

# Resources

## Scrutiny Commission

### 30<sup>th</sup> November 2020



**Report of:** Service Director, Legal & Democratic Services

**Title:** Resources Scrutiny Commission Annual Business Report 2020/2021.

**Officer Presenting Report:** Johanna Holmes, Scrutiny Coordinator

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#### **Recommendations:**

1. To elect a Vice Chair for the 2020/2021 municipal year
2. To note the Scrutiny Commission's Terms of Reference
3. To note the Membership of the Commission for the 2020/2021 municipal year
4. To note the Commission's 2020/2021 meeting dates
5. To note the Commission's Task and Finish Groups for 2020/2021



## **1. Context and Proposal**

### **1.1 Terms of Reference of the Commission**

At its meeting on 21 May 2020 Full Council established this Scrutiny Commission with the following terms of reference:

#### **Terms of Reference - Overview**

The role of the Commission is the overview and scrutiny in respect of the implementation of policies, decisions, performance and actions relating to the Resources Directorate with functions that include Legal, Finance, HR, ICT, Policy & Strategy, Procurement, Revenue and Benefits and Commercialisation.

To ensure that overview and scrutiny directly responds to corporate and public priorities, is used to drive service improvement, provides a focus for policy development and engages members of the public, key stakeholders and partner agencies.

To action the annual work programme set by the Overview and Scrutiny Management Board using the following framework:

1. Scrutiny of corporate plans and other major plan priorities within its remit with particular reference to those areas where targets are not being met or progress is slow.
2. Input to significant policy developments or service reviews.
3. Review and scrutiny of decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of the Mayor/Executive, functions which are not the responsibility of the Mayor/Executive, and functions which are the responsibility of any other bodies the Council is authorised to scrutinise.
4. To make reports and recommendations to Full Council, the Mayor/Executive and/or any other body on matters within their remit and on matters which affect the authority's area or the inhabitants of that area and to monitor the response, implementation and impact of recommendations.
5. To work in collaboration with the Mayor/relevant Executive Member and receive updates from that member on key policy developments, decisions taken or to be taken and progress against corporate priorities.

6. To report to the Overview and Scrutiny Management Board on progress against the work programme and on any recommendations it makes.
7. To develop a budget review process and ensure that budget proposals are subject to rigorous challenge.

### **1.2 Membership of the Commission:**

- Councillor Stephen Clarke - Chair
- Councillor Mark Brain
- Councillor Don Alexander
- Councillor Mhairi Threlfall
- Councillor Hibaq Jama
- Councillor Margaret Hickman
- Councillor Graham Morris
- Councillor John Goulandris
- Councillor Clive Stevens
- Councillor Sultan Khan

### **1.3 Commission Meeting Dates**

- 30th November 2020, 4.15pm
- 4th February 2021, 2pm

*Please Note: the Commission's Work Programme for the year can be located at Agenda Item 14.*

### **1.4 Task and Finish Groups 2020-2021**

- Finance Task and Finish Group
- Social Value Policy Review – Task and Finish Group

## **2. Public Sector Equality Duties**

1. Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and

maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:

- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
- ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
  - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
  - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
  - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- ii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
  - tackle prejudice; and
  - promote understanding.

## 6. Legal and Resource Implications

N/A

### Appendices:

None

## LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

### Background Papers:

- Full Council, 21 May 2020