

**AUDIT COMMITTEE
WORK PROGRAMME 2020/21**

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report	Comments:
28th May 2020 2:00PM	External Audit	2018/19 Statement of Accounts and ISA 260	Routine	1.8/1.9	External Audit Lead	
	Finance	2019/20 Annual Governance Statement Actions arising from 2018/19	Routine	3.1	Head of Paid Service/S151 Officer	
	Internal Audit	2020/21 Internal Audit Plan	Routine	1.2	Chief Internal Auditor	
	Other	Bristol Energy	Requested	2.9/3.1	S151 Officer	
25th June 2020 2:00PM	External Audit:	Update Report	Routine	1.8/1.9	External Audit Lead	
	Internal Audit:	Internal Audit Annual Report 2019/20	Routine	1.6	Chief Internal Auditor	
		Draft Annual Governance Statement 2019/20	Routine	2.5/4.4	Chief Internal Auditor	
		Annual Fraud Report 2019/20	Routine	2.4/2.10	Chief Internal Auditor	
		Audit Committee Annual Report to Full Council (Draft)	Routine	5.1	Chief Internal Auditor	
Risk & Insurance	Corporate Risk Report (Q4)	Routine	4.1/4.3	Risk & Insurance Manager		
Finance:	Draft Statement of Accounts 2019/20	Routine	3.1	Executive Director Resources / Director Finance		
28th September 2020 2:00 PM	External Audit:	Update Report	Routine	1.8/1.9	External Audit Lead	
	Finance:	Treasury Management - Annual Report 2019/20	Routine	3.3	Director of Finance	
	Internal Audit	Internal Audit Activity Report (1)	Routine	1.5/1.7/2.1	Chief Internal Auditor	
	Risk Management:	Information Risk Management	New	4.1/4.3	Senior Information Risk Owner	
		Corporate Risk Report (Q1)	Routine	4.1/4.3	Risk & Insurance Manager	
		Risk Management Annual Report and Improvement Plan	New	4.1/4.3	Risk and Insurance Manager.	
Customer Relations	Ombudsman Report	Routine	1.12	Customer Relations Manager		
23rd November 2020 2:00 PM	External Audit:	Final Statement of Accounts and Annual Governance Statement for 2019/20	R o u t i n e R o u t i n e	1.8/1.9/3.1	External Audit Lead	
		ISA260 Report		1.8/1.9		
	Companies	Companies Assurance		2.9/3.1	Shareholder	
	Risk Management:	Review of a Specific Corporate Risk		4.1/4.3	Risk Manager / Risk Owner	
	Internal Audit:	Internal Audit Half-Year Activity Report (2)		1.5/1.7/2.1	Chief Internal Auditor	
		Internal Audit - Counter Fraud Half-Year Update Report and Anti-Fraud and Anti-Corruption Policy		2.4./2.10	Chief Internal Auditor	
		Audit Committee Half Year Report to Full Council (Draft)		5.1	Chief Internal Auditor	
Finance:	Treasury Management Half-Year Report	3.3	Director - Finance			
25th January 2021 2:00 PM	External Audit:	External Audit Update Report	Routine	1.8/1.9	External Audit Lead	

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report	Comments:
	Internal Audit:	Annual Whistleblowing Review Internal Audit Quality Assurance and Improvement Plan	Routine Routine	2.4 1.6	Chief Internal Auditor Chief Internal Auditor	
	Risk Management:	Corporate Risk Report (Q2) and Risk Management Policy Annual Internal Audit Opinion – Root Cause Analysis - CLB (DM)	Routine	4.1/4.3	Risk and Insurance Manager	
22nd March 2021 2:00 PM	Risk Management:	Review of a Specific Corporate Risk Corporate Risk Report (Q3)	Routine Routine	4.1/4.3 4.1/4.3	Risk Owner/Risk Manager Risk and Insurance Manager	
	External Audit:	Audit Update Grants Audit Report	Routine Routine	1.8/1.10 1.8/1.10	External Audit Lead External Audit Lead	
	Internal Audit:	Draft Annual Plan 2021/22 Internal Audit Activity Report (3)	Routine Routine	1.2 1.5/1.7/2.1	Chief Internal Auditor Chief Internal Auditor	
	Legal:	Review of Committee Terms of Reference	Routine		Director: Legal& Democratic Services	
	Corporate:	External Inspection Reports	Routine	1.12	Head of Corporate Finance	