

**Bristol City Council**  
**Minutes of the Public Safety and Protection**  
**Committee**



**9 June 2020 at 10.00 am**

**Members Present:-**

**Councillors:** Ruth Pickersgill (Chair), Tom Brook, Chris Davies, Richard Eddy, Fi Hance, Steve Jones, Estella Tincknell and Lucy Whittle

**Officers in Attendance:-**

Emma Lake (Licensing Manager), Oliver Harrison (Democratic Services Officer)

**1. Welcome and Safety Information**

Oliver Harrison (Democratic Services) temporarily Chaired the meeting until a PSP Member Chair was elected. The Chair welcomed attendees and established the legal framework for remote meetings.

**2. Apologies**

Apologies were received from Cllr Carole Johnson.

**3. Declarations of Interest**

None received.

**4. Public Forum**

None received.

**5. Annual Business Report**

1. Membership of Committee

RESOLVED: the Members appointed to serve on the PSP Committee for the 2020/21 Municipal Year was noted.



2. Election of Chair  
RESOLVED: that Cllr Ruth Pickersgill be elected Chair of the Committee for the 2020/21 Municipal Year.
3. Election of Vice-Chair  
RESOLVED: that Cllr Chris Davies be elected Vice-Chair of the Committee for the 2020/21 Municipal Year.
4. Terms of Reference  
RESOLVED: the Committee note that the Terms of Reference as agreed in the Constitution remain unchanged.
5. Code of Conduct  
RESOLVED: the Committee note the revised Code of Conduct as approved by Full Council.
6. Appointment of Sub-Committees  
RESOLVED: the Committee appointed two Sub-Committees, A and B
7. Membership of Sub-Committees  
RESOLVED (unanimous vote): that the two Sub-Committees should not be politically balanced, so that all members can sit on one or the other as required.
8. Dates and times of Committee Meetings  
RESOLVED: the Committee confirmed meeting dates for the 2020/21 Municipal Year.

## 6. DBS Service Update Report

The Licencing Manager introduced the report and summarised it for the Committee. The proposed policy would in effect reinstate the current policy requirements in place in respect of expired licences. With the exception of introducing a requirement for those drivers that have not previously completed the Gold Standard would need to complete it by their next renewal if their application is submitted less than 12 months from expiry of the previous licence. Members agreed that clarity over Gold Standard test requirements would be welcomed by the Committee and drivers.

RESOLVED:

- (1) the Committee considered the information within this report
- (2) the Committee delegated authority to the Licencing Manager to consult on the draft fit and proper persons policy attached to this report;
- (3) the Committee noted a report will come back to committee to consider the responses to the consultation and any further proposed changes.



## 7. Minutes of Previous Meetings

It was noted that as sub-committee minutes are now agreed at the relevant sub-committee, only the previous AGM minutes required approval.

RESOLVED: that the minutes of the previous AGM on 11 June 2019 be accepted as a correct record.

Meeting ended at 10.30 am

**CHAIR** \_\_\_\_\_

