



Henbury, Brentry & Southmead Neighbourhood Partnership

28th June 2016

Report Of: Keith Houghton, NP Coordinator

Title: Henbury, Brentry and Southmead NP AGM Report

RECOMMENDATIONS

1. To confirm the NP membership and chairing arrangements
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To note the devolved Neighbourhood Budget for 2016-17
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2015-16

1. Membership and chairing arrangements

1.1 Each neighbourhood partnership comprises

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

1.2 The membership of the Henbury, Brentry and Southmead NP is:

a) Councillors:

Councillor	Ward
Brenda Massey	Southmead
Helen Godwin	Southmead
Mark Weston	Henbury
Chris Windows	Henbury

b) Residents: There are currently 12 members of the partnership as follows:

6 from the following elected at the Henbury and Brentry Community Council AGM (16th April 2015):

Brentry Representatives

Antony Skelding
Lynne Haynes
John Butler

Henbury Representatives

Rose Carr
Tanya Cussick
Jayne Gregory

Southmead Representatives

Ian Thornley

And 5 others nominated at the Southmead Steering Group meeting preceding each NP meeting

c) Voluntary and organisational reps

- Judith Taylor, Health Promotion Lead (North Bristol), BCC Public Health Team
- Inspector Paul Bolton-Jones, Neighbourhood Inspector, Avon and Somerset Police

1.3. The chairing arrangements for Henbury, Brentry and Southmead Neighbourhood Committee and Partnership are that meetings will be held alternatively in each of the wards, and will be chaired by one of the elected representatives from the ward. T

The NP is asked to confirm its chairing arrangements or propose an alternative arrangement

1.4 Councillors are asked to **nominate and agree** the **Committee Chair and Vice Chair**. If there is are more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

1.5 The composition of the NP has changed because of ward boundary changes in 2016.

Recommendation: The NP is recommended to review how NP members are appointed in an NP Governance event to make recommendations for any changes to the September NP meeting.

2. Terms of Reference, Code of Conduct and Financial Operating Framework

2.1. The Neighbourhood Committee Terms of Reference can be found at Appendix 1 (appendix is not ratified by full council yet. Once this has been done I will put it on line and send you the link.)

2.2 The Neighbourhood Partnership terms of reference can be found at <http://www.bristol.gov.uk/page/council-and-democracy/neighbourhood-partnerships>

2.3 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website: <https://www.bristol.gov.uk/documents/20182/34308/NP+financial+operating+framework.pdf>

2.4 The general NP Code of Conduct can be found here.

<https://www.bristol.gov.uk/documents/20182/34308/3.d+Neighbourhood+Partnership+Code+of+Conduct+%28EM+-+HA%29.pdf/7c605f9a-2fbb-4074-bf32-787c106cb4be>

3. Devolved Neighbourhood Budgets

3.1 The Henbury, Brentry and Southmead NP devolved Neighbourhood budgets are:

Budget	2016-17 budget	Amount carried forward (unallocated) from 2015/16	Total
Neighbourhood budget	£52,428	To be confirmed*	£52,428
Parks S106 budget	£10,942.37		£10,942.37
Transport S106 budget	£81,900.39		£81,900.39
Other S106	0.00		0.00
Community Infrastructure Levy	£14,483.34		£14,483.34
Total			£159,754.10

*Highways underspend still to be confirmed to bring forward into 2016/17

3.2 Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

3.3 Local devolution to working groups/ring-fencing to themes (most NPs have allocated funds to working groups, or themes please put the breakdown here if this has happened in your area) please note that all recommendations by working groups must be agreed at the NP meeting by the NP Committee

Theme/working group name	Amount devolved to working group/theme 2015/16	Amount allocated by theme working group 2015/16	Amount carrying over	New amount allocated	Total budget 2016/17
Community Environment Budget	£5,000	£2,982.81	£2,017.19	£1,000	£3,017.19
Communications working group					
Highways and traffic working group					
Wellbeing working group	£20,162	£19,211	£951	£20,000	£20,951
Other working groups					

1. 2015-16 financial statement

	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward	Notes
Neighbourhood Budget Wellbeing	£20,162	£19,211	£951	

	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward	Notes
Neighbourhood Budget clean and green	£1,500	£1,500	£0	
Nhood budget: additional Highways funding	£14,599	£3,500	£2,017.19	
Neighbourhood Budget (previously Highways)	£17,147	@ £17,147	@£0	Highways have not produced final costings
Section 106		£0	£20,064.79	
CIL (Community Infrastructure Levy)	£6,713.60			

Full details of expenditure and individual allocations of budgets can be found on the NP web pages at:
<https://www.bristol.gov.uk/people-communities/henbury-brentry-and-southmead-neighbourhood-partnership>

2. Neighbourhood Partnership Plan

6.1 The Henbury, Brentry and Southmead Neighbourhood Partnership Plan has been refreshed to a Draft stage and will be agreed at tonight's meeting, the NP will be working to progress this plan over the next 18 months

3. Meeting Schedule 2016-17

The proposed meeting schedule for the Henbury, Brentry and Southmead NP, including NP meetings, Pre meetings, forums and subgroups and other meetings is as follows:

Event	Ward	Day	Date
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	1 st June 2016
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	2nd June 2016
Wellbeing Panels	Southmead	Weds 2.00pm - 3.30pm	1 st June 2016
	Henbury/Brentry	Thursday 6.30pm – 8.30pm	2 nd June 2016
NP Agenda Setting		Tuesday	31st May
Neighbourhood Partnership AGM	Southmead	Tuesday 7.00pm – 9.00pm	28th June 2016
Neighbourhood Forum	Henbury/Brentry	Wednesday 6.00-8.00pm	24 th August 2016
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	25 th August 2016
Wellbeing Panels	Southmead	Weds 2.00pm - 4.00pm	31st August 2016
	Henbury/Brentry	Weds 6.30pm – 8.30pm	
NP Agenda Setting		Tue/Wed/Thu	30th, 31st, 1st Sept 2016?
Neighbourhood Partnership	Henbury/Brentry	Tuesday 7.00pm – 9.00pm	27th September 2016
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	9 th Nov 2016
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	10 th Nov 2016
Wellbeing Panels	Southmead	Weds 2.00pm - 4.00pm	16 th November 2016
	Henbury/Brentry	Weds 6.30pm – 8.30pm	
NP Agenda Setting		Tue/Wed/Thu	15th, 16th, 17th Nov 2016?
Neighbourhood Partnership	Southmead	Tuesday 7.00pm – 9.00pm	13th December 2016
Neighbourhood Forum	Henbury/Brentry	Wednesday	1st March

Event	Ward	Day	Date
		6pm-8pm	2017
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	2 nd March 2017
Wellbeing Panels	Southmead	Weds 2.00pm - 4.00pm	1 st March 2017
	Henbury/Brentry	Weds 6.30pm – 8.30pm	
NP Agenda Setting		Tue/Wed/Thu	28th; 1st, 2nd March 2017?
Neighbourhood Partnership	Henbury/Brentry	Tuesday 7.00pm – 9.00pm	28th March 2017

Wellbeing Applications Deadline	Assessment dates
Monday 16 th May 2016	Weds 1st June 2016/Thursday 2 nd June 2016
Monday 15 th August 2016	Weds 31st August 2016
Monday 31 st October 2016	Weds 16th November 2016
Monday 13 th February 2017	Weds 2nd March 2017

You can also take part by visiting our Facebook Page - <https://www.facebook.com/Henbury-Brentry-and-Southmead-Neighbourhood-Partnership-243658655997535/>