

# Joint meeting - West of England Combined Authority Committee and West of England Joint Committee Forward Plan

2020 - 21

PUBLICATION DATE: 25 SEPTEMBER 2020

The Forward Plan seeks to anticipate (as far as possible) the decisions to be made by the West of England Combined Authority Committee and the West of England Joint Committee during the 2020/21 municipal year. This update has been prepared in the context of the Combined Authority's ongoing response to the Covid-19 pandemic.

Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The Forward Plan is updated regularly and can be viewed on the West of England Combined Authority website.

The Forward Plan aims to go beyond the minimum legal requirement for notice of key decisions to be published at least 28 days in advance of the decision-taking meeting. The West of England Combined Authority is committed to openness and participation in decision making and accordingly the Forward Plan includes as much information as possible about decisions expected during the 2020/21 municipal year.

For all meetings, a formal agenda will be published at a minimum of 5 clear working days before the meeting.

This update covers the joint meetings of the Combined Authority Committee and Joint Committee scheduled to be held on the following dates during the 2020-21 municipal year:

- \* 9 October 2020
- \* 4 December 2020
- \* 29 January 2021

ITEM	DATE	LEAD OFFICER	CONTACT
<b>Update on Covid-19 response / recovery plan and approval of Climate Emergency Action Plan</b>	<b>9 October 2020</b>	Jessica Lee, Head of Strategy and Policy	<a href="mailto:strategy@westofengland-ca.gov.uk">strategy@westofengland-ca.gov.uk</a>
<b>Item for WECA Committee &amp; Joint Committee</b>			
To update on the Covid-19 response and to present the			

Recovery Plan and Climate Emergency Action Plan for the region.			
<p><b>WECA &amp; Mayoral budget outturn - October 2020 report</b></p> <p><b>Item for WECA Committee</b></p> <p>To present the latest revenue financial outturn budget monitoring report.</p>	<b>9 October 2020</b>	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<p><b>Investment Fund - October 2020 report</b></p> <p><b>Item for WECA Committee</b></p> <p>To present the latest Investment Fund report and seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme.</p>	<b>9 October 2020</b>	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<p><b>Local Enterprise Partnership (LEP) &amp; Invest Bristol and Bath revenue budget outturn - October 2020 report</b></p> <p><b>Item for Joint Committee</b></p> <p>To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets.</p>	<b>9 October 2020</b>	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<p><b>Local Enterprise Partnership One Front Door funding programme - October 2020 report</b></p> <p><b>Item for Joint Committee</b></p> <p>To consider any latest approvals required, or change requests, in connection with the programme (funded through</p>	<b>9 October 2020</b>	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>

the Local Growth Fund / Economic Development Fund).			
<p><b>Update on Covid-19 response - December 2020 report</b></p> <p><b>Item for WECA Committee &amp; Joint Committee</b></p> <p>To provide a further update on the key actions taken/being progressed by/through WECA in response to Covid-19.</p>	<b>4 December 2020</b>	Jessica Lee, Head of Strategy and Policy	<a href="mailto:strategy@westofengland-ca.gov.uk">strategy@westofengland-ca.gov.uk</a>
<p><b>WECA &amp; Mayoral budget outturn - December 2020 report</b></p> <p><b>Item for WECA Committee</b></p> <p>To present the latest revenue financial outturn budget monitoring report.</p>	<b>4 December 2020</b>	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<p><b>Investment Fund - December 2020 report</b></p> <p><b>Item for WECA Committee</b></p> <p>To present the latest Investment Fund report and seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme.</p>	<b>4 December 2020</b>	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a>
<p><b>Future Transport Zones</b></p> <p><b>Item for WECA Committee &amp; Joint Committee</b></p> <p>To approve proposals for the use of funding under the Future Transport Zones programme.</p>	<b>4 December 2020</b>	David Carter, Director of Infrastructure	<a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a>

<p><b>Transport Infrastructure Delivery Plan</b></p> <p><b>Item for WECA Committee</b></p> <p>To approve a regional Transport Infrastructure Delivery Plan, developed in light of existing transport aspirations and the impact of Covid-19.</p>	<p><b>4 December 2020</b></p>	<p>David Carter, Director of Infrastructure</p>	<p><a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a></p>
<p><b>Strategic planning update</b></p> <p><b>Item for WECA Committee &amp; Joint Committee</b></p> <p>To seek funding approval to take forward the next stages of regional strategic planning.</p>	<p><b>4 December 2020</b></p>	<p>David Carter, Director of Infrastructure</p>	<p><a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a></p>
<p><b>Strategic Rail Investment</b></p> <p><b>Item for WECA Committee &amp; Joint Committee</b></p> <p>To approve the latest proposals for strategic rail investment, including the 10 year rail plan.</p>	<p><b>4 December 2020</b></p>	<p>David Carter, Director of Infrastructure</p>	<p><a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a></p>
<p><b>Bus network recovery</b></p> <p><b>Item for WECA Committee</b></p> <p>To consider further proposals as necessary to assist bus network recovery following the impact of Covid-19.</p>	<p><b>4 December 2020</b></p>	<p>David Carter, Director of Infrastructure</p>	<p><a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a></p>
<p><b>Local Enterprise Partnership (LEP) &amp; Invest Bristol and Bath (IBB) revenue budget outturn - December 2020 report</b></p> <p><b>Item for Joint Committee</b></p>	<p><b>4 December 2020</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>

<p>To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets.</p>			
<p><b>Local Enterprise Partnership One Front Door funding programme - December 2020 report</b></p> <p><b>Item for Joint Committee</b></p> <p>To consider any latest approvals required, or change requests, in connection with the programme (funded through the Local Growth Fund / Economic Development Fund).</p>	<p><b>4 December 2020</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Adult Education Budget - approach for the 2021/22 academic year and draft allocations</b></p> <p><b>Item for WECA Committee</b></p> <p>To agree the approach for the use of the Adult Education Budget for the 2021/22 academic year and draft allocations.</p>	<p><b>4 December 2020</b></p>	<p>Stephen Bashford, Director of Business &amp; Skills</p>	<p><a href="mailto:DirectorBusinessandSkills@westofengland-ca.gov.uk">DirectorBusinessandSkills@westofengland-ca.gov.uk</a></p>
<p><b>Appointment of Returning Officer for the 2021 Combined Authority Mayoral election</b></p> <p><b>Item for WECA Committee</b></p> <p>To appoint the Returning Officer for the 2021 Combined Authority Mayoral election.</p>	<p><b>4 December 2020</b></p>	<p>Shahzia Daya, Director of Legal</p>	<p><a href="mailto:DirectorLegal@westofengland-ca.gov.uk">DirectorLegal@westofengland-ca.gov.uk</a></p>
<p><b>Update on Covid-19 response and Climate Emergency Action Plan - January 2021 report</b></p> <p><b>Item for WECA Committee &amp; Joint Committee</b></p>	<p><b>29 January 2021</b></p>	<p>Jessica Lee, Head of Strategy and Policy</p>	<p><a href="mailto:strategy@westofengland-ca.gov.uk">strategy@westofengland-ca.gov.uk</a></p>

<p>To present an update on progress in relation to the authority's Covid-19 response and the Climate Emergency Action Plan for the region.</p>			
<p><b>WECA &amp; Mayoral budget outturn - January 2021 report</b></p> <p><b>Item for WECA Committee</b></p> <p>To present the latest revenue financial outturn budget monitoring report.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Mayoral budget setting report 2021-22</b></p> <p><b>Item for WECA Committee</b></p> <p>To approve a budget for the West of England Combined Authority Mayoral functions for 2021-22.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Combined Authority budget 2021-22</b></p> <p><b>Item for WECA Committee</b></p> <p>To approve the Combined Authority budget for 2021-22.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Capital Strategy report</b></p> <p><b>Item for WECA Committee</b></p> <p>To approve the authority's Capital Strategy, including the Treasury Management Strategy and Investment Strategy.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>

<p><b>Investment Fund - January 2021 report</b></p> <p><b>Item for WECA Committee</b></p> <p>To present the latest Investment Fund report and seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Business Plan 2021-22</b></p> <p><b>Item for WECA Committee &amp; Joint Committee</b></p> <p>To approve the 2021-22 Business Plan.</p>	<p><b>29 January 2021</b></p>	<p>Jessica Lee, Head of Strategy and Policy</p>	<p><a href="mailto:strategy@westofengland-ca.gov.uk">strategy@westofengland-ca.gov.uk</a></p>
<p><b>Local Enterprise Partnership (LEP) &amp; Invest Bristol and Bath (IBB) revenue budget outturn - January 2021 report</b></p> <p><b>Item for Joint Committee</b></p> <p>To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Revenue budget setting report 2021-22 - Local Enterprise Partnership (LEP) &amp; Invest Bristol and Bath (IBB)</b></p> <p><b>Item for Joint Committee</b></p> <p>To approve the budget in respect of the LEP and IBB for 2021-22.</p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>
<p><b>Local Enterprise Partnership One Front Door funding programme - January 2021 report</b></p>	<p><b>29 January 2021</b></p>	<p>Malcolm Coe, Director of Investment &amp; Corporate Services</p>	<p><a href="mailto:DirectorInvestmentandCorporate@westofengland-ca.gov.uk">DirectorInvestmentandCorporate@westofengland-ca.gov.uk</a></p>

<p><b>Item for Joint Committee</b></p> <p>To consider any latest approvals required, or change requests in connection with the programme (funded through the Local Growth Fund / Economic Development Fund).</p>			
<p><b>Local Transport Plan development</b></p> <p><b>Item for Joint Committee</b></p> <p>To approve proposals relating to the timescale and resources for Local Transport Plan development.</p>	<p><b>29 January 2021</b></p>	<p>David Carter, Director of Infrastructure</p>	<p><a href="mailto:DirectorInfrastructure@westofengland-ca.gov.uk">DirectorInfrastructure@westofengland-ca.gov.uk</a></p>