

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet once a month on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees – lead on Transport, Planning and City Design
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for Finance, Governance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Communities, Equalities and Public Health
- Councillor Helen Godwin - Cabinet Member for Families, Education and Women (Lead Member for Children’s Services)
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care
- Councillor Nicola Beech – Cabinet Member for Climate, Ecology, Waste and Energy
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	Bus Stop Suspension Charges A new system to charge for the suspension of bus stops. Open	Cabinet 22 Jun 2021	Mayor	Growth and Regeneration Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	Regeneration Funding to establish a regeneration service within the Growth and Regeneration directorate and draw down WECA funding to deliver projects in Central Bristol. Open	Cabinet 22 Jun 2021	Mayor	Growth and Regeneration Scrutiny Committee
Stephen Peacock, Executive Director for Growth and Regeneration stephen.peacock@bristol.gov.uk	Cultural Investment Programme extension The extension of the current round of Cultural Investment Programme for an additional year. Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Oliver Roberts, Senior Project Manager oliver.roberts@bristol.gov.uk	South Bristol Light Industrial Workspace Update on South Bristol Industrial Workspace project and submission of change request to WECA. Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Sharon Radnedge sharon.radnedge@bristol.gov.uk	Blaise Plant Nursery supplies To agree spending for supplies used and sold at Blaise plant nursery. Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Communities, Equalities and Public Health	Communities Scrutiny Commission
Gareth Cook gareth.cook@bristol.gov.uk	Electoral Service specialist printing tender Re-tender and procurement of the council's election specialist print services for four years. Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Simon Oliver simon.oliver@bristol.gov.uk	Microsoft Desktop Licensing Agreement To award a contract for the supply of licences for Microsoft Windows products. Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance &	PFI Benchmarking outcome for Bristol Schools To present the outcome of Bristol schools Ltd PFI benchmarking and consider the proposals to reduce annual unitary charge.	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Section 151 Officer denise.murray@bristol.gov.uk	Part exempt 3		and Performance	
Michael Pilcher michael.pilcher@bristol.gov.uk	P12 Outturn finance report P12 Outturn finance report Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Simon Cowley, Mayor's Policy Advisor simon.cowley@bristol.gov.uk	Citizen Assembly Recommendations A report on Bristol's first Citizen Assembly and the council's next steps. Non Key Open	Cabinet 22 Jun 2021		Overview and Scrutiny Management Board
Jan Cadby, Risk Manager jan.cadby@bristol.gov.uk	Corporate Risk Management report Provides an update on work to improve risk management and set out the council's current significant risks. Quarter 4 2020-21. Non Key Open	Cabinet 22 Jun 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jane Taylor jane.taylor@bri	Future Bright Plus - Phase 2 Extension of Future Bright Plus Grant Agreement.	Cabinet 22 Jun	Mayor	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
stol.gov.uk	Open	2021		
Hugh Evans, Executive Director: People	Childcare Development and Sustainability Service recommission the service through an open tender process. Open	Cabinet 22 Jun 2021	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission
Guy Fishbourne guy.fishbourne @bristol.gov.uk	SLM Leisure Contract and Financial Assistance Update on the council's financial liability under its adopted contractual position. Procure and award a new leisure contract Part exempt 3	Cabinet 22 Jun 2021	Mayor	Communities Scrutiny Commission
Gail Rogers gail.rogers@bris tol.gov.uk	Children's Social Care and Special Education Spot Purchase Placements Approve spot purchasing of Residential Care, Independent Foster Agency and Independent Special School and College placements for children and young people. Open	Cabinet 13 Jul 2021	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Katherine Williams, Substance Misuse Team Manager katherine.williams@bristol.gov.uk	Changing Futures MHCLG Bid Submission Update on the bid submitted for the MCHLG Changing Futures funding programme and to seek approval to spend the grant (if successful) as proposed. Open	Cabinet 13 Jul 2021	Cabinet Member with responsibility for Adult Social Care	Communities Scrutiny Commission
Ann James, Director: Children's Services (Acting) Ann.James@bristol.gov.uk	Amendments to the Keeping Bristol Safe Partnership Constitution Amendments to be made to the Keeping Bristol Safe Partnership Constitution by the Keeping Bristol Safe Executive as one of the partnership's three statutory partners. Open	Cabinet 13 Jul 2021	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission
Shaun Taylor, Highways Manager shaun.taylor@bristol.gov.uk	Additional Highways Maintenance Funding Allocation Approval to spend £9.6m on existing highways maintenance prioritise as described in the report. Open	Cabinet 13 Jul 2021	Mayor	Growth and Regeneration Scrutiny Commission
Jason Thorne	City Centre and High Streets Recovery	Cabinet	Deputy Mayor with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
jason.thorne@bristol.gov.uk	<p>Approval to spend £2.725m of Love Our Highstreets funding granted to Bristol via WECA to support City Centre and Highstreets recovery and align to the COVID Capital Recovery Fund.</p> <p>Open</p>	13 Jul 2021	responsibility for Finance, Governance and Performance	Regeneration Scrutiny Commission
Jaime Blakeley-Glover, Head of Property Jaime.Blakeley-Glover@bristol.gov.uk	<p>Days Road Reuse & Recycling Centre – Lease renewal</p> <p>Approval to secure the future of the Days Road Reuse & Recycling Centre (RRC) location and to approve the terms for the lease renewal provisionally agreed with the freeholder, Network Rail.</p> <p>Part exempt</p>	Cabinet 13 Jul 2021	Cabinet Member with responsibility for Climate, Ecology, Waste and Energy	Communities Scrutiny Commission
Hugh Evans, Executive Director: People	<p>Bristol’s Drug and Alcohol Strategy 2020-24</p> <p>To approve the final Drug and Alcohol Strategy 2020-2024.</p> <p>Open</p>	Cabinet 13 Jul 2021	Deputy Mayor with responsibility for Communities, Equalities and Public Health	Communities Scrutiny Commission
Guy Collings Guy.Collings@bristol.gov.uk	<p>Quarterly Performance Progress Report (Q4 - 2020/21)</p> <p>To note the final outturn results against the Key Performance Indicators (KPIs) for Q4 2020/21 (Appendix A1) – designed around the themes in the Corporate Strategy and Business Plan.</p> <p>Non Key</p>	Cabinet 13 Jul 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Mike Jackson, Chief Executive mike.jackson@bristol.gov.uk	<p>Re-tender of the Network and Telephony contract To approve a direct award contract for the supplier of network and telephony services for a 12-month period.</p> <p>Part exempt 3</p>	Cabinet 13 Jul 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Hugh Evans, Executive Director: People	<p>Education Capital Programme: SEND Sufficiency – Elmfield School for Deaf Children & Trinity Academy Approval of funding arrangements for the Elmfield School project including £1m from Basic Need Grant Funding</p> <p>and</p> <p>allocate £800k from Basic Needs Grant funding to facilitate full payment of the outturn project costs.</p> <p>Open</p>	Cabinet 13 Jul 2021	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission
Jonathan James, Head of Natural and Marine Services	<p>National Heritage Lottery Project Prioritisation To approve a grant application for works at Stoke Park and Temple Park.</p>	Cabinet 13 Jul 2021	Deputy Mayor with responsibility for Communities, Equalities and Public	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
jonathan.james@bristol.gov.uk	Open		Health	
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	P2 Finance Outturn Report 2021/22 Finance Outturn Report 2021/22 Open	Cabinet 13 Jul 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission