



Notes on completion

Summary

Name of your organisation

Bristol City Council Parks

Project title

In no more than 15 words, please choose a title which you think best describes your project. This will be seen externally, on our website and by our decision makers so please ensure that you choose a title that you are happy for a wide range of people to see.

Bristol Future Parks Prospectus and Parks Plan

Reference number

PP-18-05605

Project summary

In no more than 150 words, summarise your project. We will use this text to tell people about your project, including our decision takers.

Bristol Future Parks Prospectus is, in essence, a simple idea. The prospectus will describe and assesses Bristol's green spaces and set out broad areas of opportunity e.g. health, business development, community ownership, academic research, environmental sustainability and investment. The prospectus will be heavily marketed across many sectors, from local to global, and expressions of interested will be invited asking organisations what opportunities they see in Bristol's green spaces, what they could bring, what they would want to see as results, and their ideas for partnering with the council.

While seemingly simple, it will uniquely deliver, at one time, the most comprehensive picture of all the opportunities for partnerships and different delivery in green spaces within a whole municipal area. By analysing and finding delivery methods for these, significant benefits can be realised in the above listed areas (and more – who knows what will come forward!).

Have you received any advice from us before making your application?

Yes

Please tell us who you received advice from.

Eleanor Potter and Ellie Robinson

Is this your first application to the Heritage Lottery Fund?

No

Please tell us the reference number and project title of your most recent application.

Stoke Park: a Tale of Purdown Percy and the Wizards Wand PP-15-08463

Section one: Your organisation

1a Address of your organisation:

Address line 1	City Hall
Address line 2	College Green
Address line 3	
Town / city	Bristol
County	
Postcode	BS1 5TR

1b Is the address of your project the same as the address in 1a?

Yes

Local Authority within which the project will take place

Bristol, City of

Constituency within which the project will take place

Bristol West

1c Details of main contact person

Name

Richard Ennion

Position

Parks Development Manager

Is the address of the main contact person the same as the address in 1a?

Yes

Daytime phone number, including area code

07710 396746

Alternative phone number

0117 9222001

Email address

richard.ennion@bristol.gov.uk

1d Describe your organisation's main purpose and regular activities

Local Authority

How many people does your organisation employ?

5000

1e The legal status of your organisation

Please select one of the following:

Local authority

If your organisation is any of the following, please provide the details shown:

Company - give registration number

Registered Charity in England, Scotland or Wales - give registration number

Charity recognised by HM Revenue and Customs in Northern Ireland - give reference number

1f Has your organisation undertaken a similar project in size and scope in the last 5 years?

Yes

Please provide brief details

In 2018 the council, in partnership with key city institutions, published a range of energy investment and partnership opportunities called 'City Leap'.

City Leap is outlined in a Prospectus document with a call out to organisations, investors and innovators to deliver something truly transformative for Bristol in the energy sector, building a citywide energy system that will protect the environment and improve the quality of life for people in local communities.

Over 200 expressions of interest generated exceed expectation from a variety of sectors including technology, energy, finance, academic institutions, innovation and Bristol's thriving community energy sector.

1g Will your project be delivered by a partnership?

Yes

Who are your partners? Please provide a named contact from each organisation

We have developed a broad partnership of organisations across health, environmental and economic sectors committed to contribute and work together to unlock the benefit from our parks and green space assets. We are seeing real commitment to work together and tackle some of the biggest longstanding questions like how do we provide mainstreamed health and well being services from our parks and green space assets that target those people in greatest need.

Our intention is to progress a partnership consortium agreement setting out a shared commitment. We intend to prepare this agreement over the coming month as we firm up organisational roles.

In developing the Parks Prospectus, the co-design phased will be significant in developing the role of existing partner and importantly through an active process will bring new partners into the change programme.

Our discussions to date have been with the organisations listed below. We have identified in section 5 our expectation to involve a wider partnership and it is our intention to do more work to bring these organisations into the process.

The West of England Nature Partnership

Health Clinical Commissioning Group

North Bristol NHS Trust

University of the West of England Centre for Public Health and Wellbeing

Forest of Avon Trust

The Natural History Consortium (representing 13 member organisations)

Bristol Green Capital Partnership CIC

The Bristol Parks Forum

The Bristol and Bath Parks Foundation

Bristol and Bath Regional Capital CIC

1h Are you VAT registered?

Yes

Please provide your VAT number

add

Section two: The heritage

In this section tell us about the heritage your project focuses on and why it is valued.

2a What is the heritage your project focuses upon?

Our project will focus on the publicly accessible parks and green space within the City of Bristol that are owned and managed by Bristol City Council (BCC). This includes those heritage parks which are owned by BCC that are partly within the adjacent administrative boundary.

The portfolio is defined by our current Parks and Green Space Strategy (PGSS) and includes major heritage estates, Victorian parks, post-war parks and green space, nature sites, river corridors, cemeteries, allotments and small holdings. Total area: 2,064 hectares, c. 20% of Bristol's land area. See attached aerial photograph and summary of sites, or web link: <https://tinyurl.com/BristolMap-FPA-Bid>.

Bristol population is 459,300 people. Bristol is the largest city in the South West and one of the ten 'Core Cities' in Great Britain.

We have no current direct data on visitor use in our parks and green space; to date we have use data provided by the ORVAL model, which has its limitations. We note that the Greenkeeper model incorporates better assumptions about visitors taken from mobile phone app use. We are keen to access this data.

2b Is your heritage considered to be at risk?

Yes

Please provide information on why your heritage is considered to be at risk and in what way.

In 2013 the budget allocated to parks and green space services by BCC was £5.96 million. By 2019/20 this will have been reduced to £2.05 million – a 66% reduction. This leaves the service in a vulnerable and unacceptable state.

The political reality is that it has been necessary to cut the parks budget to protect statutory services, not because of any desire to make our parks poorer. Our challenge is to do something about it.

Since 2013 services have been reduced and savings made through a variety of efficiency measures. These include fewer operational staff and rationalising equipment, vehicles and operating premises. Income targets have been increased substantial to £4m as we have grown revenue from new charges, increased fees and new commercial enterprises.

Bristol is now one of the least funded parks service across the core cities.

Our current budget does not allow for investment to provide new or replacement facilities. Our small capital fund is required to support revenue generating activity. Since 2010, the Council has relied on planning contributions to support investment in facilities, but the change from S106 to CIL has resulted in a net reduction in funds to parks. We have generally been unsuccessful in raising capital grants in recent years.

The service is operating well below the 'Good' Quality standard set in our 2008 PGSS; currently we are below 'Fair'.

Bristol's annual quality of life survey shows that 'satisfaction with the quality of parks and green space' has fallen significantly from 83% to 71% between 2013 and 2017, with satisfaction just 53% in the '10% most deprived' areas of Bristol. This drop can be explained by cuts to the service such as reduced frequency of grass cutting, but also other factors such as increasing anti-social behaviour like rough sleeping. The problem is a lack of resources.

There are no further efficiencies that can be made to reduce costs and further savings can only be made by reducing services and neglecting infrastructure.

2c Does your project involve work to physical heritage, such as buildings, collections, landscapes or habitats?

No

2d Does your project involve the acquisition of a building, land or heritage items?

No

Section three: Your project

In this section, tell us about your project. Make sure you include all your planned activities, and capital works if applicable.

3a Describe what your project will do.

The Bristol 'Future Parks Prospectus' project will result in a long term (25 year+) strategy for our parks and green space owned by the Council and a diverse range of partners. The strategy will provide an operational delivery and investment plan, based on broad income and investment streams, supported by an active and empowered community and cross sector partnership approach that recognises and celebrates the value of parks as essential civic infrastructure.

The central premise is that our parks and green spaces are valuable assets with considerable untapped potential to provide significantly more benefit. Unlocking this potential requires a completely new and unique approach. Our Future Parks Prospectus project turns the established approach to green space improvements on its head. Usually, a strategy is produced (by the land owner = the council) which sets out the ambitions and aspirations for the green space, and then a delivery/action plan follows. Our proposal is to assess and analyse the value and broad areas of opportunity across all our parks and green space, and then, before setting any priorities, outcomes or objectives, set out this value and opportunity in a Future Parks Prospectus. We will then market the prospectus locally, nationally and internationally to invite expressions of interest from partners to tell us how they would like to be involved, how they would like to work with us in the future, what they can contribute and what they would get out of it. This information then informs the strategy, financial plan and delivery mechanism for green space management. At the same time this process provides an accurate market assessment of potential delivery partners, beneficiaries, community capacity and ownership, health sector interest and potential contribution – and crucially this information will come in together, enabling a truly ambitious proposal for a completely new way of approaching green space management and investment.

The Co-design phase will commence by agreeing a broad vision for parks and green space with city partners. This will form the parameters for the project. This is deliberately not a specific set of objectives. Next, work will start to assess the value and opportunity offered by Bristol's green space.

Assets will be valued:

- a) Natural capital value assessment and specific health mapping
- b) Built asset assessment and building surveys
- c) Business opportunity assessment on 40 key sites
- d) Existing business performance assessment

There will be significant co-design work with stakeholders to identify broad opportunities and potential constraints in the following main areas (these may expand as more city partnerships develop):

- a) Community / Volunteering / Philanthropy
- b) Commercial and business
- c) Health and wellbeing
- d) Environment and climate
- e) Research, technology and data
- f) Investment including crossover with Energy City Leap Prospectus
- g) Other emerging opportunities

Grass roots community development work will ensure that strategic conversations connect to and reflect the real lives and real use of green space by Bristol's citizens.

Pre-work will maximising partnership opportunities offered as part of the Future Parks programme (NT, HLF, other local authorities, central government) to establish the suite of different governance and financial models that could potentially be considered and to ensure that emerging national and international intelligence is used to inform the prospectus development.

Through this period we will review our existing parks strategy developing key content to inform a new strategy for public consultation at the end of the transition period, enabling the rich information acquired through the prospectus to be included in the strategy and consultation. We will update our policy context building in the new One City Plan target for green space provision in Bristol and update our asset cost plan and quality

deliver model accordingly.

Finally, information will be brought together in an engaging, clear and concise prospectus, which articulates the potential opportunity in Bristol's parks and green spaces and invites expressions of interest from organisations who would like to work with Bristol. The prospectus will be supported by background information based on the assessment work to help potential partners understand the value and potential of Bristol's Parks and Green Space..

In the Transition phase the Prospectus is launched and heavily marketed locally, nationally and internationally. Particular emphasis will be put on ensuring that local community organisations (parks groups, and much broader across the local community) are engaged and have the opportunity to express their interest.

Significant resource is involved in this phase to allow every expression of interest organisation to have a conversation with the project team developing a deep understanding of the opportunity. Expert partners will take part in these conversations.

At the end of the four month EOI phase, information will be categorised thematically and geographically. This will form a comprehensive assessment of the possibilities for partnerships across all of Bristol's parks and green spaces. We anticipate that, if the results replicate the Energy City Leap Prospectus, this information will include partnerships that would be unique in a British city.

At this point, with the knowledge gained from the EOIs, the strategic priorities and objectives are agreed across all city partners to inform the new 25-year parks strategy. Alongside this, detailed work will commence on delivery vehicles, shortlisting methodology for potential partners, establishing and unlocking stand-alone quick wins and formalising partnership agreements. The parks strategy will be finalised as a jointly owned document with financial plan ready for public consultation.

3b Explain what need and opportunity your project will address

We have identified a strategic need to improve the quality of our parks and green space. We are putting in place a governance model to agree a long term financial plan to achieve this. Through this project we will give this process a jump start by investing in a process to develop and launch a Parks Prospectus.

Bristol's city leaders, representing a wide spectrum of organisations, have published a Bristol 'One City Plan', built on the premise of collective power and responsibility to achieve agreed outcomes together. The expectation is that 'Everyone [in Bristol] has access to excellent quality green space within a 10-minute walk from their home by 2036'. This target is very challenging, not least the reality of providing new green space in dense urban areas.

It is evident that we need a new funding plan if we are to provide and sustain a vision of high quality parks and green space for today and for generations to come. Austerity measures since the 2008 financial crash have exposed the fragility of the parks funding deal. Bristol is a relatively wealthy city, yet our parks service has faced severe budget cuts as the council has prioritised statutory services. Our parks and green space does, and can, provide a wealth of public benefits. Our opportunity is to position parks as a mainstream provider of such societal benefits. We need new mechanisms to drive investment and funding for parks alongside on-going commitment to fund parks from the public purse.

In developing a new deal for parks, we will quantify environmental and societal benefits and use this knowledge to market parks in a way that adds value and provides revenue returns. We need a long term funding plan built on a sound understanding of the functions and costs to provide and run parks. We recognise that we are asset rich, but relatively weak in exploiting the value of these assets for public good. We are progressing making good use of our assets, evident by our growing commercial activity and our interest to develop an independent charitable foundation to support investment and engagement in parks. But, we need help to take our ideas forward and capacity to release us from business as usual.

Our renewed strategy will define our vision for parks and green space over the next 25-years. The aligned Parks Investment Plan will define, for the first time, our whole service approach to income generation. We want to be successful in attracting investment from a broad range of sources, including grants, donations, sponsorship, legacies, CiL, philanthropic funds, commercial ventures, social enterprise and payment for

ecosystem services. To enact this plan, will need to identify the necessary governance and resourcing aligned to key mechanisms to bring in funds, which includes the Parks Prospectus and Bristol and Bath Parks Foundation (BBPF - see below). We wish to explore the cost and benefit of creating a Parks trading arm and its relationship with BBPF, as much as the opportunity for BBPF to trade under charitable rules. We need to explore these options in consultation with Bath and North East Somerset Council who are joint beneficiaries of the BBPF.

We are reviewing our PGSS 2008-2028 in response to significant policy and funding changes in recent years, including:

- substantial reduction in parks funding and fragile on-going funding arrangements;
- significant fall in public satisfaction with Bristol parks;
- failure in the current strategy to achieve quality targets;
- changed understanding of the role parks play in terms of health, climate change, pollution and nature conservation and opportunity to unlock benefits.

Our revised strategy needs to:

- Aligning with corporate and One City Plan objectives and changes in national, regional, local policies;
- Provide a more powerful policy document to determine parks planning requirements from built development and clear rationale for parks to obtain strategic funding and CiL;
- Produce a Parks Prospectus inviting commercial and social investment in parks and independent running of parks via 'community partnership' agreements;
- Create a financially resilient parks service;
- Divest sports facilities to management by third parties;
- Provide a stronger focus on quality over quantity;
- Finding new ways of measuring the functional value of parks;
- Develop volunteering as a resource to help us to improve quality and value.

The Bristol and Bath Parks Foundation

We wish to develop a renewed culture of public and organisational giving (whether cash or time) to support public parks for public good (in both Bristol and Bath). Many people have fond childhood memories of playing in their local park and speak highly of what this meant to them. We want to tap into these positive memories and find a way for people to support parks for generations to come. We want to support and encourage people to volunteer and support their park in a way that is fun, easy and purposeful. As such, the BBPF is created to foster a culture of giving that won't be achieved through a local authority. We are at the earliest stage in this journey; the charity does not launch until June 2019. In the absence of a network of Parks Foundation's nationally we are forging new ground and hence looking for help to bring success to the BBPF.

3c Why is it essential for the project to go ahead now?

Bristol is well placed to take such an innovative and ambitious project forward and to do so now:

- a) The Bristol City Office, which convenes leaders from our most influential city institutions, has just released the One City Plan setting an agenda of hope and aspiration for Bristol, underpinned by a spirit of working together and a shared culture and commitment to collective action for Bristol. A new 'City Fund' is due to launch in 2019; a substantial philanthropic pot of money designed to provide grant and social investment funds to deliver the One City Plan with environment and health key themes. We are at the beginning of a major change in how the city sees itself and how it wishes to work together for public good. Our timing is spot on to launch a Parks Prospectus now as this journey begins and see success in attracting investment from the City Fund.
- b) There is a burgeoning nature, health and wellbeing movement in the West of England with a broad range of organisations developing innovative nature-based health interventions across a spectrum of needs, from self-care to specific interventions for specific mental and physical needs. There is increasing interest from Public Health and NHS Trusts in how to best integrate such interventions. Reflecting this momentum to PAF is well-timed to allow us to take these ideas forward.
- c) Bristol's economy is strong, vibrant and innovative. Reflecting strong investment potential, we are an excellent test bed to explore the structures and vehicles required to deliver a financially diverse and

sustainable future parks programme;

d) The Bristol and Bath Parks foundation will launch in June 2019. This new charity gives us a considerable opportunity to attract funds and promote engagement to support parks. How we develop the Foundation is critical to its success. We see considerable benefit in gaining help from the FPA to shape and develop the charity particularly its fundraising powers and relationship with people and organisations in Bristol.

e) The Bristol City Leap prospectus model has given us the knowledge and confidence to replicate a successful approach, with the same senior leadership team on board we can make best use of this expertise and learning;

f) Bristol's 2019/20 parks budget will be just £2m to cover maintenance and cleansing of the entire city's public green space: one of the lowest budgets in the country. Our inability to invest in our parks is driving us now to find a meaningful solution.

g) We recognised the need to renew our Parks and Green Space strategy and are working on this now. The timing of the Parks Accelerator Fund is ideal in adding value and capacity to take our ideas forward.

3d Why do you need Lottery funding?

We have already decided to progress a Parks Prospectus and if we don't get your funding we will still do that. But, what we could do will be limited by our own experiences and overstretched teams with very little capacity to take development ideas forward. Simply, we don't have a £1m to buy the capacity and expertise necessary, and currently there is no other funding source that offers the same access to expertise and cash. Inevitably, doing it alone will limit our ability to stimulate the market (we won't be able to share data about the health benefits from parks matched to need, we won't be able to do a deep dive analysis of business opportunities in parks, the BBPF won't benefit from capacity building, we will struggle to quantify the costs of parks and develop a credible financial strategy and support base to fund our ambition).

We are highly ambitious to achieve a step change in how parks are valued and funded so we can make the best contribution to Bristol's citizens now and in the future. We have struggled to effect this change due to severe budget cuts and the reality of 'business as usual' taking up most of our time. We see a tremendous opportunity to move forward by bringing in new knowledge, viewpoints and connections.

We have worked hard to manage a diminishing budget and find new way to fund parks, but we have not found all the answers and our financial situation remains fragile. We believe our idea to open up our parks and green space assets to new solutions and investment is sound, but we need expertise, new thinking and capacity to take this forward.

Our interest is not just about FPA money; we want to benefit from the NT's expertise and thinking applied to our public estate. We see, with some envy, NT's loyal customer base, the strength of your charitable purposes, your market positioning, your commercial success, your appetite and ability to deliver change, your radical thinking - and we want to work together to do something great for parks in Bristol. Many of our needs match your offer and we want to make the most of this.

We are applying for the FPF fund to also draw in expertise and capacity from the market including communications, research, PR, partnership building, financial and business modelling and evaluation.

3e What work and/or consultation have you undertaken to prepare for this project and why?

We are already progressing on a number of fronts to increase resources for parks, including our increasingly commercial approach, creation of the Parks charitable Foundation and seeking to increase the scale and breadth of volunteering activity in parks through the appointment of a volunteer coordinator.

In March 2018 Bristol's Cabinet gave officers a mandate to explore alternative funding models for parks, in response to the public consultation which took place in late 2017 (described below). We have shared our project ideas with the Bristol Parks Forum, the independent body representing parks communities in the city, who are supportive of the principle of a Parks Prospectus approach and renewal of the PGSS.

In late 2017 we consulted Bristol's residents' on the future funding model for parks, which proposed a

substantial cut in funding. 2,659 people responded to the consultation, plus key partner organisations and community groups.

Taking into consideration the outcome of the consultation and engagement process, the recommendations adopted was that the income generation and service reductions plan should proceed in the following areas:

- Continue to improve and increase income from existing businesses in parks and green spaces portfolio;
- Increase income from cafes and concessions (e.g. ice cream vans) and provide more of these in our parks;
- Introduce new, competitive fees and charges for any business operating from a park or green space;
- Introduce new fee-paying activities into parks and allow private businesses to operate pay-to-use facilities from parks;
- Increase money from events in the parks of the city;
- The operation of chargeable sports facilities and other facilities in public parks only when they generate no cost to the Council;
- Reduce the level of grounds maintenance on parks or parts of parks across the city where it is appropriate to do so;
- Look for opportunities for community groups and organisations and businesses to manage, maintain or enhance local green spaces, and
- Increase the number of pay and display parking spaces in parks, and increase the parking charges on sites that already have pay and display parking.

Evidence base:

- National and international health and environmental evidence shows that green infrastructure, including parks and green space, is a vital contributor to citizen health, clean air, flood management and wellbeing.
- Funding to run public services is decreasing which puts non-statutory services such as parks and green space at risk.
- Finding alternative ways to fund parks and green space, including commercial initiatives, enable parks and green spaces provision to be more sustainable for the future.

We are pursuing an ambitious and purposeful future parks programme and can demonstrate high level political support and encouragement to do so - see video message by Deputy Mayor, Councillor Asher Craig and letter of support from our Mayor. We accept there is some risk in opening up our assets to investment (see risk quantification elsewhere); we will counter this through a process of co-design and scrutiny. Our point is that we are starting from a position where new approaches are expected and encouraged; there is political leadership and support from the Parks Forum to see this through.

3f How are you planning to promote and acknowledge National Lottery players' contribution to your project through HLF funding?

In section 6c we have set out our approach to learning and dissemination. We are pursuing this project on the premise that the NT and HLF are partners, not merely funders. Together, we will test large scale innovation and share what works and what does not for national benefit. We are very happy to promote the contributory role of HLF and NT and welcome the opportunity to agree the best approach. We are already very familiar in working collaborative with the NT as we share the table together at the Natural History Consortium.

Bristol was European Green Capital in 2015 and secured substantial funding from Government and Businesses, and through our branding, events and marketing were able to generate substantial profile and value for the funders. We will bring that learning to the project.

Section four: Project outcomes

In this section, tell us about the difference that your project will make for heritage, people and communities.

4a What difference will your project make for heritage?

We are highly ambitious to improve the quality of our parks and provide a service Bristol can be proud of.

We have good baseline data on the condition of many of our built assets, but not all. We know the condition and cost to improve our footpaths, sport buildings, walls. We have limited data on the condition of many of our buildings, bridges, weirs and dams. We have good information about the extent of our natural green space assets, but not the cost to increase quality. The work required to address these shortfalls is detailed in Section 5.

A key requirement for park managers' is having up-to-date and comprehensive information on park visitor patterns and numbers, motivations and preferences with regard to green spaces. The project outputs will include this information.

The process of preparing a Parks Prospectus alongside the revisions to the PGSS will allow a strategic view of opportunities available across our portfolio both to access alternative income streams and to consider barriers (both physical and perceived) that are preventing increased use of parks. By demonstrating what parks have to offer, and then encouraging expressions of interest from external organisations new ideas will come forward that can be trialled and where successful rolled out to the rest of the City and indeed the Country.

We see a natural capital 'stock and opportunity' approach, available via Greenkeeper, as a key tool and mechanism to identify, promote and stimulate investment in projects increasing the net natural capital value of our parks. We envisage unlocking the contribution parks and green space make to flood resilience, better air quality and reduced heat stress.

To measure the impact on our heritage assets, we will employ a natural capital baseline accounting principle to quantify and compare net heritage asset value. This value based approach will sit alongside the Bristol Parks Quality Standard.

4b What difference will your project make for people?

Our parks and green space serves all Bristol's residents. But, satisfaction is distastefully low in the more deprived areas of our city - 51% compared to the 71% city average - we need to address this as a priority.

Research informing our 2008 strategy assessed demand for green space in Bristol and set standards for its Provision (quantum of green space), Condition (quality of green space) and Access (functional distance from where people live). The biggest single barrier to satisfaction is quality, or the lack of it.

Our parks and green space is surrounded by a largely untapped resource: local people. To this end, we will apply an 'Asset Based Community Development' way of working to create more social action in the city. We will use these values and principles in developing our Parks strategy. It's not about imposing what people should be doing or saying. It's about enabling people to do things for themselves creating a sense of joint ownership from children's activities or community picnics to formal management arrangements of the green space.

We will continue to work with our existing Parks Groups, but we will look for more opportunities to get local people involved in their parks.

We want to increase the scale and variety of volunteering activity in parks. This is good for parks and for people who give their time. Our vision is to become a volunteer positive organisation where volunteering is fun, easy and purposeful. The BBPF has a key role to promote and support volunteering as much as parks staff key role to work with volunteers. We see assistance from NT to help strengthen our volunteer programme and grow the potential of the Foundation to drive this.

We want to change the culture of how people think about parks - to one where people and organisation are

empowered to support parks; financially but also time and expertise to reflect the benefits we all get from public green space. The BBPF will be one mechanism to generate cash and promote engagement in support of parks.

We know that access to green space is good for our physical and mental health and enables us to be physically active. These are key factors in preventing many long term conditions and promoting social cohesion and reducing stress and depression.

A higher proportion of people living in areas of deprivation die on average 10 years earlier than in the most affluent areas of Bristol and often suffer years in poor health. Yet evidence suggests that where there is good access to green space mortality rates in deprived communities is halved.

The potential cost savings to the NHS and Councils from nature-based health are significant and we are committed to supporting people to become physically active and make use of parks and green spaces.

Our vision is to align the parks strategy and CCG commissioning strategy, changing pockets of good practice to become the norm, so that:

- Every GP in Bristol has a green care offering; and
- Every park in Bristol supports people's health and wellbeing.

In developing Parks Opportunities Plans we will look at barriers to the use of parks and, through the Parks Prospectus; we will stimulate ideas and action for how parks can be used by health or sports practitioners to run schemes using parks.

Our health mapping data will provide a baseline to judge success in increasing health-based activity in parks and how targeted this is to people in greatest need.

As part of the project, we will work with leading, independent academics with expertise in public health to establish a long term monitoring system to understand the difference that this project makes for people.

4c What difference will your project make for communities?

Bristol City Council has a good record of working with the 60+ parks groups active across the city and Bristol Parks Forum representative body. These groups carry out a large amount of volunteering activity in our parks, but this activity is not currently well recorded and often happens despite the local authority rather than because of it. In recent years some volunteers have become frustrated that basic maintenance tasks are not being carried out to the standards they have seen in the past and we are now starting to see some long-term volunteers stepping down.

Reflecting the limited reach of parks groups, community involvement in parks needs to reach out beyond parks groups to and involve all parts of the community. Parks need to be seen as an asset that can be used by all; currently community groups find it difficult to reach the right person to talk to about using parks and the response is often bureaucratic and discouraging.

We will look at how people can take social action in their parks more informally than joining or setting up a parks group. We already have experience of where community members join a Parks Operative when they are litter picking in the park. We will look at how we can encourage more of these opportunities for local people to take action and how we can remove any barriers for participation.

We will work alongside the council's community development team who can provide training, mentoring and support in delivering Asset Based Community Development. They are already working in sixteen neighbourhoods across the city. We have worked in partnership with this team at Stoke Park where they have hosted over 350 'community-building' conversations with users in the Park which has led to five new community-led social actions and supported the setting up of a park group. This has started to build more ownership in Stoke Park by people who use and have an interest the park.

Through the Parks Prospectus we will reach out to groups that are outside the current parks community, demonstrating what parks have to offer and inviting their ideas and proposals to bring the community into our parks. Working with the BBPF we aim to make use of the parks easier for community groups while ensuring that events are held safely and do not significantly impact on other park users.

The use of parks by the community is not well recorded at the moment and some of the activity that does occur happens without the local authority's knowledge. As part of the project we will aim to develop ways of recording community use of parks in a way that does not become onerous.

4d What are the main groups of people that will benefit from your project?

Staff - empowerment through training and support

Disadvantaged communities - targeting raising the quality of parks in disadvantaged areas

Parks 'Friends of Groups' - existing and potential

People with health needs - targeting people with cardio vascular (10% of all early deaths attributable to this disease), diabetes, mental health and offering nature-based social prescribing, access to good quality parks and green space where they live and opportunity to support parks and get active through volunteer programmes (physical and social). As a reference almost half of all premature deaths in Bristol 10% coronary heart disease)

Bristol residents - using and benefitting from good quality parks where they live and across the city for destination visits.

4e Does your project involve heritage that attracts visitors?

Yes

How many visitors did you receive in the last financial year?

1

How many visitors a year do you expect on completion of your project?

1

4f How many people will be trained as part of your project, if applicable?

100

4g How many volunteers do you expect will contribute personally to your project?

250

4h How many full-time equivalent posts will you create to deliver your project?

4.

Section five: Project management

In this section, tell us how you will develop and deliver your project.

Development phase

5a What work will you do during the development phase of your project?

This section elaborates information provided in 3a. Key work areas are:

1. Workshops with city partners, partnership group and advisory group to agree broad vision for parks and green spaces
2. Asset valuation and initial analysis of opportunities. At this stage, we have not agreed a preferred approach to a natural capital assessment and we remain open to ideas. We are keen to explore whether the Greenkeeper model developed by Vivid Economics can provide the data and mechanisms to advocate and stimulate investment. We are particularly interested to explore a site-based approach that allows us to model different interventions, compare benefit and test reaction to the ideas. Further, we are keen to see how an interactive, open access approach can support the Parks Prospectus to allow communities and social and commercial entrepreneurs to explore and propose investment ideas.
 - b. Quantify health-based activity across our parks portfolio and compare to health needs in the population, with a focus on people with conditions such as cardio vascular, diabetes, obesity, mental health would benefit from access to and activity within parks and green space. Working with our health partners, we will connect this data to current GP / Health clinics nature-based information and access to therapeutic care practitioners. We will identify gaps where health need is under-supplied. The Parks Prospectus would share this information and encourage more targeted provision of nature-based health advice and programmes.
 - c. Identify potential revenue generating activity within our key parks and green space (see attached list of sites). In progressing such business options, we will develop criteria to a) decide whether options are appropriate for a site and whether we are optimising value - noting constraints and opportunities and community reaction b) identify business options that we wish to progress ourselves - aligned to our future business plan. Business options will be based on detailed site analysis, demographic data, market analysis, profit and loss projections, risk and return on investment.
 - d. Prepare Park Opportunity Plans - incorporating potential gains in natural capital, including health and business opportunities.
 - e. Update our parks asset cost model and cost plan. To do this, we will review our 2008 cost model which addresses both capital and revenue costs. Our model has three pillars: Provision (capital replacement costs), Condition (cyclical repair / refurbishment costs) and Maintenance (annual maintenance costs) for a range of quality standards for Bristol Parks (range: poor to excellent or score 1-4). We have detailed inventory data about our built and natural assets, but limited information / assumptions to project costs for a range of quality standards for our natural assets. To progress this task, we need to assess the condition of a range of built assets and decide their future purpose, capital investment requirements to meet that purpose, including the option to demolish or re-purpose.
 - f. Review existing business plans for Cemeteries and Crematoria, allotments and current self-run business activity including catering, golf and plant nursery.
 - g. Strengthen our trading capacity - including explore the option to create a trading arm aligned to the purposes of the BBPF.
 - h. Explore funding models and delivery models and produce a coherent analysis of outline options available.
 - i. Bring together all financial planning into one coherent financial strategy, incorporating an over-arching Parks business plan
3. Partnership development
 - a. Continuous liaison with key partners to develop narrative about opportunity areas in community/volunteering/philanthropy, commercial and business, health and wellbeing, environment and climate, research technology and data, and investment.
 - b. Using asset based community development methodology, connect with communities in Bristol to

engage them with the conversation about the future.

c. Develop a network of support much broader than the environment sector in order to ensure that the opportunities encompass how the city views its green spaces rather than a more traditional approach to the green spaces – this will form some robust challenge to some of the more established assumptions in recognition that our communities are very different to when the parks were established and have different needs.

4. Parks Prospectus development:

a. Draw on partnerships and advisory group to help develop the Parks Prospectus. We want to ensure that there is clear understanding about what the prospectus is trying to achieve and that we are providing the right information in the right way. We especially want to ensure that the process is accessible to the most grass roots organisations as well as national and international partners.

b. Production and marketing of prospectus – this will require expertise in marketing and communications and an understanding of the sectors that the prospectus is being pitched to. Marketing and communication will be considered throughout the development and design of the prospectus.

5b Who are the main people responsible for the work during the development phase of your project?

Learning from the Energy (City Leap) prospectus has put us in an excellent position to understand the resources and governance structure required to deliver a large scale Parks Prospectus.

BCC benefits from a governance structure within which a new governance arm can fit: we will replicate this to enable swift and decisive decision making.

The governance structure teams are: Mayor and Cabinet Members, Steering Group, Project Team, Independent Advisory Panel, Partnership Group and Scrutiny (diagram attached).

A monthly steering group provides the ongoing governance for the project, with the most Senior Responsible Officer at Executive Director level within the council. Regular briefings will take place with senior politicians and executive decisions are made at this level. Scrutiny provides input across the political parties.

A project team will lead on the Co-design phase and the following roles have been identified.

1 x FTE programme manager – leading on the project plan, co-design, relationship management, partnership working, and key point of contact with the HLF / NT.

1 x FTE project manager– supporting the programme manager and leading on the “doing” – updating the strategy, business plan, investment plan, co-designed content of Prospectus, coordinating information from green capital accounting to translate into the prospectus, coordinating assets information, coordinating business opportunity information, delivering workshops and co-design initiatives across organisations.

1 x FTE project support officer – supporting the programme and project managers, and undertaking crucial organisational functions including booking all appointments, meetings, governance arrangements, liaison with partners, setting up workshops, keeping engagement information up to date. This is a key role to support face-to-face conversation with all organisations who submit an EOI and to provide support.

0.2 x FTE communications and marketing officer – leading on all communications and marketing in the lead up and delivery of prospectus.

BCC staff: support from finance, legal, HR and IT for recruitment, formal decision making, production of policy and strategy, production of finance information, monitoring and compliance.

BCC parks management and staff will also support the project.

Head of service will be key line of reporting to the SRO: programme management and project team will be managed here. The parks development team will work alongside the project team and second officers as required.

Pieces of work to be commissioned (wholly or partly):

- a) Design, mapping, production, print of updated parks and green spaces strategy and prospectus
- b) Green Capital accounting information
- c) Asset assessment and valuation
- d) Analysis of business opportunities on key sites = Business plans for key sites incorporated with strategy
- e) Community development support and advice
- f) Monitoring and evaluation of whole project

The Partnership group will support the co-design of the prospectus and will consist of representatives from the two Bristol based universities, health partners, West of England Combined Authority, Bristol and Bath Regional Capital, Bristol Green Capital Partnership (network of over 850 organisations), Bristol Parks Forum (representing 60+ parks groups), Bristol Parks Foundation, sports reps, and community organisations representing population of Bristol (eg Black South West Network, Bristol Aging Better, Bristol Disability Forum). A budget has been identified to cover costs associated with VCS organisations providing resource for this project. Much of the time will be a contribution in kind from key local organisations. The group would meet at least bi-monthly throughout the project.

Independent advisory panel will provide advice and perspective and would meet quarterly and at key milestones. Members could include a representative from central government, national experts in ecology/green and blue infrastructure/commercial leisure, NT, Natural England, other independent leaders in related fields.

5c Complete a detailed timetable for the development phase of your project. Use the 'add activity' button to enter additional rows.

Development activities

Task	Start month	Start year	End month	End year	Who will lead this task
Activity Plan	May	2019	May	2021	XXX

Development risks				
Risk	Likelihood	Impact	Mitigation	Who will lead this
Process derailed / distracted by lobbying against any plan to sell parks	High	High	Our position is that this process is not to sell-off parks, but the reality is more complex as some parks sites have already been partly re-developed for societal benefit (not just capital receipt) - so messaging will be critical.	Political lead. Senior Executive on Project board
Does not address under-representated / disadvantaged communities and further isolates their role and benefit	Medium	Medium	Community Development capacity in project team. Health mapping to prioritise investment and programmes	Project team - overseen by advisory panel.
Managing expectations - volume of potentially conflicting interest and outcomes	High	Medium	Red lines agreed at co-design phase. Resource weighted to analyse EOIs and progress as appropriate, contingency to increase capacity to match demand.	Project team
Transparency / public trust in process	High	Medium	Co-design process involving Bristol Parks Forum and other key stakeholders. Procurement/planning/consultation applies to progress EOIs	Project team
Momentum slows as resources re-directed to address lobbying	High	High	Co-design approach, Scrutiny role, Cabinet mandate, Independent advisory panel, information process not consultation	Political lead, Senior Executive lead
Consortium of health partners proves ineffective	Medium	High	Senior executive buy-in, Health partners coordination role and resourced through project	Political lead and senior Executive
Long term strategy weakens urgency to act now.	Medium	Medium	Parks funding crisis demands solution now. Parks Prospectus will be issued within 12-months of project start.	Political and senior Executive

Delivery phase

5e Who are the main people responsible for the work during the delivery phase of your project?

The delivery phase of the project commences in month 12 with the launch of the prospectus and opens a 4-month EOI phase. This coincides with the summer months to ensure visitors to the city can see the parks and green space at peak demand.

Marketing work will take place throughout the EOI phase to promote and encourage local, national and multinational to talk to us and formulate ideas. Targeted communications, presentations and attendance at appropriate forums will ensure excellent engagement with key sectors such as health, education, sustainability, investment, innovation, business.

Face-to-face meetings will take place on request and as EOIs are submitted and after the EOI phase closes with at least one conversation with every organisation to form a deep understanding of the proposals and opportunities.

As they are received, the EOIs will be analysed to start forming a picture of the thematic areas of partnership interest and geographical areas of interest: a narrative will be developed to describe this.

When the EOI period is complete, strategic priorities and outcomes will be developed – whilst drafted in the co-design phase, they will be confirmed and agreed once informed by the EOI response. Strategy development work will start to reflect the themes and will be developed into a final draft and a consultation plan.

As the analysis is taking place, work will commence on developing a shortlisting methodology to filter complex demand areas and possible “quick wins”. Development work will establish possible delivery methodology for the complex areas, drawing on the initial work in the co-design phase. At this point, we will identify the need for any further work on delivery vehicles, and whether the decision will be complex or straightforward.

The steps required for procurement of any delivery partnerships will also be established at this phase and will be included in the decision making.

The intention is to be ready to launch consultation of the new 25 year strategy in the final months, and be ready to identified selecting delivery partners for Bristol Future Parks to deliver the emerging strategy and financial plan.

The project specific project team will need to remain in place for the transition and delivery phase, with two areas requiring an increase in capacity:

0.5 FTE additional project manager due to the increase in work in the EOI and subsequent phase

0.3 FTE additional capacity for the communications and marketing officer due to the increase in workload promoting the prospectus during the EOI phase.

To support the team, additional BCC capacity will be required from finance and legal in particular while legal and financial structures are tested, leading to recommendations in formal reports. HR and IT support is lower as there is less recruitment.

BCC parks management and officer capacity increases to support the project team with the prospectus process and to produce the strategy and consultation plan, but reduces from the asset teams and other support teams.

Pieces of work to be commissioned:

- a) Legal and finance work to support delivery model development.
- b) Legal work to draft potential partnership agreements

The rest of the governance and delivery structure remains consistent with the co-design phase.

5f Complete a summary timetable for the delivery phase of your project. Use the 'add activity' button to enter additional rows.

Delivery activities

Task	Start month	Start year	End month	End year	Who will lead this task
n/a	January	2019	February	2019	me

5g Tell us about the risks to the delivery phase of your project and how they will be managed. Use the 'add risk' button to enter additional rows.

Delivery risks

Risk	Likelihood	Impact	Mitigation	Who will lead this
Poor response with few EOI's submitted	Medium	Medium	We expect high numbers of EOI - achieved by smart sharing of data and opportunity plans, co-design to frame and design the process, active dialogue through process, active high level promotion lead by senior leaders	Political and senior executive, Project team
Social enterprise EOI require substantial support to progress	Medium	Medium	Co-design sets standards of applications and identifies business support arrangements	Project team

5h When do you expect the delivery phase of your project to start and finish?

Project start date

Month May | **Year** 2020

Project finish date

Month May | **Year** 2021

5i Are there any fixed deadlines or key milestones that will restrict your project's timetable?

Yes

Please provide details

The Mayoral election in Bristol in May 2020 needs to be considered when finalising the timescale for publication of the prospectus to avoid publication in the pre-election period.

Section six: After the project ends

In this section, tell us about what will happen once your project has been completed.

6a How will you maintain the outcomes of your project after the grant ends and meet any additional running costs?

Our premise is that delivering a Parks Prospectus approach, aligned to a new operating model more focussed on income generation with new governance in place, we will progressively increase our funding base to maintain and grow our resource base to sustain our new business model and crucial see investment in our parks and green space: this will be our new business as usual service.

We expect to open up new rounds of the Parks Prospectus after the project funding. We will have gained expertise and resource to do this and do not expect that this will require significant investment to repeat.

6b Tell us about the main risks facing the project after it has been completed and how they will be managed.

After project risks

Risk	Likelihood	Impact	Mitigation	Risk Owner
Unable to progress EOIs within funded project	Medium	Medium	Focus on legal, business support for progressable EOIs	Project Team
Partnership joint-venture spirit unproductive	Medium	High	co-design, shared responsibility context - City Office, political leadership	Political and city leaders'

6c How will you evaluate the success of your project from the beginning and share the learning?

We will evaluate the success of Bristol's Parks Accelerator project through a multi-layered approach to monitoring and evaluation, research and dissemination. The work will be led by The Natural History Consortium - NHC (www.bnhc.org.uk), with 13 partners (academic, policy, conservation and media) working collaborative within a charitable structure. National partners are BBC, Woodland Trust, Defra, Natural England, NT, Wildfowl and Wetlands Trust. Regional partners are University of Bath, University of Bristol, University of West of England, Bristol Zoo, Avon Wildlife Trust, Bath and Northeast Somerset Council and BCC. The Consortium will convene city partners from key sectors throughout the co-design and transition phase to explore and communicate the social, environmental and economic impact of Bristol's project.

Monitoring and evaluation will focus first on creation of a robust baseline, and subsequently on the creation of dynamic logic models. The project's evaluation schedule will monitor how the project meets the agreed outcomes; in particular the impact of the project on Bristol's parks as well as the impact of the partnership and prospectus model. Evaluation data will stem from a rich set of qualitative and quantitative methods to collect both stories and data, led by a dedicated Research and Evaluation manager. Evaluation will start upon Permission to Start throughout the project to preparation of a final report. The initial phase of evidence gathering during the co-design phase will support partners to define the transition phase at the mid-year review, bolster the development of the business case for the prospectus, and demonstrate to HLF and NT where success has been achieved or more support is required for successful delivery. During the delivery phase, monitoring and evaluation will produce evidence for prospectus investors and to leverage additional support and funds. Evaluation analysis will draw on the expertise of project partners in order to demonstrate the project's social, environmental and economic impacts within a common framework, and create an long-term assessment tool for the Prospectus.

Research within the project will focus on two key areas; first bringing together partners to create a research agenda targeted for original research beyond the life of the project. NHC will build on their current work facilitating collaboration between researchers and practitioners through the Communicate programme (www.communicatenow.org.uk). Second, the production of original research during the project through support for a funded Masters of Research student in partnership with UWE). Building on a successful model developed in the 2018/2019 year between NHC and UWE, the student will be co-supervised by both partners with access to the project partners. This research project will specifically interrogate the impact of the transformation prospectus model adopted following the co-design phase.

Dissemination will target various professional audiences as an ambitious, nationally focused element of the programme, focusing initially on the members of the Parks Accelerator cohort, then the wider set of cities / partnerships that applied for the funding, then a broad UK base of organisations and cities through NHC's Communicate network. We seek to work with others to take a leadership role within shared learning actions for the cohort. Our plan adopts effective structures created during Bristol's year in 2015 as European Green Capital, which amplified existing partnerships across the city between Bristol City Council, community partners, local universities, and businesses in order to share learning openly and effectively. Our dissemination will be structured around 6 key deliverables.

First, creation of bite-size learning packages created from the beginning of the project. Second, a dedicated section on NHC's website, populated from the start of the programme with relevant data and learning, demonstrating "evaluation in progress". Third, facilitated in-person and virtual meetings to share learning across Parks Accelerator cohort members. Fourth, feature sessions within the annual Communicate conference in 2019 and 2020 to share learning with a national cohort of cities, organisations and those working in green space provision, support and investment. Fifth, supporting Bristol partners for presentation and learning opportunities in and outside the city, including updated materials with current evaluation findings. Sixth, a programme of study visit and hosted tours to show impact on parks 'in situ' to visitors from other parts of the Parks Accelerator and other cities.

In our approach we will learn from the success and failures of the City Leap and benefit from the on-going contribution by the two principle universities in Bristol who also will be involved in evaluation of the Parks Prospectus.

Section seven: Project costs

In this section, tell us how much it will cost to develop and deliver your project.

There is a limit of 20 words per 'description' section when completing the cost tables. A more detailed explanation and breakdown of your costs should be provided as part of your supporting documentation. Please see Section nine: Supporting documents within the programme application guidance for further information.

7a Development-phase costs

Development costs

Cost heading	Description	Cost	VAT	Total
Professional Fees	x	309824	73456	383280
New staff costs	x	351000		351000
Recruitment	x			
Other costs (development-phase)	x	254000		254000
Full Cost Recovery	x	98205		98205
Contingency	0			
Non-cash contributions	x	186250		186250
Volunteer time	0			
Total		1199279	73456	1272735

Development income

Source of funding	Description	Secured?	Value
Local Authority			
Other public sector			
Central government			
European Union			
Private donation - Individual			
Private donation - Trusts/Charities/Foundations			
Private donation - corporate			
Commercial/business			
Own reserves	x	Yes	86485
Other fundraising			
Loan/Finance			
Non-cash contributions	staff	Yes	186250
Volunteer time			
HLF grant request			1000000
Total			1272735

Total development costs	1272735
Total development income	272735
HLF development grant request	1000000
HLF development grant %	79

Section seven: Project costs

7d Delivery-phase capital costs

Cost Heading	Description	Cost	VAT	Total
Purchase price of items or property				
Repair and conservation work				
New building work				
Other capital work				
Digital outputs				
Equipment and materials (capital)				
Other costs (capital)				
Professional fees relating to any of the above (capital)				
Total				

Section seven: Project costs

7e Delivery-phase activity costs

Cost Heading	Description	Cost	VAT	Total
New staff costs	0			
Training for staff	0			
Paid training placements	0			
Training for volunteers	0			
Travel for staff	0			
Travel and expenses for volunteers	0			
Equipment and materials (activity)	0			
Other costs (activity)	0			
Professional fees relating to any of the above (activity)	0			
Total				

7f Delivery-phase - other costs

Cost Heading	Description	Cost	VAT	Total
Recruitment	0			
Publicity and promotion	0			
Evaluation	0			
Other costs	0			
Full Cost Recovery	0			
Contingency	0			
Inflation	0			
Increased management and maintenance costs (maximum five years)	0			
Non-cash contributions	0			
Volunteer time	0			
Total				

Section seven: Project costs

7g Delivery Phase income

Please note that HLF rounds all grant requests down to the nearest £100. With this in mind, please make sure that the total Delivery-phase income exactly matches the total of your Delivery-phase costs or the system will not allow you to proceed.

Source of funding	Description	Secured?	Value
Local authority			
Other public sector			
Central government			
European Union			
Private donation - Individual			
Private donation - Trusts/Charities/Foundations			
Private donation - corporate			
Commercial/business			
Own reserves			
Other fundraising			
Loan/Finance			
Increased management and maintenance Costs (maximum five years)			
Non-cash contributions			
Volunteer time			
HLF grant request			
Total			

7h Delivery-phase financial summary

Total delivery costs	
Total delivery income	
HLF delivery grant request	
HLF delivery grant %	

7i If cash contributions from other sources are not yet secured, how do you expect to secure these and by when?

7j If you have included Full Cost Recovery, how have you worked out the share that relates to your project?

Section eight: Additional information and declaration

This part of the form aims to collect the information we need to report on the range of organisations we fund. We will not use this information to assess your application. We encourage you to be as specific as possible about the people your organisation represents.

If your organisation represents the interests of a particular group, such as young people or disabled people, tell us which by filling in the tables below.

Age

Disabled people

Ethnicity

If you are based in Northern Ireland, where legislation requires us to report in detail on the organisations we fund, please complete the tables in full, as applicable.

If you are based outside Northern Ireland and your organisation represents the interests of a wide range of people and not any particular group, mark this box only.

Marital or civil partnership status

People with dependants (for example, children or elderly relatives)

People living in households with incomes below the national average, or people living in the most deprived local-authority wards in England, Scotland, Wales or Northern Ireland.

Community background (Northern Ireland only)

Religious belief

Gender

Sexual orientation

Declaration

a) Terms of Grant

You must read the standard terms of grant for this programme on our website.

By completing this Declaration, you are confirming that your organisation accepts these terms. For partnership projects, all partners must confirm that they accept the standard terms of grant by adding a contact at the end of the declaration.

b) Freedom of Information and Data Protection

We are committed to being as open as possible. This includes being clear about how we assess and make decisions on our grants and how we will use your application form and other documents you give us. As a public organisation we have to follow the Data Protection Act 1998 and the Freedom of Information Act 2000.

When you complete the Declaration at the end of the application form, you are confirming that you understand the Heritage Lottery Fund's legal responsibilities under the Data Protection Act 1998 and the Freedom of Information Act 2000 and have no objection to us releasing sections 2, 3 and 4 of the application form to anyone who asks to see them once your application has completed the assessment process. If there is any information in these sections of the form that you don't want made publicly available, please explain your reasons below:

We will take these into account when we respond to any request for access to those sections. We may also be asked to release other information that you provide to us. We will respond to these requests after taking account of your rights and expectations under Data Protection legislation. In those cases, we will always consult you first. The HLF will not be responsible for any loss or damage you suffer as a result of HLF meeting these responsibilities.

When you complete the Declaration you also agree that we will use this application form and the other information you give us, including any personal information covered by the Data Protection Act 1998, for the following purposes:

- To decide whether to give you a grant.
- To provide copies to other individuals or organisations who are helping us to assess, monitor and evaluate grants.
- To share information with organisations and individuals working with us with a legitimate interest in Lottery applications and grants or specific funding programmes.
- To hold in a database and use for statistical purposes.
- If we offer you a grant, we will publish information about you relating to the activity we have funded, including the amount of the grant and the activity it was for. This information may appear in our press releases, in our print and online publications, and in the publications or websites of relevant Government departments and any partner organisations who have funded the activity with us.
- If we offer you a grant, you will support our work to demonstrate the value of heritage by contributing (when asked) to publicity activities during the period we provide funding for and participating in activities to share learning, for which we may put other grantees in contact with you.

We may contact you from time to time to keep you informed about the work of the Heritage Lottery Fund

Tick this box if you do not wish to be kept informed of our work

I confirm that the organisation named on this application has given me the authority to complete this application on its behalf.

I confirm that the activity in the application falls within the purposes and legal powers of the organisation.

I confirm that the organisation has the power to accept and pay back the grant.

I confirm that if the organisation receives a grant, we will keep to the standard terms of grant, and any further terms or conditions as set out in the grant notification letter, or in any contract prepared specifically for the project.

I confirm that, as far as I know, the information in this application is true and correct.

I confirm that I agree with the **above statements.**

Name	Richard Ennion
Organisation	Bristol City Council
Position	Parks Development Manager
Date	18/01/2019

Are you applying on behalf of a partnership?

Yes

Please add the details of additional contacts below:

Savita Willmott	The Natural History Consortium	Chief Executive	18/01/2019
Jane Powell	University of the West of England	Manager - Centre for Public Health and Wellbeing	18/01/2019
Heather Elgar	The West of England Nature Partnership	Coordinator	18/01/2019
Rob Acton Campbell	Bristol Parks Forum	Committee member	18/01/2019
Sue Sanctuary	The Bristol and Bath Parks Foundation	Project Manager (director not yet appointed)	18/01/2019
Matthew Champion	North Bristol NHS Trust	Sustainable Healthcare Engagement Coordinator	18/01/2019
Sally Hogg	Public Health	Consultant in Public Health – Healthy Lifestyles, Healthy Place	18/01/2019
Vicki Woolley	Bristol Green Capital Partnership	Operations Manager	18/01/2019
Dr Marion Steiner	Clinical Commissioning Group	Self Care Lead for Bristol, North Somerset and South Gloucestershire:	18/01/2019
Jon Clark	The Forest of Avon Trust	Executive Director	18/01/2019
Ryan Munn	Bristol and Bath Regional Capital CIC	Business Development Manager	18/01/2019
Jonathan Flory	Social Finance Ltd	Director	18/01/2019

Section nine: Supporting documents

Please provide all of the documents listed at each round, unless they are not applicable to your project. You will be asked to indicate how you are sending these documents to us - as hard copy or electronically.

In addition to numbers 1-8 below, you may also be required to submit further supporting documents that are specific to the programme that you are applying under. For further guidance, please refer to the application guidance Part four: Application form help notes. We will not be able to assess your application if we do not receive all the required information.

First round

1. Copy of your organisation's constitution (formal rules), unless you are a public organisation. If your application is on behalf of a partnership or consortium, please refer to the programme application guidance for more information on what you need to provide.

If you have sent a copy of your constitution with a previous grant application (since April 2008) and no changes have been made to it, you do not need to send it again. Tell us the reference number of the previous application.

Already supplied

Please tell us the reference number of the previous application.

PP-15-08463

2. Copies of your agreements with project partners, signed by everyone involved, setting out how the project will be managed (if applicable);

Electronic

3. Copy of your organisation's accounts for the last financial year. This does not apply to public organisations;

Not applicable

4. Spreadsheet detailing the cost breakdown in Section seven: project costs;

Electronic

5. Calculation of Full Cost Recovery included in your development phases costs (if applicable);

Electronic

6. Briefs for development work for internal and externally commissioned work;

Electronic

7. Job descriptions for new posts to be filled during the development phase;

Electronic

8. A small selection of images that help illustrate your project. If your project involves physical heritage, please provide a selection of photographs, a location map and, if applicable, a simple site map or plan. It would be helpful if these are in digital format (either as an attachment or on disk). We will use these images to present your project to decision-makers.

Electronic

If applicable, please attach any additional documents as required for the programme that you are applying under. Use the box below to confirm in what format the additional documentation will be submitted.

Electronic

Please now attach any supporting documents.

When you have completed the form click the submit button to submit the form to the server. You can view what you have entered by clicking the draft print button above.