

## Appendix G

### Co-Sourced Delivery of Cleaning and Security Services

#### Comparison of BCC 20/21 outturn position with BWC proposed annual contract price

	Bristol City Council	Bristol Waste Company				
	Outturn 20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000	25/26 £'000
Cleaning	3,121	3,274	3,134	3,054	2,976	2,900
Security and Cash in Transit	2,565	2,474	2,354	2,294	2,235	2,177
<b>Total Direct Cost</b>	<b>5,686</b>	<b>5,748</b>	<b>5,488</b>	<b>5,348</b>	<b>5,211</b>	<b>5,078</b>
Transitional adjustment		84	28			
Overheads	239	Incl in Direct Costs above				
Traded Services	47					
<b>Total Costs</b>	<b>5,972</b>	<b>5,832</b>	<b>5,516</b>	<b>5,348</b>	<b>5,211</b>	<b>5,078</b>
<b>BWC variance to BCC 20/21 Outturn</b>		<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
		£'000	£'000	£'000	£'000	£'000
Cleaning		(153)	(13)	67	145	221
Security and Cash in Transit		92	212	272	331	388
<b>Total Direct Cost Savings/(Pressure)</b>		<b>(61)</b>	<b>199</b>	<b>339</b>	<b>475</b>	<b>609</b>
Overheads Savings /(Pressure)		202	258	286	286	286
<b>Annual Savings /(Pressure)</b>		<b>141</b>	<b>457</b>	<b>625</b>	<b>761</b>	<b>895</b>
<b>Cumulative Savings</b>		<b>141</b>	<b>598</b>	<b>1,222</b>	<b>1,984</b>	<b>2,879</b>

#### Overhead savings assumed

Overhead Category	Activity	Unit of Measure	Unit	Unit Cost £	Cost Per Annum £
HR	Employee and Resourcing Cycle and Payroll	BG8 incl. NI and Pension	20%	31,885	6,377
	HR Consultancy	BG12 incl. NI and Pension	20%	49,993	9,999
	Health and Safety Officer	BG12 incl. NI and Pension	10%	49,993	4,999
	Senior Management Overhead	TP2 incl. NI and Pension	15%	84,318	12,648
	Director Overhead	Director	4%	165,400	6,892
Finance	Financial Management / ad hoc Cash Counting	BG11 incl. NI and Pension	25%	45,719	11,430
IT	Equipment	9x Laptops	9	795	-
	Equipment	8x Workstations	8	1,000	-
	Equipment	10X I Phones	10	600	-
	Equipment	8X Basic Mobile	8	500	-
	Licencing	17x User	17	344.02	5,848
	Resourcing	Technical Support	5%	41,149	2,057
	Telecom	Call Charges	18	180	3,240
Admin Business Support	Admin and invoicing management	BG6 incl. NI and Pension	60%	25,941	15,564
	Admin and invoicing management	BG7 incl. NI and Pension	30%	27,602	8,281
Procurement	Contract tender exercises / management /DD	BG13 incl. NI and Pension	1.03	55,385	57,312
	Contract Advice	TP1 incl. NI and Pension	0.24	88,148	21,079
Legal				-	-
Premises Costs	Rent for unit 5 &6 at Brunel lock	Rent	1.00	39,532	39,532
	Rates payable on unit 5&6 at Brunel lock	NNDR	1.00	13,870	13,870
	Repair and maintenance of premises	G&M of unit 5&6 at brunel lock	1.00	6,440	6,440
	Utilities meter reading	Electricity	1.00	12,784	12,784
	Utilities meter reading	Water	1.00	918	918
<b>Total Overhead costs</b>					<b>239,269</b>