



**Henbury, Brentry & Southmead Neighbourhood Partnership
Tuesday 28th June 2016**

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.
Title: Henbury, Brentry & Southmead NP Business Activities Report
Contact Telephone Number: 0117 922 2135

Recommendations:

1. The NP is asked to note the Wellbeing Fund balance available for 2016/17(1.1)
2. The Neighbourhood Committee (NC) is asked to approve the recommended Southmead Wellbeing funding allocations in **para 1.2.3a** and to approve the recommendations not to fund the applications set out in **para 1.2.3b** ; The NC is also asked to approve the recommended Henbury/Brentry Wellbeing allocations in **para 1.3.3a** and to approve the recommendations not to fund the applications set out in **para 1.3.3b**
3. The NC is asked to approve the Recommendation to set up a working group to produce a report for the September NP on the options for using NP Budget to employ a Fundraiser (**2.4**) and **2.6** to hold a further Governance and NP development event which can include consideration of allocation of other NP budgets
4. NP is asked to approve the set up of a Traffic & Transport sub-group in October/November to report back to the December NP meeting on scheme recommendations (**Item 3**)
5. The NC & NP to note the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), including a new contribution (**Items 4.1 & 4.2**)
6. To note the legal information in **Item 5**: due regard to Public Sector Equality Duty

Item 1: Wellbeing Fund Decisions

The NP agreed at its meeting on 28th March 2016 to retain a Wellbeing Fund of £20,000 from its Neighbourhood Budget for 2016/17

1.1 2016/17 Wellbeing Balance:

		Running Total
Devolved budget for 2016/2017	£20,000.00	£20,000.00
£ underspend from 2015/16 Budget	£951	£951.00
Total 2015/16 available:		£20,951,00

Divided as follows:

Ward	Amount
Southmead	£10,742
Henbury/Brentry	£10,209

1.2 Southmead Wellbeing Fund recommendations:

1.2.1 The Southmead Steering Group Wellbeing Assessment Panel met on 1st June 2016. Declarations of interest were declared as appropriate.

1.2.2 The Panel received 6 applications requesting a total of £4,582

1.2.3 Recommendation: That the Councillors in the Neighbourhood Committee:

a. approve the recommendation of the Southmead Wellbeing Panel to allocate £1,410 from the 2016/2017 Wellbeing Fund for the applications received as set out below:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
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ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Fonthill Primary School	The Garden Courtyard Project £1,400 requested	Panel thought some of the costs of plants could be reduced; encourage to talk to Badocks Wood about their suppliers;	£1,000
Friends of Badock's Wood	Looking After Badock's Wood - Advice Leaflet £679 requested	Looking After Badock's Wood - Advice Leaflet	£500
Southmead Festival Committee	Health & Wellbeing at Southmead Festival £400 requested		£400
Working in Southmead for Health	Greenway Playscheme £1,000 requested	Panel would like to encourage more information about benefit to equalities groups; also to see clearer case being made between financial deprivation impact on users of service – how many service users	£1,000
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference (£135 requested)		£135
Total Proposed Allocation			£3,035
2016/17 Funds remaining to allocate			£7,707

b. approve the recommendations not to fund the application received, below:

Applications not recommended for funding

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Southmead Development Trust	Falls Prevention Project	£968	Did not score enough to be considered for funding; applicant asked to cost out items; equalities benefit not explored clearly; Panel thought other funding should be sought, not simply the Wellbeing

1.3 Henbury/Brentry Wellbeing Fund recommendations:

1.3.1 The Henbury/Brentry Wellbeing Assessment Panel met on 2nd June 2016. Declarations of interest were declared as appropriate.

1.3.2 The Panel received 8 applications requesting a total of £7,301.72

1.3.3 Recommendation: That the Councillors in the Neighbourhood Committee:

a. approve the recommendation of the Henbury/Brentry Wellbeing Panel to allocate £4,301 from the 2016/2017 Wellbeing Fund for the applications received as set out below:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Henbury and Brentry Community Council	Community Action Plan Launch event £400 requested		£400
Welcome Club	Welcome Group, Entertainment for older people	Panel wants to support advertising of the group; also – request Welcome group to support exploration of improved transport for older people as part of the Community Plan	£480

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Working in Southmead for Health	Supporting Extend Group in Henbury £480 requested	Panel encourages increased publicity – Linkage; surgeries. Request Welcome group to support exploration of improved transport for older people as part of the Community Plan	£480
Blaise Community Garden	Replacement of faulty roof covering of training/meeting building £1,800 requested	Panel happy to support but very aware that Blaise Community Garden has received £3,070 Wellbeing and £1,300 Green Capital in addition to this funding. The Panel does not feel able to accept any further Blaise Community Garden applications in 2016/17, therefore	£1,800
Emmanuel Chapel	Emmanuel Henbury Youth - Summer Trip £400 requested	Panel would like to see a small payment from the young people attending to help sustainability	£400
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference £135 requested		£135
Total Proposed Allocation			£3,695
2015/16 Funds remaining to allocate			£6,514

b. approve the recommendations not to fund the application received, below:

Applications not recommended for funding

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Branch Community Church	IMPs Toddler Group	£2,400	Panel deferred to next round: would like to see a breakdown of income from fees over next 2 years; how group plans its sustainability; only willing to fund on 1 year basis; encourage to seek other potential financial support, not rely on Wellbeing alone
Henbury Community Art Group	Henbury School Community Art Group equipment	£1206.72	Panel deferred to next round: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders as well as Wellbeing; is there any income from participants?

Item 2. Exploring 2016/2017 Neighbourhood Budget allocations

2.1 There are a number of potential spends which the NP could consider to make use of the unallocated £ in the 2016/17 Neighbourhood Budget: Both Traffic & Transport Sub-Group and Parks Priorities Groups are developing work which could use this unallocated funding

2.2 At the last NP meeting in March 2016 the NP agreed it wanted to explore the options and practicalities of using part of its Neighbourhood Budget to develop the example of St George NP in their innovative employment of a Fundraiser. To date she has raised £160,706.90 and has one application pending for approximately £70k.

3.3 The Governance/NP Plan event arranged for 4th June hoped agreed a recommendation to the Partnership to set up a working group to explore and report back to the September NP meeting on:

- Advantages & risks of using NP budget on a fundraiser

- Options for the practical arrangements for commissioning a Fundraiser
- What the focus for fundraising should be from the NP Plan priorities
- Options for the management of a fundraising person
- Options on the amount of funding to consider allocating to this role

2.4 Recommendation: that the NP agrees the setting up of a working group to develop a recommendation as set out above to enable the NP to decide whether to take this option forward at its September 2016 meeting.

2.5 In addition the NP currently does not have any budget allocated to Signing and Lining or Minor traffic schemes (which use to be a category in the ring-fenced Highways budget)

2.6 It is recommended that the NP holds a second Governance meeting which can consider recommendations on allocation of NP budgets to the NP plan aspirations.

Item 3: Highways Schemes & Traffic & Transport sub-group recommendations

3.1 The Traffic and Transport Sub-Group met on Monday 6th June. Part of its agenda was to consider a traffic scheme for 2016/17.

3.2 The meeting drew up a set of potential traffic schemes, based on reported issues and focused on delivery in Henbury/Brentry (as Southmead benefitted from funding for the Doncaster Road Scheme).

3.3 The sub-group was very aware that any choice needs to be made in the knowledge of the Highways mitigations which the South Gloucestershire development is going to deliver. The Group agreed, therefore, to meet again in October/November to reach a conclusion using that information.

3.4 The following options are under consideration:

- Charlton Road pedestrian crossing, including Charlton Mead Drive/Charlton Road parking TRO (if possible)

- Kingsweston/Hallen crossing
- Lyppincourt/Wyck Beck parking restrictions
- Speeding in Brentry Lane

Recommendation: to hold a Traffic and Transport sub-group in partnership with the BS10 Parks and Planning Group in October or November 2016

Item 4: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

4.1. Section 106: The table below sets out the actual S106 funds which remain unallocated for its use. The NP should note the two new S106 contributions of £42,555.28 and £15,958.23 arising from the Brentry Hospital development and the date limit for their use:

Henbury & Southmead Neighbourhood Partnership
Devolved Section 106 monies held as at 31st March 2016

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
PARKS					
07/01415 - 46 Fonthill Road, Southmead / ZCD...616	The provision of improvements to Parks and Open Spaces within one mile of 46 Fonthill Road	£16,482.17	No Limit	11/10/2012: £9,163.68 of this contribution to be applied to Doncaster Road Childrens Play Facilities and drawn down as the scheme progresses	
				12/03/2013: £200	£7,118.49

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				allocated to add to the Clean and Green money already put towards the repair of the S Bench in Southmead	
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...834	The provision of improvements to Parks and Open Spaces within one mile of the former Severn Way Filling Station	£20,475.78	No Limit	11/10/2012: £14,251.90 of this contribution to be applied to Okebourne Open Space improvements and drawn down as the scheme progresses	
				04/12/2012: £1,900 to install two litter bins on Barnards Park using available Section 106	
				24/09/2013: £2400 (from the Section 106 money) to be allocated to fund additional work on	£3,823.88

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				the Okebourne Road Open Space Play Area.	
Sub-Total					£10,942.37
TRANSPORT					
09/02748 / 115 - 117 Station Road, Henbury, / ZCD...877	The provision and/or improvement and/or maintenance of the following: a) supporting the orbital bus route which passes through the local area b) pedestrian and cycle provisions in the local area c) bus stop infrastructure upgrade.	£11,413.49*	No Limit	12/03/2012: allocate funding of £3,417.63 to install High Friction surfacing to the Aldi crossing	£7,995.86
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...835	The provision of traffic management and/or highways measures in the vicinity of the former Severn Way Filling Station	£ 31,126.56*	No Limit	24/05/2011: £20,000 allocated to Charlton Lane / Swanmoor Cres mini roundabout, and £10,000 allocated to Knole Lane pedestrian refuge. Funding forms to be completed once	£15,350.92* Note: due to underspend on Charlton Lane/Swanmoor/Brentry Lane scheme

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				scheme implementation becomes imminent.	
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC21	The cost of improving facilities for pedestrians and cyclists on Public Right of Way BCC/542 including surface treatment and lighting	£42,555.28	17 Nov 20		£42,555.28
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC22	The cost of works to upgrade the footway on the northern side of Brentry Lane	£15,958.23	17 Nov 20		£15,958.23
Sub-Total					£81,900.39
Total					£92,842.76
		*includes interest added on			

4.2. Community Infrastructure Levy (CIL)

6.2.1. The NP should note the new CIL contributions from Chakeshill Drive of £1,012.50 added in February 2016.

HENBURY & SOUTHMEAD NEIGHBOURHOOD PARTNERSHIP

CIL monies held - 31 January 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00
14/04/15	13/02000	Land to rear of 237b Charlton Road, Brentry (3)	£2,218.50
22/09/15	14/03086	Former Bourne End PH, Okebourne Road, Brentry	£3,356.62
03/11/15	13/02000	Land to rear of 237b Charlton Road, Brentry (4)	£2,218.50
26/11/15	14/06105	81 Wigton Crescent, Southmead	£1,182.12
22/02/16	13/00292	115 Chakeshill Drive, Brentry	£1,012.50
			Total £14,483.34

4.3 Heads up on forthcoming **S106 monies** due over the **next 12 months**:

Source of S106	Ward	Spend Focus	@ £
Brentry Hospital Housing Development	Henbury & Brentry	Improvements to Parks/Open Spaces	@ £58,000
Charlton Road housing development	Henbury & Brentry	Improvements to Parks/Open Spaces	@ £10,000
Brentry Hospital Housing development	Henbury & Brentry	Improvements to a local library	@ £20,000

Item 5: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex

- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.