

**Bristol City Council**  
**Minutes of the Licensing Committee**

**28 May 2020 at 10.00 am**



**Members Present:-**

**Councillors:** Afzal Shah (Chair), Peter Abraham, Tom Brook, Barry Clark, Harriet Clough, Eleanor Combley, Chris Davies, Richard Eddy, Paul Goggin, Hibaq Jama, Brenda Massey and Paula O'Rourke

**Officers in Attendance:-**

Claudette Campbell (Democratic Services Officer), Shreena Parmar (Legal Advisor) and Emma Lake

**1. Welcome, Introductions and Safety Information**

These were made.

**2. Apologies for Absence.**

Apologies received from Councillor Fi Hance.

**3. Declarations of Interest**

There were none.

**4. Minutes of Previous Meeting**

The Minutes of:

1. 29<sup>th</sup> May 2019
2. 19<sup>th</sup> December 2019
3. 3<sup>rd</sup> February 2020
4. 6<sup>th</sup> February 2020

Resolved: that the minutes, listed above, be agreed as correct record to be signed electronically by the Chair.



## 5. Public Forum

None

## 6. Annual Business Report.

The Democratic Services Officer introduced the report and moved directly to hand over to the Elected Chair and Vice Chair.

## 7. Membership of Committee

Resolved: that the membership of the Licensing Committee for the 2020/21 Municipal Year be noted as follows:

- Councillor P Abraham
- Councillor B Clark
- Councillor H Clough
- Councillor E Combley
- Councillor C Davies
- Councillor R Eddy
- Councillor P Goggin
- Councillor F Hance
- Councillor H Jama
- Councillor M Langley
- Councillor B Massey
- Councillor P O'Rourke
- Councillor A Shah
- Councillor C Windows
- Councillor L Whittle

## 8. Election of Chair - Municipal Year 20/21

Councillor Shah was appointed Chair at the Annual Full Council meeting that was held on Thursday 21<sup>st</sup> May 2020.

**Resolved: that Councillor Shah elected Chair of the Licensing Committee for the 2020/21 Municipal Year.**

## 9. Election of Vice Chair - Municipal Year 2020/21



Councillor Clough was appointed the Vice Chair at the Annual Full Council held on Thursday 21<sup>st</sup> May 2020.

Resolved – that Councillor Clough be elected Vic Chair of the Licensing Committee for the 2020/21 Municipal Year.

## **10 Dates and Times of Meetings.**

Emma Lake, Licensing Manager, informed Committee that with the present pandemic crisis the hospitality trade, particularly licensed premises, had ceased to operate resulting in a reduction of the number of applications.

Committee were requested to note that Sub Committee's would convene, post pandemic, on a bi weekly bases but until that time the meetings would be convened when necessary to ensure regulations were adhered to.

Resolved:

- a. That Licensing Sub Committee will be convened during the pandemic when required to meet regulations.
- b. That post pandemic Licensing Sub Committee will continue on a bi weekly schedule.

## **11 Establishment of Special Purposes Sub-Committee**

The Committee noted that this Sub-committee was able to deal with matters that would normally be considered at a Full Committee as an urgent piece of business. The Sub-committee comprised of the Chair, Vice Chair and a third member.

Resolved:

- 1. That a Special Purchases Sub Committee be established with the terms of reference set out in Appendix A of the report**
- 2. That Councillor Eddy be the third member to sit on this Sub Committee**

## **Establishment of other Sub-Committees**

Resolved:

- 1. That the Licensing Committee establish Licensing (Hearings) Sub-Committees comprising any three members of the Licensing Committee and that each member of the Licensing Committee be appointed to service on any such Sub-Committee which is convened so as to include him or her in its membership.**

**And**



2. That each of the Sub-Committees so established shall have the terms of reference as set out in Appendix A of the report

## 12 Delegations to Sub-Committees and Officers

The Licensing Manager requested that Committee agree the recommended delegations set out in the report. All were asked to note the position with the Authorisations required in respect of the Bristol International Balloon Fiesta, that it was a precautionary authorisation to reflect the current pandemic restrictions.

Resolved:

1. That all sub committees established by the Licensing Committee shall have delegated authority to discharge all functions falling within their terms of reference.
2. That the Committee approves delegations to Officers as recommended in section H of the report (including North Somerset Officers) and
3. That for the avoidance of doubt any authority conferred upon a sub-committee or an Officer in connection with the discharge of any function includes the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of the function concerned.
4. Noted the Public Sector Equality Duties

## 13 Announcements from the Chair

The Chair:

1. Express his support for the continued support of Members for the two on going working groups, namely the Licensing Policy Working Group and the Sexual Entertainment Venue(SEV) Working Group
2. Further requested that the SEV working group consider further the input of stakeholders in the process.
3. Following discussion with input my members it was agreed that the SEV working group would be re-established to enable the review of the work done to date and to agree a work programme for the next municipal year.
4. Members looked to join the SEV working group and consideration would be given following due process.

## 14 Licensing Policy Statement

The Committee received an updated report from the Senior Licensing Officer.



Meeting ended at 10.40 am

**CHAIR** \_\_\_\_\_

