

**AUDIT COMMITTEE  
WORK PROGRAMME 2021/22**

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report
24th June 2021 2:00PM	External Audit	External Audit Progress Report	Routine	1.8/1.9/3.2	External Audit Lead
	Internal Audit	Internal Audit Annual Report Annual Fraud Report 2019/20	Routine Routine	1.6 2.4/2.10	Chief Internal Auditor Chief Internal Auditor
	Other	Audit Committee Terms of Reference External Inspections Update Access to Information	Routine Routine Other	- 2.5/4.4 -	Director of Legal and Democratic Services Head of Executive Office Director of Legal and Democratic Services
26th July 2021 3:00PM	External Audit:	External Audit Plan 2020/21	Routine	1.8/1.9	External Audit Lead
	Finance:	Annual Audit Letter Draft Statement of Accounts 2020/21	Routine Routine	1.8/1.9 3.1	External Audit Lead Executive Director Resources / Director Finance
	Internal Audit:	Draft Annual Governance Statement 2020/21 Audit Committee Annual Report to Full Council (Draft) Internal Audit Activity Report	Routine Routine	2.5/4.4 5.1	Chief Internal Auditor Chief Internal Auditor
	Risk & Insurance	Corporate Risk Report (Q4)	Routine	4.1/4.3	Risk & Insurance Manager
	Other	Bristol Holding - Audit and Risk Committee Assurance	Routine	2.3	Director: Commercialisation/BH Ltd Finance Director
2nd August 2021 2:00PM		Provisional Date to be Held			
27th September 2021 2:00 PM	External Audit:	Progress Report	Routine	1.8/1.9	External Audit Lead
	Finance:	Treasury Management - Annual Report 2020/21 Final Statement of Accounts and AGS 2020/21	Routine	3.3	Director of Finance
	Internal Audit	Internal Audit Activity Report	Routine	1.5/1.7/2.1	Chief Internal Auditor
	Risk Management:	SIRO Assurance Report Risk Management Annual Report and Improvement Plan Corporate Risk Report (Q1)	New New Routine	4.1/4.3 4.1/4.3 4.1/4.3	Senior Information Risk Owner Risk and Insurance Manager. Risk & Insurance Manager
	Customer Relations	Annual Report of Local Government and Social Care Ombudsman Decisions	Routine	1.12	Customer Relations Manager

Meeting Date	Assurance Source	Report Details	Routine Work Programme/ Other?	ToR Ref	Officer Providing Report
23rd November 2021 2:00 PM	External Audit:	External Audit Progress and Interim Audit Findings	Routine	1.8/1.9/3.2	External Audit Lead
	Finance:	Treasury Management Mid-Year Report	Routine	3.3	Director - Finance
	Internal Audit:	Internal Audit Half Year Update	Routine	1.5/1.7/2.1	Chief Internal Auditor
		Counter Fraud Half Year Update Report	Routine	2.4./2.10	Chief Internal Auditor
		Audit Committee Half Year Report to Full Council (Draft)	Routine	5.1	Chief Internal Auditor
		Internal Audit Quality Assurance and Improvement Plan, Charter and Strategy	Routine	1.6	Chief Internal Auditor
31st January 2022 2:00 PM	External Audit:	External Audit Progress and Final Audit Findings	Routine	1.8/1.9/3.2	External Audit Lead
	Finance:	Statement of Accounts 2020/21 and AGS	Routine	3.1	Director: Finance
	Internal Audit:	Internal Audit Update Report	Routine	1.5/1.7/2.1	Chief Internal Auditor
	Risk Management:	Corporate Risk Report (Q3)	Routine	4.1/4.3	Risk and Insurance Manager
		Review of Specific Corporate Risk	Routine	4.1/4.3	Risk Manager / Risk Owner
8th March 2022 2:00 PM	External Audit:	External Audit - Audit Plan	Routine	1.8/1.9/3.2	External Audit Lead
	Internal Audit:	Draft Internal Audit Annual Plan 2022/23	Routine	1.2	Chief Internal Auditor
		Annual Whistleblowing Review 2021/22	Routine	2.4	Chief Internal Auditor
	Legal:	Code of Corporate Governance	Routine	2.6	Director: Legal & Democratic Services
	Corporate:	AGS 2020/21 - Actions Tracking Update	Routine	2.5/4.4	Director: Finance
		External Inspections Update	Routine	2.5/4.4	Head of Executive Office