

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
AT CABINET AND OTHER MEETINGS

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Democratic Services

Contact: Corrina Haskins, Democratic Services Officer, email: [corrina.haskins@bristol.gov.uk](mailto:corrina.haskins@bristol.gov.uk)

Tel: 0117 35 76519

## BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 4pm. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information:- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## **Cabinet Members**

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor with responsibility for Communities, Equalities and Public Health
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Transport, Energy, and New Green Deal
- Cllr Helen Godwin (Lab) – Cabinet Member for Women, Families and Homes (Lead Member For Children’s Services)
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste Commercialisation and Regulatory Services
- Cllr Afzal Shah, Cabinet Member with responsibility for Climate, Ecology and Sustainable Growth

The City Council’s website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Julian Higson Julian.Higson@bristol.gov.uk	<p><b>Housing Revenue Account New Build Acquisitions</b>            To seek approval for diversion of capital underspend in the HRA budget 2020/21 for new build acquisitions from private developers and builders.</p> <p>Open</p>	Cabinet 6 Oct 2020	Mayor	Communities Scrutiny Commission
Richard Fletcher richard.fletcher@bristol.gov.uk	<p><b>Sports Facilities in Parks and Green Spaces</b>            To seek approval to transfer a number of sports facilities in parks and green spaces to be operated by third parties.</p> <p>Open</p>	Cabinet 6 Oct 2020	Mayor	Communities Scrutiny Commission
Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk	<p><b>Revision to Local Development Scheme and Application of Adopted Local Plan Policy</b>            To seek approval for the revision to the Local Development scheme and 'Progressing Bristol's Development' statement.</p> <p>Open</p>	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Strategic Planning and City Design, Flood Strategy	Growth and Regeneration Scrutiny Commission
Bridget Aherne bridget.aherne@bristol.gov.uk	<p><b>Enhanced Childminding Provision</b>            To seek approval for the procurement of an enhanced childminding provision approved provider process.</p>	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Education and Skills, Cabinet Member with	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		responsibility for Women, Families and Homes (Lead Member for Children's Services)	
Gail Rogers gail.rogers@bristol.gov.uk	<b>Children in Care Sufficiency Strategy 2020 - 2023</b> To seek approval for the Children in Care Sufficiency Strategy to ensure availability of sufficient accommodation for our children in care and care leavers.  Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	People Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Medium Term Financial Plan and Capital Strategy</b> To approve the Medium Term Financial Plan (MTFP) and Capital Strategy for 2021/2022.  Open	Cabinet 6 Oct 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Michael Pilcher michael.pilcher@bristol.gov.uk	<b>Budget Monitoring Outturn report P4 and P5</b> To provide an update to Cabinet for Periods 4 and 5.  Open	Cabinet 6 Oct 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Stephen	<b>Temple Quarter Development Framework Update</b>	Cabinet	Deputy Mayor with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Peacock stephen.peacock@bristol.gov.uk	To seek approval for the development of a Joint Delivery Team  Open	6 Oct 2020	responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account, Mayor	Regeneration Scrutiny Commission
Pete Anderson peter.anderson@bristol.gov.uk	<b>Avonmouth Fibre Extension Project</b> To seek approval for the Avonmouth Fibre Extension project to support better broadband connectivity by enabling fibre infrastructure.  Open	Cabinet 6 Oct 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Growth and Regeneration Scrutiny Commission
Alex Minshull Alex.Minshull@bristol.gov.uk	<b>Climate Change and Ecological Emergency Programme</b> To seek approval of the Climate and Ecological Emergency Programme.  Open	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal, Clean Air Zone Planning	Growth and Regeneration Scrutiny Commission
Simon Oliver simon.oliver@bristol.gov.uk	<b>Procurement of a Data Delivery Partner</b> To seek approval for the procurement of an Effective Use of Data and Insights delivery partner.  Open	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk	<p><b>Approval of HMO Supplemental Planning Document</b>            To see approval for the adoption of Managing the Development of Homes in Multiple Occupation Supplemental Planning Document (HMO SPD).</p> <p>Open</p>	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Strategic Planning and City Design, Flood Strategy	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p><b>Budget Monitoring Outturn Report P6</b>            To provide an update to Cabinet for Period 6.</p> <p>Part exempt            3</p>	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Guy Fishbourne guy.fishbourne@bristol.gov.uk	<p><b>Financial Support for Leisure Centres - NEW ITEM</b>            To consider the financial position in relation to SLM and provision of sports facilities beyond 31st October 2020.</p> <p>Part exempt            3</p>	Cabinet 3 Nov 2020	Mayor	Overview and Scrutiny Management Board
Denise Murray denise.murray@bristol.gov.uk	<p><b>Council Tax Base Report</b>            To seek approval for the Council Tax Base for 2021/22.</p> <p>Part exempt            3</p>	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the	Resources Scrutiny Commission



Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Housing Revenue Account	
Denise Murray denise.murray@bristol.gov.uk	<b>Implementation of a Supplier Early Payment</b> To seek approval to implement a Supplier Early Payment Initiative for payments to suppliers.  Part exempt 3	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
John Walsh john.walsh@bristol.gov.uk	<b>Print and Mail - contract extension and procurement - NEW ITEM</b> To seek approval for the procurement of a fully outsourced service for print and mail services and an extension to the existing contracts pending the procurement.  Part exempt 3	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Christina Gray christina.gray@bristol.gov.uk	<b>Extension of Contract for Provision of Sexual Health Services - NEW ITEM</b> To seek approval for a two year extension to the Integrated Sexual Health Services contract to March 2024  Open	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities	People Scrutiny Commission
Paul Sylvester	<b>Next Steps Accommodation Funding - NEW ITEM</b>	Cabinet	Cabinet Member with	Communities

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
paul.sylvester@bristol.gov.uk	<p>To seek approval to accept and spend funds from the Ministry of Housing, Communities and Local Government Next Steps Accommodation Fund</p> <p>Open</p>	3 Nov 2020	responsibility for Women, Families and Homes (Lead Member for Children's Services)	Scrutiny Commission
Pete Woodhouse peter.woodhouse@bristol.gov.uk	<p><b>Emergency Active Travel Fund - NEW ITEM</b></p> <p>To seek approval to accept funds from West of England Combined Authority for implementation and delivery of emergency active travel fund schemes</p> <p>Open</p>	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal, Clean Air Zone Planning	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<p><b>Bristol Credit Union Merger - NEW ITEM</b></p> <p>To seek approval on the proposal by Bristol Credit Union to increase its geographical area and merger with Wyvern Savings and Loans Credit Union</p> <p>Part exempt 3</p>	Cabinet 3 Nov 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Colin Molton colin.molton@bristol.gov.uk	<p><b>Temple Quarter Update - NEW ITEM</b></p> <p>More information to follow</p> <p>Part exempt</p>	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Strategic Planning and City Design, Flood	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	3		Strategy, Mayor	
David Bunting david.bunting@bristol.gov.uk	<b>Parking Services Tariff Review - NEW ITEM</b> To seek approval for review of parking tariffs  Open	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Transport and Energy, the Green New Deal, Clean Air Zone Planning	Resources Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Collection Fund Report - Council Tax and Business Rates Surplus</b> To seek approval for 20/21 Collection Fund Surplus/Deficit.  Part exempt 3	Cabinet 1 Dec 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Ann James Ann.James@bristol.gov.uk	<b>New Children's Home Project -NEW ITEM</b> To seek approval to remodel a Bristol City Council property into a 3 bed disabled children's home  Part exempt 3	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	People Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>Development of Hawkfield Business Park</b> More information to follow.  Part exempt 3	Cabinet 1 Dec 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Housing Revenue Account	
Denise Murray denise.murray@bristol.gov.uk	<b>Budget Monitoring Outturn report P7</b> To provide an update to Cabinet for Period 7.  Part exempt 3	Cabinet 1 Dec 2020	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Paul Sylvester paul.sylvester@bristol.gov.uk	<b>Rough Sleeping Initiative Funding 21/22 - 23/24</b> More information to follow.  Open	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	Communities Scrutiny Commission
James Beardall james.beardall@bristol.gov.uk	<b>Corporate Parenting Strategy Refresh</b> More information to follow  Open	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	People Scrutiny Commission
Hayley Ash Hayley.ash@bristol.gov.uk	<b>Bristol Future Parks - Expressions of Interest - NEW ITEM</b> More information to follow  Open	Cabinet 1 Dec 2020	Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Michael Pilcher michael.pilcher @bristol.gov.uk	<b>Budget Recommendations to Full Council, including the Treasury Management Strategy</b> More information to follow.  Part exempt 3	Cabinet Not before 5th Jan 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	<b>Budget Monitoring Outturn report P8</b> To provide an update to Cabinet for Period 8.  Part exempt 3	Cabinet 5 Jan 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	<b>Budget Monitoring Outturn report P9</b> To provide an update to Cabinet for Period 9  Part exempt 3	Cabinet 2 Feb 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	<b>Budget Monitoring Outturn Report P10</b> To provide an update to Cabinet for Period 10.  Part exempt 3	Cabinet 2 Mar 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Michael Pilcher	<b>Financial Outturn Report 20/21</b>	Cabinet	Deputy Mayor with	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
michael.pilcher@bristol.gov.uk	More information to follow  Part exempt 3	13 Apr 2021	responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Bristol Beacon - NEW ITEM</b> More information to follow  Part exempt 3	Cabinet Before 4 May 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Growth and Regeneration Scrutiny Commission
James Anderson james.anderson@bristol.gov.uk	<b>Secondary Sufficiency Programme - NEW ITEM</b> More information to follow  Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Education and Skills	People Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Investment in Regional Community Bank - NEW ITEM</b> More information to follow  Open	Cabinet Before 4 May 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Resources Scrutiny Commission
Stephen Peacock stephen.peacock	<b>Property Asset Management Plan</b> More information to follow.	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Climate, Ecology and	Growth and Regeneration Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
k@bristol.gov.uk	Open		Sustainable Growth, Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Southmead Regeneration Programme</b> To seek approval for the next steps in the delivery of new homes and regeneration in Southmead in accordance with the masterplan including procurement and negotiation of contracts.  Open	Cabinet Before 4 May 2021	Mayor	Growth and Regeneration Scrutiny Commission
Oliver Roberts oliver.roberts@bristol.gov.uk	<b>Lawrence Weston Community Hub</b> To consider development of a new build community and health hub in Lawrence Weston on Council owned land.  Part exempt 3	Cabinet Before 4 May 2021	Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities	Growth and Regeneration/Communities Scrutiny Commission
Denise Murray denise.murray@bristol.gov.uk	<b>Social Value Policy</b> To approve the annual refresh of the Social Value Policy & Tool Kit  Open	Cabinet Before 4 May 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Housing Revenue Account	
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Acquisition of Land at Broomhill Road, Brislington</b> More information to follow.  Part exempt 3	Cabinet Before 4 May 2021	Mayor	Growth and Regeneration Scrutiny Commission
Mark Williams Mark.williams@bristol.gov.uk	<b>Members Parental Leave Policy</b> To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Women, Families and Homes (Lead Member for Children's Services)	N/A
Nuala Gallagher nuala.gallagher@bristol.gov.uk	<b>Enterprise Zone Update</b> More information to follow.  Open	Cabinet Before 4 May 2021	Deputy Mayor with responsibility for Finance, Governance and Performance, Management of the Housing Revenue Account	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacock@bristol.gov.uk	<b>Housing Infrastructure Fund</b> More information to follow.  Open	Cabinet Before 4 May 2021	Mayor	Growth and Regeneration Scrutiny Commission



Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
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Jacqui Jensen Jacqui.Jensen@bristol.gov.uk	<p><b>Housing payments made under the Vulnerable Person's Resettlement Scheme and the Global Resettlement Scheme</b> More information to follow</p> <p>Part exempt 3</p>	Cabinet Before 4 May 2021	Deputy Mayor with responsibility for Communities (Public Health, Public Transport, Libraries, Parks), Events and Equalities	People Scrutiny Commission
Patsy Mellor patsy.mellor@bristol.gov.uk	<p><b>Waste Minimisation, Recycling and Waste Service improvements</b> To seek approval for policy and service improvements.</p> <p>Part exempt 3</p>	Cabinet Not before 4th May 2021	Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services	Communities Scrutiny Commission