



People Scrutiny Commission Action Tracker 2020-21

Ref	Agenda item	Action	Responsible Officer / Member	Status
22nd October 2020				
1	4. Annual Business Report	Election of a Vice-Chair	Scrutiny Advisor / Chair	COMPLETED Cllr Phipps elected Vice-Chair on 14 December.
2	9. Performance Report Q1	Examples of training resources, including films online, be shared with the Commission.	Director for Children, Families and Safer Communities	IN PROGRESS This relates to utilisation of VR Headsets; When social distancing advice and rules change Members will be offered a session with the VR headsets.
3	9. Performance Report Q1	A Member briefing be requested to provide further information and context about how the Council approached the need to improve the number of adults in low pay work & receiving benefits accessing in-work support (reference to BCPC268).	Scrutiny Advisor / Service Manager, Employment & Skills	IN PROGRESS A written briefing with regards to the out turn under the DWP and the new extended eligibilities under the new funding stream will be circulated to members by the end of March 2021.

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4	11. Mental Health Strategy	The Commission receive details of how waiting lists are monitored, including detail and explanation of the range of metrics created.	Public Health Consultant	DEFERRED BNSSG's mental health metrics and outcomes framework are being developed; to be made available to Scrutiny members on the next work programme.
5	11. Mental Health Strategy	The Commission receive information about the Employee Assistance Programme (EAP) and mental health support for the Council workforce.	Public Health Consultant	COMPLETED EAP information circulated to Members.
14th December 2020				
6	8. Public Forum	Maternity services be referred to the Health Scrutiny Sub-Committee	Scrutiny Advisor / Chair	COMPLETED Health Scrutiny Committee received positions statements from NBT and UHBW; The Trust positions on maternity and visiting can be found on both websites - NBT here: Visiting And Attending Maternity Services North Bristol NHS Trust (nbt.nhs.uk) and UHBW here: St Michael's Hospital University Hospitals Bristol NHS Foundation Trust (uhbristol.nhs.uk) The position across both trusts is consistent - 1 non-symptomatic partner permitted at the 12 and 20 week scans, as well as at the birth.

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7	8. Public Forum	The Commission to be advised when the EHCP complaints and communication process will be reviewed.	Executive Director, People	<p>COMPLETED</p> <p>A new process for EHCP non statutory complaints has been put in place to ensure that complaints are promptly forwarded to the relevant department head and caseworker if appropriate.</p> <p>A review of the general EHCP complaints process, within the Council complaints framework, is underway.</p>
8	8. SEND Evidence Day findings and recommendations	Director of Education & Skills provide a written response to the report.	Director of Education & Skills	<p>COMPLETED</p> <p>Report was taken to People Scrutiny Commission 14th December 2020 , available via the link below:</p> <p>Response to the SEND Evidence Day findings and recommendations</p>
9	9. The Disproportionate Impact of Covid-19 on Black, Asian, and Minority Ethnic Communities	A copy of the Health Scrutiny Working Group final report be sent to the Health Equity Lead and the Race Equality Covid-19 Steering Group for information.	Scrutiny Advisor	<p>COMPLETED</p>
10	10. Temple Quarter Free School Update	The Cabinet Member for Education and Skills meet with the Director of Education, Chair and Scrutiny Group Leads, to consider the questions and points made in the Public Forum submissions; and review	Cabinet Member and Chair	<p>COMPLETED</p> <p>Cabinet member for Education & Skills, Executive Director, People, Director of</p>

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		next steps.		Education & Skills met with the Chair and Group Leads of the People Scrutiny Commission on the 9 th February.
11	11. Review of SEND Evidence Day Findings and Recommendations	The Commission be updated on the status of the development of a Bristol Support Plan	Director of Education & Skills	<p>COMPLETED</p> <p>The Bristol Support Plan is already in place. Over the last year, SENDCos have been encouraged to use this to assess pupils' needs and plan their support within the graduated response model.</p>
12	11. Review of SEND Evidence Day Findings and Recommendations	It be confirmed whether there is an automatic communication process at 20 weeks for EHCPs.	Director of Education & Skills	<p>COMPLETED</p> <p>Parents are allocated a named assessment officer who maintains regular contact throughout the EHCP process</p>