



**Overview and Scrutiny Management Board Action Tracker 2020/2021**

<b>Agenda Item</b>	<b>Title of Report/ Description</b>	<b>Action</b>	<b>Responsible Officer / Member</b>	<b>Action taken and date completed</b>						
<b>30th November 2020</b>										
<b>4</b>	<b>Minutes of the last Meeting</b>	P.9 - Cllr Stevens said that hadn't had answer to a previous question about whether the number S106 properties being built was declining.	Scrutiny Coordinator / Housing Officers	Officers have been providing information to Cllr Stevens.						
<b>8</b>	<b>Council Tax Reduction Scheme (CTRS)</b>	Officers to check why the figures for 'pensioners' and 'working' were split up in the report and response in writing.	Denise Murray / Matt Kendall / Graham Clapp	From April 2013 when Council Tax Benefit (CTB) was abolished, local authorities (LAs) in England were charged with designing their own Council Tax Reduction (CTR) schemes for those of working age but were also obliged to provide a centrally determined and protected level of support for pensioners. The report and its costings for each scheme have been supplied separately to reflect this, i.e. the costing and level of support of the scheme we can determine (working age) and those which we cannot (pensioner age).						
		Officers agreed to provide Members with the original projected CTR figure for 2021 that was in the budget papers earlier in the year.		The costs in the earlier paper predicted a cost of £41.6m but with a further 0% increase in caseload. In addition, there was a sensitivity table provided for further increases in the working age caseload as below.						
				<table border="1"> <thead> <tr> <th>Percentage increase in the working age caseload (%)</th> <th>Overall scheme costs (£million per annum)</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>50.0</td> </tr> <tr> <td>25</td> <td>48.6</td> </tr> </tbody> </table>	Percentage increase in the working age caseload (%)	Overall scheme costs (£million per annum)	30	50.0	25	48.6
Percentage increase in the working age caseload (%)	Overall scheme costs (£million per annum)									
30	50.0									
25	48.6									

Agenda Item	Title of Report/ Description	Action	Responsible Officer / Member	Action taken and date completed											
				<table border="1"> <tr><td>20</td><td>47.2</td></tr> <tr><td>15</td><td>45.8</td></tr> <tr><td>10</td><td>44.4</td></tr> <tr><td>5</td><td>43.0</td></tr> <tr><td>0</td><td>41.6</td></tr> </table>	20	47.2	15	45.8	10	44.4	5	43.0	0	41.6	
20	47.2														
15	45.8														
10	44.4														
5	43.0														
0	41.6														
		Officers said they would check if there was a £40m cap placed on the CTR scheme and provide a written response to Members after the meeting.		<p>This compares to the £46.3m in the current report and shows the impact of COVID 19 both on the caseload and its expenditure.</p> <p>The Council Tax Reduction paper came to Full Council twice in 2013 and in neither do the minutes say that a decision was taken to go to consultation if CTR goes above £40m. Subsequent records have been checked and no other records can also be found showing this.</p> <p>Consultation did happen in 2017 when the cost of the CTR scheme were around £40m but this is believed to be a coincidence and no record can again be found, or any reference to the reason being, the costs were going to be in excess of £40m</p>											
		The Commission agreed to submit a statement to Cabinet expressing their support for the continuation of the CTRS.	Members / Scrutiny Coordinator	Statement submitted to 1 <sup>st</sup> December meeting Cabinet - COMPLETE											
10	<b>Collection Fund Surplus/Deficit 2020/21</b>	Officers to provide further clarification on the breakdown of the in-year deficit for business rates.	Tony Whitlock / Michael Pilcher	Officer response to follow											
		Officers to provide the figure of how many properties that have received small-business	Tony Whitlock / Michael Pilcher	Officer response to follow											

Agenda Item	Title of Report/ Description	Action	Responsible Officer / Member	Action taken and date completed
		rate relief in the past 12 months.		
12	<b>Avon Mutual Regional Bank</b>	It was agreed that a comment or note would be added to the above statement to Cabinet to say that some Members expressed some concern of the levels of financial risk they believed the Council was potentially opening itself up to in future.	Scrutiny Coordinator / Chair	This point was added to the above statement – COMPLETE
14	<b>Q1 – Directorate Risk Report</b>	To provide a more up-to-date report for Members	Scrutiny Coordinator / Risk Manager	The Q3 Risk Report will be included in the Commission’s next set of meeting papers on 4/02/21.