

Audit Committee Action Sheet – actions from meeting held on 25 November 2019.

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
1	8 – Changes to the Constitution	PPR4 – Consideration of including explanation of the later budget amendments and the order they are taken.	Denise Murray	Completed - report presented to Council 17 December 2019
2	8 - Changes to the Constitution	Page 14, Para 16 – Consider adding sentence ‘that the budget must be approved so the Second Council meeting will continue until it is’	Denise Murray	As above
3	10 – Proposed Changes to BCC’s Procurement Rules	Resolution to be amended from Recommendation in report – ie. That Audit Committee be recommended to ‘consider the changes’ not ‘to approve’ the changes. Full Council considered the proposed changes to the Council’s Procurement Rules and if appropriate Approve.	Allison Taylor to amend resolution of Audit Committee minutes. Denise Murray to note for drafting of report to Full Council.	Completed – report presented to Council 17 December 2019
4	15 - Internal Audit Activity Report	To add additional resolution stating ‘That, in relation to placements in adult social care, the matter be referred to OSMB Leads for consideration’	Allison Taylor to send extract minute to Scrutiny Officer for OSMB Leads Meeting	Complete

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5	17 – Audit Committee’s half yearly report to FC	To reference the work of the Value and Ethics Sub-Committee in the January report to FC.	Alison Mullis	Complete
6	18 – Treasury Management Mid-Year report 2019/20	Para 45 – Ethical Policy – To notify Cllr Cheney of the AC request that he consider changes to the policy.	Denise Murray	Complete.