

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

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Democratic Services

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## **BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## **Cabinet Members**

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Transport, Energy and the New Green Deal
- Cllr Helen Godwin (Lab) – Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Paul Smith (Lab) – Cabinet Member for Housing
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste, Commercialisation and Regulatory Services

**The City Council's website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.**

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Guy Fishbourne guy.fishbourne@bristol.gov.uk	<p><b>A Sport and Physical Activity Strategy for Bristol 2020 - 2025</b> To provide an update on the public consultation on the Sports and Physical Activity Strategy and to seek approval for the adoption of the strategy.</p> <p>Open</p>	Cabinet 21 Jan 2020	Mayor	Communities Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	<p><b>Procurement of a contact to provide Storage Area Network</b> To seek approval for the procurement for a storage area network replacement</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Penny Fell penny.fell@bristol.gov.uk	<p><b>South Bristol Sports Centre Reinstatement Tender - Phase 1</b> To seek approval for the award of a contract for the completion of Phase 1 of the enabling and reinstatement works at South Bristol Sports Centre.</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	<p><b>Strategic Partnering Initiative</b> To seek approval for the procurement and engagement of a strategic partner to assist in delivery of the council's capital programme.</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		and Performance	
Penny Fell penny.fell@bristol.gov.uk	<p><b>Bristol Holding Limited Group Company Business Plans 2020/21 - 2024/25</b></p> <p>To seek approval of the business plans in relation to Bristol Holding Company Ltd, Bristol Waste Company Ltd, Goram Homes Ltd and Bristol Energy Ltd</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Amanda Sharpe amanda.sharpe@bristol.gov.uk	<p><b>Re-procurement of the Run Bristol contract 2021-2026</b></p> <p>To seek approval for the re-procurement of the Run Bristol contract to deliver the Bristol 10k and Bristol Half Marathon mass-participation running events for 2021 – 2026.</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	<p><b>Procurement of a IT Hardware and Consumables contract</b></p> <p>To seek approval for the award of a contract for the supply of IT hardware and associated consumables.</p> <p>Part exempt 3</p>	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Temple Island - scheme content and development agreement</b> To update on progress and seek approval for funding and to enter into conditional agreements with L&G based on the Heads of Terms.  Part exempt	Cabinet 21 Jan 2020	Mayor	Growth and Regeneration Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<b>WECA Transport Authority Integration Project</b> To seek approval to transfer selected transport functions to WECA.  Part exempt 3	Cabinet 21 Jan 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny
Nuala Gallagher nuala.gallagher@bristol.gov.uk	<b>Cultural Investment Programme</b> To seek approval of new portfolio of organisations for “Imagination Funding” 2020-2022 and their annual funding allocation.  Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bri	<b>Q2 Performance Report</b> To update Cabinet on the progress made against all Key Performance	Cabinet 21 Jan 2020	Designated Deputy Mayor with	Resources Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
stol.gov.uk	Indicators and project measures for quarter 2 2019/20. Non Key Open		responsibility for Finance, Governance and Performance	Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Housing Revenue Account 2020/21 budget proposals</b> Budget recommendations to Full Council.  Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Budget for the Dedicated Schools Grant 2020/21</b> Budget recommendations to Full Council.  Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Recommendations to Full Council, including Treasury Management Strategy</b> Budget recommendations to Full Council.  Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@brist	<b>Q3 Corporate Risk Report</b> To note the Corporate Risk Report for quarter 3.	Cabinet 21 Jan 2020	Designated Deputy Mayor with	Resources Scrutiny



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ol.gov.uk	Non Key Open		responsibility for Finance, Governance and Performance	Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn report P9</b> To seek approval for the 2018/19 Period 9 finance report.  Open	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Abigail Stratford abigail.stratford@bristol.gov.uk	<b>Community Led Housing Land Disposal Policy &amp; Self-Build Housing Land Disposal Policy - NEW ITEM</b> To seek approval to adopt the Community Led Housing Land Disposal Policy & the Self-Build Land Disposal Policy for the disposal of Council-owned sites.  Part exempt	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
John Walsh john.walsh@bristol.gov.uk	<b>Occupational Health (OH) and Employee Assistance Programme (EAP) procurement - NEW ITEM</b> To seek approval to commission an Occupational Health and Employee Assistance Programme Provider.  Open	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray@bristol.gov.uk	<b>Procurement of a replacement Revenues and Benefits software system and associated hardware - NEW ITEM</b> To seek approval for procurement of a replacement software system for Revenues and Benefits function.  Part exempt	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Christina Gray christina.gray@bristol.gov.uk	<b>Re-Procurement of Domestic Abuse and Sexual Violence Services Contracts - NEW ITEM</b> To seek approval for the re-procurement of the contracts for domestic and sexual violence services from 1st August 2021 for a period of 5 years.  Open	Cabinet 4 Feb 2020	Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)	Resources Scrutiny Commission
Richard Lowe richard.lowe@bristol.gov.uk	<b>Battery Storage investment in City Hall - NEW ITEM</b> To seek approval for reallocation of £356,000 from Solar Energy fund for investment in City Hall Battery Storage Project.  Open	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny Commission
Kate Murray k.murray@brist	<b>Library Strategy - NEW ITEM</b> To seek approval for publication of Library Strategy 2019-2024.	Cabinet 4 Feb 2020	Deputy Mayor (with special responsibility	Communities Scrutiny

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ol.gov.uk	Open		for Communities, Equalities and Public Health)	Commission
Jacqueline Miller jacqueline.miller@bristol.gov.uk	<b>Enabling Housing Innovation for Inclusive Growth Grant Application and Partnership - NEW ITEM</b> To seek approval to endorse the application for the enabling housing innovation for inclusive growth grant and the Council's involvement in the partnership.  Part exempt 3	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Housing, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services	Growth and Regeneration Scrutiny Commission
Paul Barker Paul.barker@bristol.gov.uk	<b>Heat Networks Special Purpose Vehicle</b> To seek approval to set up a Special Purpose Vehicle to receive and spend government grant funding for heat networks.  Part exempt	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	<b>Inclusive and Sustainable Economic Growth Strategy</b> More information to follow. Non Key Open	Cabinet 3 Mar 2020	Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn report P10</b> More information to follow. Non Key Open	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn report P11</b> More information to follow.  Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	<b>Q3 Performance Report</b> More information to follow. Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	<b>Bristol City Council Performance Framework 2020/21</b> To approve the Bristol City Council Performance Framework to be agreed for 2020/21. Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett	<b>Bristol City Council Business Plan 2020/21</b>	Cabinet	Designated Deputy	Resources

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tim.borrett@bristol.gov.uk	For Cabinet to note the Bristol City Council Business Plan 2020/21. Non Key Open	7 Apr 2020	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>Lawrence Weston Community Hub</b> To consider development of a new build community and health hub in Lawrence Weston on Council owned land.  Part exempt	Cabinet Before 5 May 2020	Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	<b>Clean Air Zone Full Business Case - NEW ITEM</b> To seek approval for the full business case for the Clean Air Zone.  Part exempt 3	Cabinet Before 5 May 2020	Mayor	Resources Scrutiny Commission
Pete Anderson peter.anderson@bristol.gov.uk	<b>Connected City Project</b> More information to follow.  Part exempt 3	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Patsy Mellor	<b>Waste Minimisation, Recycling and Waste Service</b>	Cabinet	Cabinet Member with	Resources

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patsy.mellor@bristol.gov.uk	<b>improvements</b> To seek approval for policy and service improvements.  Part exempt	Before 5 May 2020	responsibility for Waste, Commercialisation and Regulatory Services	Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>The Future of Bristol's Cemetery and Crematorium provision</b> More information to follow.  Open	Cabinet Before 5 May 2020	Deputy Mayor (with special responsibility for Communities, Equalities and Public Health)	Growth and Regeneration Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>Partial relocation and development of the Council's Bottle Yard Studios facility at Hawkfield Business Park</b> More information to follow.  Part exempt	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Acquisition of Land at Broomhill Road, Brislington</b> More information to follow.  Part exempt	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Ed Plowden	<b>The Local Cycling and Walking Infrastructure Plan</b>	Cabinet	Cabinet Member with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
ed.plowden@bristol.gov.uk	More information to follow.  Open	Before 5 May 2020	responsibility for Transport and Energy, the Green New Deal	Regeneration Scrutiny
Jacob Pryor jacob.pryor@bristol.gov.uk	<b>Redcliffe Corridor</b> More information to follow.  Part exempt	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal	Growth and Regeneration Scrutiny Commission
Lois Woodcock lois.woodcock@bristol.gov.uk	<b>Property Strategy (Asset Management Plan)</b> More information to follow.  Open	Cabinet Before 5 May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny
Mark Williams Mark.williams@bristol.gov.uk	<b>Members Parental Leave Policy</b> To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy.  Non Key Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Children and Young People, and Lead Member for Children's Services	Adults, Children and Education Scrutiny Commission
Nuala Gallagher	<b>Enterprise Zone Update</b>	Cabinet	Designated Deputy	Growth and

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nuala.gallagher@bristol.gov.uk	More information to follow.  Open	Before 5 May 2020	Mayor with responsibility for Finance, Governance and Performance	Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Housing Infrastructure Fund</b> More information to follow.  Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	<b>SEND Top Up Processes and Procedures Review</b> More information to follow.  Open	Cabinet Before 5 May 2020	Cabinet Member with responsibility for Education and Skills	Adults, Children and Education Scrutiny Commission