

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|   | OSM   | Business Change  | Place  | Neighbourhoods  | People   |
|---|---|--|--|---|--|
| <b>The Scrutiny Work Planning workshop took place on the 19<sup>th</sup> June 2015.</b> |   |  |  |   |  |
| <b>June</b>   | Meeting date – 26/6/15<br>Ref – OSMB 06/15<br><br><ul style="list-style-type: none"> <li>• The Arena</li> <li>• The Energy Company</li> <li>• Work Programme 15/16 – <i>standing item</i></li> <li>• Q4 Outturn Performance Report for 2014/15</li> </ul> |  |  |   |  |
| <b>July</b>   |   | Meeting date – 20/07/15<br>Ref – BC 07/15<br><br><ul style="list-style-type: none"> <li>• Universal Credit/Welfare Reform – <i>a paper to set the scene and plan further work eg Inquiry Day.</i><br/> <i>Note People Commission's interest</i></li> </ul> | Meeting date – 13/07/15<br>Ref – PLA 07/15<br><br><ul style="list-style-type: none"> <li>• WoE Joint Spatial Plan &amp; Joint Transport Study</li> <li>• Performance Information – <i>standing item</i></li> <li>• Risk Register – <i>standing item</i></li> </ul> | Meeting date – 17/07/15<br>Ref – NHDS 07/15<br><br><ul style="list-style-type: none"> <li>• Introduction to Neighbourhoods - Brief summaries of service areas</li> <li>• Libraries of the Future</li> </ul> | Meeting date – 13/07/15<br>Ref – PLE 07/15<br><br><ul style="list-style-type: none"> <li>• <b>Introductory presentation from the People Leadership Team</b></li> <li>• <b>People Scrutiny Commission annual</b></li> </ul> |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|               | OSM | Business Change  | Place  | Neighbourhoods   | People   |
|---------------|-----|--|--|--|--|
| <b>August</b> |     | <ul style="list-style-type: none"> <li>• Social Value – <i>the draft outcomes from the Inquiry Day of 20<sup>th</sup> April 15</i></li> <li>• Performance Report – <i>regular update</i></li> <li>• Directorate Risk Register – <i>regular update</i></li> </ul> | <p>Informal Briefing: Transport – <i>Early off-line briefing to determine February item. To include transport poverty (possible item for future Scrutiny).</i></p> | <ul style="list-style-type: none"> <li>- Presentation</li> <li>- Further timeline to be determined</li> <li>• Voluntary and Community Sector Grants Prospectus</li> <li>- Vision and Principles</li> <li>• Tackling ASB in Parks and Green Spaces Progress Report</li> <li>- Follow-up to Inquiry Day in Nov 2014               <ul style="list-style-type: none"> <li>• Waste (update suggested by Strategic Director)</li> </ul> </li> </ul> <p>Meeting date – 17/08/15<br/>Ref – NHDS 08/15</p> <ul style="list-style-type: none"> <li>• Libraries of the Future - scrutiny of Cabinet proposals</li> <li>• Waste – verbal update from the spokespersons</li> </ul> | <ul style="list-style-type: none"> <li>• <b>business report 2015/16</b></li> <li>• <b>People</b></li> <li>• <b>Scrutiny work programme 2015/16</b></li> <li>• <b>Employment and skills strategy</b></li> <li>• <b>Re-commissioning of care home services</b></li> <li>• <b>Community support services commissioning</b></li> <li>• Information report - Performance monitoring.</li> </ul> |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                  | OSM   | Business Change  | Place   | Neighbourhoods   | People  |
|------------------|---|--|---|--|---|
| <b>September</b> | <p>Meeting date – 03/09/15<br/>Ref – OSMB 09(a)/15</p> <ul style="list-style-type: none"> <li>• <b>Devolution</b></li> <li>• Process for Determining Exempt Reports – <i>to increase transparency regarding the process</i></li> <li>• Fairness Commission – progress update</li> <li>• Work Programme 15/16 – <i>standing item</i></li> <li>• Resolution Tracking – <i>standing item</i></li> <li>• Quarterly Performance Report – <i>regular update</i></li> <li>• Differences in Life Expectancy Update</li> </ul> | <p>Meeting date – 21/09/15<br/>Ref – BC 09/15</p> <ul style="list-style-type: none"> <li>• Citizen Service Point - Service Offer Proposals.</li> <li>• Financial Report - <i>regular update</i></li> <li>• Performance Report Q1 – <i>regular update</i></li> <li>• Welfare Reform – <i>standing item for any updates as necessary</i></li> <li>• Social Value Policy</li> </ul> | <p>Meeting date – 10/09/15<br/>Ref – PLA 09/15</p> <ul style="list-style-type: none"> <li>• Air Quality – Up-date</li> <li>• Local Flood Risk Management Strategy</li> <li>• Warm-Up Bristol - <i>Interim report</i></li> <li>• Quarterly Performance Report</li> </ul> | <p>Meeting date – 14/09/15<br/>Ref – NHDS 09/15</p> <ul style="list-style-type: none"> <li>• Waste</li> <li>• Performance Information 2014/15 outturn report – <i>regular update</i></li> <li>• Performance Information (Q1)</li> <li>• Directorate Risk Register</li> <li>• Scrutiny Inquiry Day on Housing – scope proposal</li> <li>• Traded Services - Initial positioning report</li> </ul> | <p>Meeting date – 07/09/15<br/>Ref – PLE 09/15</p> <ul style="list-style-type: none"> <li>• <b>Update on re-commissioning Children's Community Health Service – N'ds Scrutiny Members Invited to attend.</b></li> <li>• <b>Bristol Safeguarding Children Board 2014 – 2015 Annual Report</b></li> <li>• <b>Bristol Safeguarding Adults Board (BSAB) Annual Report 2014-15 and Bristol Safeguarding Adults Board (BSAB) Strategic Plan 2015/16</b></li> <li>• <b>Q1 Performance Progress Report for the year 2015/16</b></li> <li>• <b>People Directorate</b></li> </ul> |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                | OSM   | Business Change  | Place                                    | Neighbourhoods   | People  |
|----------------|---|--|--|--|---|
|                |   |  |  |  | <ul style="list-style-type: none"> <li>• Risk Register</li> <li>• Integrated Education &amp; Capital Strategy</li> <li>• Update on Kids Company.</li> </ul> |
| <b>October</b> | <p><b>Extraordinary Meeting;</b></p> <p>Meeting date – 1<sup>st</sup> October<br/>Ref – OSMB 09(b)/15</p> <ul style="list-style-type: none"> <li>• The Arena – update</li> <li>• ELENA Programme – update report (note that the Cabinet agreement that the PWC Due Diligence report will go to a Member briefing on 10<sup>th</sup> September)</li> <li>• Youth Select</li> </ul> | <p>Meeting date – 19/10/15<br/>Ref – BC 10/15</p> <ul style="list-style-type: none"> <li>• Single Change Programme – regular update</li> <li>• Budget Assumptions</li> </ul> | Housing Inquiry Day – see Neighbourhoods | <p>Meeting date – 16/10/15<br/>Ref – NHDS 10/15</p> <ul style="list-style-type: none"> <li>• Tackling ASB in Parks and Green Spaces - follow up to Inquiry Day in Nov 2014</li> <li>• Housing Management Board Business Plan*</li> <li>• Waste Strategy</li> <li>• Libraries of the Future – progress report</li> </ul> <p>Housing Inquiry Day:<br/>- Cross Scrutiny<br/>- Land use<br/>- Homes Commission</p> | Housing Inquiry Day – see Neighbourhoods.   |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                 | OSM  | Business Change  | Place   | Neighbourhoods   | People  |
|-----------------|--|--|---|--|---|
|                 | Committee Work Programme – to identify areas of common interest.<br><i>Note – will be addressed via the Work Programme discussion.</i>                                       |  |   | <ul style="list-style-type: none"> <li>- Joint Spatial Plan</li> <li>- Affordable Housing</li> <li>- Changes in Housing Policy</li> </ul>  |   |
| <b>November</b> | <p><b>Extraordinary Meeting;</b></p> <p>Meeting date – 26th November<br/>Ref – OSMB 11/15</p> <ul style="list-style-type: none"> <li>• Establishing the Companies</li> </ul> | <p>Meeting date – 16/11/15<br/>Ref – BC 11/15</p> <ul style="list-style-type: none"> <li>• Welfare Reform – update (including benefits processing)</li> <li>• Income Generation - A Review of the Strategic Approach. <i>Note – this paper could lead to a broad piece of work (provisional Inquiry Day).</i></li> </ul> | <p>Meeting date – 19/11/15<br/>Ref – PLA 11/15</p> <p><b>Income Generation and Cost Savings;</b></p> <ul style="list-style-type: none"> <li>- Place budget</li> <li>- Property investment side</li> <li>- Address scenarios</li> <li>- Statement of Investment</li> <li>- Investment Property Management</li> <li>- Services in Place</li> <li>- Approach to Choices</li> </ul> <p><b>(Invite Business Change Scrutiny)</b></p> | <p>Meeting date – 23/11/15<br/>Ref – NHDS 11/15</p> <ul style="list-style-type: none"> <li>• Bristol Waste Company performance report</li> <li>• Resource Strategy</li> <li>• Libraries of the Future - progress report</li> <li>• Tackling ASB in Parks and Green Spaces</li> <li>• <b>Health and Social Care Needs of Children and Young People (People Councillors invited to attend for this item).</b></li> </ul> | <p>Meeting date – 02/11/15<br/>Ref – PLE 11/15</p> <ul style="list-style-type: none"> <li>• <b>The Care Act 2014 – implementation update</b></li> <li>• <b>Emergency Duty Social Work Team</b></li> <li>• <b>Care Quality Commission Update</b></li> <li>• <b>Corporate Parenting Strategy and Pledge to Children in Care and Care Leavers</b></li> </ul> <p>Neighbourhoods Scrutiny -</p> <ul style="list-style-type: none"> <li>• <b>Health and Social Care Needs of</b></li> </ul> |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                 | OSM | Business Change   | Place   | Neighbourhoods  | People   |
|-----------------|-----|---|---|---|--|
|                 |     |   |   |   | Children and Young People.   |
| <b>December</b> |     | <p>Meeting date – 14/12/15<br/>Ref – BC 12/15</p> <p>First of two budget meetings;</p> <ul style="list-style-type: none"> <li>• Budget Scrutiny – Business Change and People.</li> <li>• Transitional move of Phoenix Court to Temple Street</li> </ul> | <p>Meeting date – 10/12/15<br/>Ref – PLA 12/15</p> <ul style="list-style-type: none"> <li>• The Case for Culture – Inquiry Day;</li> <li>- Internal</li> <li>- External – ACE (ask ACE about their future)</li> <li>- Wider Cultural Industry</li> <li>- Financing / funding</li> <li>- Industry</li> <li>- Economic and Social impact</li> <li>- Culminating in report to Full Council – investment in the City</li> </ul> <p><i>Note: The Business Change and Resources Scrutiny Commission have expressed an interest in the financial returns of cultural investment.</i></p> | <p>Meeting date – 18/12/15<br/>Ref – NHDS 12/15</p> <ul style="list-style-type: none"> <li>• Food</li> <li>• Housing Inquiry Day – outputs (Place / People councillors invited to attend)</li> <li>• Performance – report back from Chair’s conversation re; performance information presented to Scrutiny</li> </ul> | <p>Meeting date – 07/12/15<br/>Ref – PLE 12/15</p> <ul style="list-style-type: none"> <li>• The Integrated Education &amp; Capital Strategy - Place Councillors invited to attend</li> <li>• Bristol Annual Education Performance – All Key Stages</li> <li>• Children Services Improvement Plan</li> <li>• Adult Care Community Support Services Re-Commissioning</li> <li>• Review of Short-breaks services for Disabled Children – All Councillors invited to attend</li> <li>• Information Item – Performance Monitoring.</li> </ul> |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                | OSM | Business Change  | Place   | Neighbourhoods   | People   |
|----------------|-----|--|---|--|--|
|                |     |  |   |  | Working group date – 08 /12/15<br>Ref – PLEMH 12/15 (1of2)<br>New Mental Health Services <b>Working Group 1</b>  |
| <b>January</b> |     | <p>Meeting date – TBC<br/>Ref – BC 01/16(a)</p> <p>Second of two budget meetings;</p> <ul style="list-style-type: none"> <li>Budget Scrutiny - Place and Neighbourhoods</li> </ul> | <p>Meeting date – 21/01/16<br/>Ref – PLA 01/16</p> <ul style="list-style-type: none"> <li>Energy; <ul style="list-style-type: none"> <li>-Warm up Bristol</li> <li>-Energy Services</li> <li>-Climate Change and Energy Security Framework</li> <li>-District Heating</li> </ul> </li> <li>Quarterly Performance Report</li> <li>Directorate Risk Register</li> </ul> | <p>Meeting date – 11/01/16<br/>Ref – NHDS 01/16</p> <ul style="list-style-type: none"> <li>Voluntary and Community Sector Grants Prospectus</li> <li>Libraries of the Future – progress report</li> <li>Sexual Health Re-Procurement (People Councillors invited to attend for this item)</li> <li>Performance Information (Q2)</li> <li>Trees.</li> </ul> | <p>Meeting date – 11/01/16</p> <p><b>Informal briefing - Bristol Annual Education Performance – All Key Stages – People and Place Scrutiny Commission Councillors.</b></p> |
|                |     | <p>Meeting date – 18/01/16<br/>Ref – BC 01/16(b) - <b>CANCELLED</b></p>  |   |  |  |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                 | OSM   | Business Change  | Place   | Neighbourhoods   | People   |
|-----------------|---|--|---|--|--|
| <b>February</b> | Meeting date – 04/02/16<br>Ref – OSMB 02/16<br><br><ul style="list-style-type: none"> <li>Quarterly Performance Report – <i>regular update plus discussion regarding approach going forward</i></li> <li>Work Programme 15/16 – <i>standing item – to include discussion regarding plans for 16/17 and beyond</i></li> <li>Resolution Tracking – <i>standing item</i></li> <li>Devolution and the Strategic Review of Governance</li> </ul> | Meeting date – 15/02/16<br>Ref – BC 02/16<br><br><ul style="list-style-type: none"> <li>Performance Report Q2 – regular update</li> <li>Directorate Risk Register – regular update</li> <li>Quarter Two Financial Report 15/16 - regular update</li> <li><b>Social Value Policy and Toolkit</b></li> </ul> | Meeting date – 11/02/16<br>Ref – PLA 02/16<br><br>Transport Themed Meeting;<br>Focusing on: <ul style="list-style-type: none"> <li>Transport Poverty - including health issues</li> <li>provision /access to / barriers</li> <li>social / financial cost of travelling &amp; transport</li> <li>access to employment sites</li> <li>Supported Bus Services Consultation</li> <li>Community Transport</li> <li>RPS Financial Up-Date (information item)</li> </ul> | Meeting date – 22/02/16<br>Ref – NHDS 02/16<br><br><ul style="list-style-type: none"> <li>Waste and Resource Management Strategy</li> <li>Supermarkets - dealing with waste</li> </ul> <p><b>The bullet points below are FYI – this People meeting is happening on 18/02/16</b></p> <p><b>Joint item with People, hosted by People:</b></p> <ul style="list-style-type: none"> <li>Health and Wellbeing Board Work Programme.</li> </ul> | Date – 1 <sup>st</sup> Feb 2016<br>Ref – PLEMH 06/16 (2of2)<br><ul style="list-style-type: none"> <li>Mental Health Working Group 2</li> </ul> Date – 4 <sup>th</sup> Feb 2016<br>Ref – PLE EY<br><ul style="list-style-type: none"> <li><b>Workshop - Children Centres - Strengthening integrated working in Early Years – (Neighbourhood Councillors invited to attend)</b></li> </ul> |
|                 |   |  |   |  | Meeting date – 18/02/16<br>Ref – PLE 02/16<br><br><ul style="list-style-type: none"> <li><b>Tackling Empty Homes and Improving Privately Rented Housing - Joint Item with Neighbourhood</b></li> </ul>   |



# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|  | OSM | Business Change | Place | Neighbourhoods | People   |
|--|-----|-----------------|-------|----------------|--|
|  |     |                 |       |                | <ul style="list-style-type: none"><li>• Scrutiny Commission Members</li><li>• Update on Emergency Accommodation for People made Homeless</li><li>• Future Scrutiny of the Learning City Board</li><li>• Health &amp; Wellbeing Board Work Programme -Joint Item with Neighbourhood Scrutiny Commission Members</li><li>• Meeting the needs of 'Pushed Out' Learners - Alternative Learners Provision</li></ul> |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|              | OSM   | Business Change  | Place   | Neighbourhoods   | People |
|--------------|---|--|---|--|--------|
| <b>March</b> | <p>Meeting date – 02/03/15<br/>Ref – OSMB 04/16</p> <ul style="list-style-type: none"> <li>Green Capital – In-depth Review</li> <li>Resolution Tracking – <i>standing item</i></li> <li>Process Regarding Exempt Reports</li> </ul> | <p>Meeting date – 14/03/15<br/>Ref – BC 03/15</p> <ul style="list-style-type: none"> <li>Quarter Three Financial Monitor Report – <i>regular update</i></li> <li>Performance Report Q3 – <i>regular update</i></li> <li>Under Occupancy Charge (short information item on implications of recent High Court decision)</li> <li><b>Income Generation Item –</b> (following the November reports to <b>Business Change and Place Scrutiny</b>)</li> <li>To include outcomes of KPMG Report</li> <li>Paperless Meetings – short report on future plans</li> </ul> | <p>Meeting date – 17/03/16<br/>Ref – PLA 03/16</p> <ul style="list-style-type: none"> <li>Economic Development Strategic Economic Plan (SEP) <ul style="list-style-type: none"> <li>Scrutinise priorities</li> <li>Is budget well spent?</li> <li>High level overview</li> <li>Include Temple Meads</li> </ul> </li> </ul> <p><i>What is the approach to Economic Development and is it effective?</i></p> <ul style="list-style-type: none"> <li>Property Portfolio (detail TBC) <ul style="list-style-type: none"> <li>Assets / Income /Investments</li> <li>Property &amp; Land / value /costs/ income</li> <li>Vision</li> </ul> </li> <li>Culture Inquiry Day Report</li> <li>Quarterly Performance Report (3<sup>rd</sup>)</li> </ul> | <p>Meeting date – 21/03/16<br/>Ref – NHDS 03/16</p> <ul style="list-style-type: none"> <li>New Active Sports Partnership - tracking progress</li> <li>Libraries of the Future – progress report</li> </ul> <p><b>Waste</b></p> <ul style="list-style-type: none"> <li>Bristol Waste Company Performance Report</li> <li>Work Plan for decision on BWC in July 2016</li> <li>Waste Inquiry Day Action Plan</li> <li>Examples of changed practice following inquiry day</li> </ul> |        |

# Scrutiny Work programme – 2015 / 16

Cross cutting items are highlighted

|                   | OSM | Business Change | Place | Neighbourhoods  | People  |
|-------------------|-----|-----------------|-------|---|---|
| <b>April 2016</b> |     |                 |       | <ul style="list-style-type: none"> <li>• Food follow up</li> <li>• Neighbourhood Partnerships – report on their use</li> <li>• Performance information (Q3)</li> <li>• Directorate Risk Register (Q2)</li> <li>• Summary of Neighbourhoods Scrutiny year</li> <li>• Byelaws statement post consultation end</li> <li>•</li> </ul> | <p><i>Health Provider Annual Quality Accounts to be considered jointly with South Gloucester Health Scrutiny Commission.</i></p> <p><i>South Gloucester Council hosted – moved from April to June 2016,</i></p> |