

Decision Pathway – Report



PURPOSE: Key decision

MEETING: Cabinet

DATE: 28 April 2020

TITLE	Building Practice Capital Programme Budget Allocation 2020/21		
Ward(s)	City Wide		
Author: David Martin	Job title: Head of Facilities Management		
Cabinet lead: Cllr Cheney	Executive Director lead: Mike Jackson, Executive Director Resources		
Proposal origin: <i>BCC Staff</i>			
Decision maker: Mayor Decision forum: <i>Cabinet</i>			
Purpose of Report:			
<ol style="list-style-type: none"> To seek approval of 20/21 Building Practice Capital Budget allocation of a proposed capital spend of £2.5m across a number of sites and work types as detailed in Appendix A. 			
Evidence Base: Appendix A is constructed using 4 streams of information:			
<ol style="list-style-type: none"> Statutory Obligations Surveyor Activity across BCC portfolio (on-going) Condition Survey Data Unseen emergency Health and Safety work 			
<p>A contribution from the Capital Programme is made to educational operational sites and BCC Primary schools. This is because education capital is invested in new builds and major refurbishments.</p> <p>This appendix details the different works that will be undertaken across the estate which covers the following areas</p> <p>Works required to fulfil legal and statutory obligations (800k) Works required to avoid possible litigation from statutory bodies (180k) Works required to ensure acceptable Health and Safety Standards (560k) Works required to ensure continued operation of buildings (905k) Total including contingency 2.5m</p> <p>The works have been formulated using the information streams listed above 1-4.</p> <p>We are developing an annual project cycle for this programme which will ensure that wider consultation is an integral part of the process. This annual project cycle will set out who is engaged and when, which will support a more collaborative effort for the programmes formulation. The engagement exercise will be cost neutral and involve workshops with key stakeholders.</p>			
Cabinet Member / Officer Recommendations:			

That Cabinet

1. Approve the Capital Programme and authorise the Executive Director Resources in consultation with the Cabinet Member and Deputy Mayor – Finance, Governance and Performance to take all steps necessary in relation works identified at Appendix A at a cost of £2.5m including individual decisions where the value exceeds the key decision threshold.
2. Note a wider engagement exercise for next year’s programme.

Corporate Strategy alignment: The project aligns to and will support the Mayoral Corporate Strategy Themes of:

1. Fair and Inclusive
2. Well Connected
3. Wellbeing

City Benefits: The Corporate Strategy recognises the positive health effects of good quality and a well maintained built environment, including providing effective support for good quality learning, as well as ensuring sites are safe and fit for purpose. The programme will ensure that the sites included are safe and able to continue operating.

Consultation Details: There has been consultation with relevant services who will benefit from the programme. Once the works are approved further consultation will be held with the various stakeholders who may be affected by the works. This includes site liaison to ensure that the programme is managed in a way that limits operational impact on service delivery. We are developing an annual project cycle for this programme which will ensure that wider consultation is an integral part of the process. This annual project cycle will set out who is engaged and when, which will support a more collaborative effort for the programmes formulation.

Background Documents: The areas of works included within the Capital Programme have been developed to enable the City Council achieve their statutory duties under various Health and Safety legislation including The Control of Asbestos Regulations, Building Regulations and The Control of Legionella Bacteria in water systems. The works also aim to assist with the delivery of the requirements of the Corporate Statuary to improve air quality and minimise our environmental impact.

Revenue Cost	£nil	Source of Revenue Funding	<i>Insert specific service budget</i>
Capital Cost	£2,500,000	Source of Capital Funding	Prudential Funding
One off cost <input checked="" type="checkbox"/>	Ongoing cost <input type="checkbox"/>	Saving Proposal <input type="checkbox"/>	Income generation proposal <input type="checkbox"/>

Required information to be completed by Financial/Legal/ICT/ HR partners:

1. Finance Advice: This report sets out for Cabinet review £2.5m of new Capital works as now prioritised for expenditure by the Building Practice Service.

This £2.5m of new works is scheduled for spend as follows:

20/21	21/22	Total
£2.2m*	£0.3m	£2.5m

This is to be funded by Capital Scheme PL21 representing ‘essential Health & Safety works to maintain the structural fabric and condition of existing Council buildings to meet statutory compliance’.

PL21’s profiled budget includes £3.6m for 20/21 which is comprised of:

20/21 New projects	£2.2m (*as above)
19/20 Projects carried forward	£0.6m
18/19 Projects carried forward	<u>£0.8m</u>
Total 20/21 Budget activity	<u>£3.6m</u> (approved at Full Council 25/2/20)

It should be noted that Covid-19 will now impact spending priorities as previously assessed within the Budget.

Finance Business Partner: Jemma Prince, Finance Business Partner, 07/04/2020		
2. Legal Advice: The Report identifies the specific individual cost relating to budget allocation for the Building Practice Capital Programme. Appropriate approval should be sought for any spending in accordance with the Council's decision pathway and the level of spend, and in compliance with the procurement rules.		
Legal Team Leader: Husinara Jones, Team Leader/Solicitor, 26 February 2020		
3. Implications on IT: There are no anticipated impact on IT Services.		
IT Team Leader: Simon Oliver, Director of IT,		
4. HR Advice: No HR implications evident		
HR Partner: James Brereton ,People & Culture Manager, 29 February 2020		
EDM Sign-off	Mike Jackson	4 March 2020
Cabinet Member sign-off	Cllr Craig Cheney	9 March 2020
For Key Decisions - Mayor's Office sign-off		5 th March

Appendix A – Further essential background / detail on the proposal	YES
Appendix B – Details of consultation carried out - internal and external	NO
Appendix C – Summary of any engagement with scrutiny	NO
Appendix D – Risk assessment	NO
Appendix E – Equalities screening / impact assessment of proposal	YES
Appendix F – Eco-impact screening/ impact assessment of proposal	YES
Appendix G – Financial Advice	NO
Appendix H – Legal Advice	NO
Appendix I – Exempt Information	NO
Appendix J – HR advice	NO
Appendix K – ICT	NO
Appendix L – Procurement	NO