



Place Scrutiny Commission Action Sheet 2016/2017

	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
Meeting of the 17th March 2016				
1	Work Programme	The Chair agreed to write to the Chair of OSM on behalf of the Commission. Scrutiny Commission Members wished to receive briefings from officers about Devolution and scrutinise the proposals as soon as possible and within the work programme for the coming municipal year	Councillor Bolton/ Johanna Holmes	Email sent to Chair of OSMB 18/03/2016 Member Induction Briefing on Devolution occurred on 13 th and 15 th June 16. OSMB 27 th June – Scrutiny of Full Council Devolution Report
2	Work Programme	The Chair asked the Policy Adviser Scrutiny to send him the latest list of items for consideration during the next municipal year	Johanna Holmes	List sent to Members 06/04/16 - COMPLETE
3	Work Programme	The Chair agreed to write to the Chair of OSM and Party Group Leaders to raise the concern of the Commission with reference to the proposed four year scrutiny programme and concerns raised	Johanna Holmes	Email sent to the chair of OSMB - 18/03/2016 COMPLETE
4	Public Forum	It was confirmed that a response to the Hendy Review would be submitted to the 18 th March 2016 meeting of the West of England Joint Transport Board at item 10 Appendix 4 of the agenda. It was agreed that the Policy Adviser Scrutiny would circulate the report and response	Johanna Holmes	Report circulated 17/03/2016 COMPLETE
5	Culture Report	Amendments made to the report as	Johanna Holmes	Amendments made –

		detailed in the minutes		COMPLETE
6	Culture Report	The Commission accepted the report and recommended it to Cabinet and Full Council for debate and discussion.	Johanna Holmes	Report booked onto Cabinet 7th June & Full Council 19 th July COMPLETE
7	Economic Development	The Scrutiny Commission requested a visit to the Bottleyard Studios and Filwood Green Business Park in the next municipal year	Johanna Holmes	Item added to list of potential items for 2016/17 COMPLETE
8	Property	The Commission requested that an item be added to the future work programme outlining buildings let to the community and states of repair, highlighting any risk to graded and listed buildings.	Johanna Holmes	Item added to list of potential items for 2016/17 COMPLETE
9	Property	Members were concerned about the time to process surplus properties. St Peter's EPH was given as an example and information on what is happening was requested. The information should be sent to Councillor Hiscott, copied to the Policy Advisor Scrutiny for the rest of the Commission.	Property officers	Property acknowledges the process does take too long and has taken action to streamline it via the Corporate Property Board. Property hopes to further speed up the process through the implementation of a new team structure (currently subject to consultation) and as part of a programme of change, which among other things is intended to improve engagement with internal service departments. Information sent to Cllr Hiscott 29/4/16 & all Commission Members 05/05/16 COMPLETE

10	Performance Report Quarter 3	Members supported the release of short term resource to support the Property Service to help deliver development opportunities	Johanna Holmes/ Cllr Bolton (suggested by Cllr Pearce)	Property welcomes this support and is pleased to report that it is currently consulting on a restructure of its team, which will realign resources to current priorities and increase the number of staff dedicated to the development pipeline.
11	Performance Report Quarter 3	Members questioned the reasons for delay for each of the examples listed (affordable housing) and requested more information about each case as it was it was acknowledged that each site was different.	Abigail Stratford	Information emailed to Members March 16 further information to be provided on July 16 Commission Meeting.