk Manager and Scrutiny Officer	Officers have confirmed that Directorate Risk Reports will be available from January 2020
10.	Financial Task and Finish Group - Stage 1 Report	Cllr Stevens agreed to submit a statement to the next Cabinet Meeting on behalf of the Financial Task and Finish Group.	Cllr Stevens	Complete
11.	Finance Monitoring Report Period 5 (P69 of papers: 4. Payment Statistics)	Members also asked about the Finance row of the table and why 40% / 200 invoices are 'paid without order'. Officers said they would look into this and check if this figure is correct and provide some clarification.	Finance Officers	Officers to report back when information available
13.	Council Tax Base Report	With regards to business rates and empty / unused University buildings during the summertime; it was agreed that officers would look into this further and would report back to the next meeting.	Finance Officers	Officers will bring a Students and University Buildings Report to the next Scrutiny Commission Meeting in December