

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Energy, Waste and Regulatory Services
- Cllr Helen Godwin (Lab) – Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Paul Smith (Lab) – Cabinet Member for Housing
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste, Commercialisation and Regulatory Services

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tim Borrett tim.borrett@bristol.gov.uk	Q2 Performance Report To update Cabinet on the progress made against all Key Performance Indicators and project measures for quarter 2 2019/20. Non Key Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@bristol.gov.uk	Q3 Corporate Risk Report To note the Corporate Risk Report for quarter 3. Non Key Open	Cabinet 21 Jan 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	Temple Island - scheme content and development agreement To update on progress and seek approval for funding and to enter into conditional agreements with L&G based on the Heads of Terms. Part exempt	Cabinet 4 Feb 2020	Mayor	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Outturn report P9 To seek approval for the 2018/19 Period 9 finance report. Open	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Abigail Stratford abigail.stratford@bristol.gov.uk	<p>Community Led Housing Land Disposal Policy & Self-Build Housing Land Disposal Policy - NEW ITEM</p> <p>To seek approval to adopt the Community Led Housing Land Disposal Policy & the Self-Build Land Disposal Policy for the disposal of Council-owned sites.</p> <p>Part exempt</p>	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>Occupational Health (OH) and Employee Assistance Programme (EAP) procurement - NEW ITEM</p> <p>To seek approval to commission an Occupational Health and Employee Assistance Programme Provider.</p> <p>Open</p>	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p>Procurement of a replacement Revenues and Benefits software system and associated hardware - NEW ITEM</p> <p>To seek approval for procurement of a replacement software system for Revenues and Benefits function.</p> <p>Part exempt</p>	Cabinet 4 Feb 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Christina Gray	Re-Procurement of Domestic Abuse and Sexual Violence	Cabinet	Deputy Mayor (with	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
christina.gray@bristol.gov.uk	<p>Services Contracts - NEW ITEM</p> <p>To seek approval for the re-procurement of the contracts for domestic and sexual violence services from 1st August 2021 for a period of 5 years.</p> <p>Open</p>	4 Feb 2020	responsibility for Communities, Equalities and Public Health)	Scrutiny Commission
Richard Lowe richard.lowe@bristol.gov.uk	<p>Battery Storage investment in City Hall - NEW ITEM</p> <p>To seek approval for reallocation of £356,000 from Solar Energy fund for investment in City Hall Battery Storage Project.</p> <p>Open</p>	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Kate Murray k.murray@bristol.gov.uk	<p>Library Strategy - NEW ITEM</p> <p>To seek approval for publication of Library Strategy 2019-2024.</p> <p>Open</p>	Cabinet 4 Feb 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
Jacqueline Miller jacqueline.miller@bristol.gov.uk	<p>Enabling Housing Innovation for Inclusive Growth Grant Application and Partnership - NEW ITEM</p> <p>To seek approval to endorse the application for the enabling housing innovation for inclusive growth grant and the Council's involvement in the partnership.</p>	Cabinet 4 Feb 2020	Cabinet Member with responsibility for Housing, Cabinet Member with responsibility for Waste,	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3		Commercialisation and Regulatory Services	
Paul Barker Paul.barker@bristol.gov.uk	Heat Networks Special Purpose Vehicle To seek approval to set up a Special Purpose Vehicle to receive and spend government grant funding for heat networks. Part exempt	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	Budget Monitoring Outturn report P10 To provide update to Cabinet for period 10. Non Key Open	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	Clean Air Zone Update To provide an update to Cabinet. Part exempt 3	Cabinet 3 Mar 2020	Mayor	Resources Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	The Future of Bristol's Cemetery and Crematorium provision To seek approval for capital funding for expansion and improvements at South Bristol Cemetery and updating on strategic provision to meet future demand.	Cabinet 3 Mar 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		Health)	
Lois Woodcock lois.woodcock@bristol.gov.uk	Property Strategy (Asset Management Plan) To seek approval for the Corporate Property Strategy. Open	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny
Stephen Peacock stephen.peacock@bristol.gov.uk	Council Homes Regeneration - NEW ITEM To note a new proposed strategic delivery approach to the emerging Council Homes Regeneration Programme Open	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Hywel Caddy Hywel.Caddy@bristol.gov.uk	Commissioning of Reducing Rough Sleeping Services - NEW ITEM To seek approval of the Refugee & Asylum Seeker Strategy. Open	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Jacob Pryor jacob.pryor@bristol.gov.uk	Joint Local Transport Plan 4 - NEW ITEM To note the progress of the Joint Local Transport Plan 4. Non Key	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Transport, Energy and	Growth and Regeneration Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		the Green New Deal	Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	Land Disposal at Bonnington Walk, Lockleaze - NEW ITEM To seek approval for the disposal of surplus land at Bonnington Walk to allow for the development of modular homes. Non Key Open	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Mike Jackson mike.jackson@bristol.gov.uk	Refugee and Asylum Seeker Inclusion Strategy - NEW ITEM To seek approval of the Refugee & Asylum Seeker Strategy. Open	Cabinet 3 Mar 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	People Scrutiny Commission
Penny Germon penny.germon@bristol.gov.uk	Grant Funding for Information, Advice & Guidance Services - NEW ITEM To seek approval for an extension of the Information Advice and Guidance Grant for Information, Advice & Guidance Services until April 2024. Open	Cabinet 3 Mar 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
Paul Barker	Delivery of Heat Networks for Bedminster and Temple - NEW	Cabinet	Cabinet Member with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Paul.barker@bristol.gov.uk	<p>ITEM To seek approval to deliver phase one of Temple and Bedminster heat networks.</p> <p>Part exempt</p>	3 Mar 2020	responsibility for Transport, Energy and the Green New Deal	Regeneration Scrutiny Commission
Robin McDowall robin.mcdowall@bristol.gov.uk	<p>North and East Bristol Universal Business Support Project - NEW ITEM To seek approval for the project to complement the South Bristol Enterprise Support project, and for the procurement of commissioning partners for the project</p> <p>Open</p>	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Raz Constantinescu raz.constantinescu@bristol.gov.uk	<p>Bristol Highways Asset Management and Associated Works Framework - NEW ITEM To seek Cabinet approval for the re-tendering process of the Council's existing Bristol Highways Asset Management & Associated Works Framework</p> <p>Part exempt 3</p>	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Guy Fishbourne guy.fishbourne	Management arrangements and investment opportunities for leisure centres and swimming pools.	Cabinet 3 Mar 2020	Mayor	

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
@bristol.gov.uk	<p>To update Cabinet on work done and to seek approval for a future management option for delivery of leisure services across leisure centres and swimming pools currently operated by Sports & Leisure Management (SLM).</p> <p>Open</p>			
Pete Anderson peter.anderson@bristol.gov.uk	<p>Extension to award of contract for provision of CCTV and Fibre To seek approval for extension to existing contract for CCTV and Fibre installation, supply and maintenance</p> <p>Open</p>	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
David White david.white@bristol.gov.uk	<p>City Leap Update - NEW ITEM To note an update on the next stage of the City Leap project</p> <p>Non Key Open</p>	Cabinet 3 Mar 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Penny Fell penny.fell@bristol.gov.uk	<p>Extension of the Security Personnel & Cash in Transit Operatives Contract - NEW ITEM To seek approval to extend a contract with existing supplier to continue to provide security officers to support BCC Security Services</p>	Cabinet 3 Mar 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt			
Denise Murray denise.murray@bristol.gov.uk	Procurement of Emergency Payment Vouchers in respect of Local Crisis and Prevention Fund - NEW ITEM To seek approval to commence tendering process for food and fuel contracts for the provision of LCPF emergency payments. Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	Port Communities Resilience Fund Closure Report - NEW ITEM To note for information on the summary of the activities, expected outcomes, lessons and recommendations following the implementation of the Capital spend programme. Non Key Open	Cabinet 7 Apr 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Growth and Regeneration Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	Q3 Performance Report More information to follow. Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett	Bristol City Council Performance Framework 2020/21	Cabinet	Designated Deputy	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
tim.borrett@bristol.gov.uk	To approve the Bristol City Council Performance Framework to be agreed for 2020/21. Non Key Open	7 Apr 2020	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	Bristol City Council Business Plan 2020/21 For Cabinet to note the Bristol City Council Business Plan 2020/21. Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Tim Borrett tim.borrett@bristol.gov.uk	Corporate Business Plan and Performance Framework To note key planned activities for April 2020 to March 2021 Non Key Open	Cabinet 7 Apr 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	Lawrence Weston Community Hub To consider development of a new build community and health hub in Lawrence Weston on Council owned land. Part exempt	Cabinet Not before 5th May 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Pete Anderson peter.anderson@bristol.gov.uk	<p>Connected City Project More information to follow.</p> <p>Part exempt 3</p>	Cabinet Not before 5th May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<p>Waste Minimisation, Recycling and Waste Service improvements To seek approval for policy and service improvements.</p> <p>Part exempt</p>	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services	Resources Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<p>Partial relocation and development of the Council's Bottle Yard Studios facility at Hawkfield Business Park More information to follow.</p> <p>Part exempt</p>	Cabinet Not before 5th May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<p>Acquisition of Land at Broomhill Road, Brislington More information to follow.</p> <p>Part exempt</p>	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Patsy Mellor patsy.mellor@bristol.gov.uk	<p>The Local Cycling and Walking Infrastructure Plan More information to follow.</p> <p>Open</p>	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny
Jacob Pryor jacob.pryor@bristol.gov.uk	<p>Redcliffe Corridor More information to follow.</p> <p>Part exempt</p>	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Mark Williams Mark.williams@bristol.gov.uk	<p>Members Parental Leave Policy To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy.</p> <p>Non Key Open</p>	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	Adults, Children and Education Scrutiny Commission
Nuala Gallagher nuala.gallagher@bristol.gov.uk	<p>Enterprise Zone Update More information to follow.</p> <p>Open</p>	Cabinet Not before 5th May 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Stephen Peacock stephen.peacock@bristol.gov.uk	Housing Infrastructure Fund More information to follow. Open	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	SEND Top Up Processes and Procedures Review More information to follow. Open	Cabinet Not before 5th May 2020	Cabinet Member with responsibility for Education and Skills	Adults, Children and Education Scrutiny Commission
Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	Housing payments made under the Vulnerable Person's Resettlement Scheme and the Global Resettlement Scheme - NEW ITEM More information to follow Fully exempt 3	Cabinet Not before 5th May 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	People Scrutiny Commission