

APPENDIX D

Transport Authority Integration Project Risk Register

Ref	Risk Description	Key Causes	Key Consequence	Status Open / Closed	Strategic Theme	Risk Category	Risk Owner	Key Mitigations	Direction of travel	Current Risk Level			Monetary Impact of £k	Risk Tolerance			
										Likeliho od	Impact	Risk Rating		Likeliho od	Impact	Risk Rating	Date
TAI01	Performance of functions moving across is affected post-transfer, particularly in the short-term	Insufficient preparation by WECA	Reputational damage to BCC	Open	Well-connected	Reputational	WECA	Monitoring and management at all levels	Reducing	8	4	32	N/A	8	4	32	16/10/2019
TAI02	Performance of other functions within service is affected, particularly in the short-term	Insufficient preparation by BCC	Reputational damage to BCC	Open	Well-connected	Reputational	BCC	Robust 'to be' planning	Reducing	4	6	24	N/A	4	6	24	16/10/2019
TAI03	Loss of staff, either before during or after transfer	Beyond inherent (i.e. residual) risk, poor handling of the change	Damage to functions and services, and by implication damage to BCC/WECA in reputational terms	Open	Well-connected	Staff	BCC & WECA	Careful communications, sensitive handling of issues	Increasing	6	6	36	N/A	6	6	36	16/10/2019
TAI04	Insufficient time for completion of TUPE process, and/or financial agreements (e.g. budget/levy calculations), and/or legal agreements (e.g. novation of contracts), and/or IT arrangements	Potentially-insufficient time having been programmed by WECA (no contingency in original project plan)	Project delays	Open	Well-connected	Project	WECA	Liaison between relevant council teams and WECA	Increasing	8	3	24	N/A	10	3	30	16/10/2019