

Overview and Scrutiny Management Board



12th July 2021

Report of: Director, Legal and Democratic Services

Title: Annual Business Report

Ward: N/A

Officer Presenting Report: Lucy Fleming, Head of Democratic Engagement

Contact Telephone Number: 0117 9222483

Recommendations:

- a. To note Membership of the Board for 2021/2022
- b. To note that the dates and times for meetings in 2021/2022 are to be confirmed at a later meeting
- c. To note the Scrutiny Terms of Reference
- d. To note the Mayoral Question Time arrangements
- e. To establish the Call In Sub-Committee and agree the Chairing arrangements

The Significant Issues in the Report

As set out in the report.



1. Policy

N/A

2. Consultation

N/A

3. Context

At the annual meeting on 25 May 2021, Full Council established the following;

- Overview and Scrutiny Management Board
- People Scrutiny Commission (Health Sub-Committee of the People Scrutiny Commission)
- Growth and Regeneration Scrutiny Commission
- Communities Scrutiny Commission
- Resources Scrutiny Commission

Full Council made the following appointments;

Chair of OSMB: Councillor Carla Denyer

Vice Chair of OSMB: Councillor Mark Bradshaw

4. Proposal

OSMB is asked to;

a. Note the Membership for 2021/2022

The Board will comprise 9 Members (Labour 3; Green 3; Conservative 2; Liberal Democrat 1); details as follows;

Councillor Carla Denyer (Chair)
Councillor Mark Bradshaw (Vice Chair)
Councillor Martin Fodor
Councillor Geoff Gollop
Councillor Tim Kent
Councillor Brenda Massey
Councillor Graham Morris
Councillor Steve Pearce
Councillor David Wilcox

b. Agree the proposed dates and times of meetings in 2021/2022

There will be six meetings of the Board during 21/22 – dates and times to be confirmed at the next meeting, which is likely to be in September 21.

c. To note the Scrutiny Terms of Reference

See appendix A.

There is an opportunity to amend these Terms of Reference arising from the Work Programme setting that will take place in September 21.

d. To note Mayoral Question Time arrangements preceding OSMB meetings

OSMB is asked to note the Mayoral Question Time arrangements as set out in Appendix B to this report. The times and dates of meetings is to be revisited in September 21.

e. To establish the Call In Sub-Committee and to note the arrangements

Where non-executive Councillors have evidence which suggests that the Executive did not take a decision in accordance with the principles set out in Article 14 (Decision Making) of part 2 of the Constitution, they may ask the Proper Officer to ‘call in’ the decision for scrutiny.

If the requirements are met the Proper Officer will call-in the item and within five working days of the request give notice as to the date on which the call-in will be considered by a Call-in Sub Committee.

The membership will be 6 (non-executive) Members, the proportionality being 2 Labour, 2 Green, 1 Conservative and 1 Liberal Democrat. The names of Members to serve on each Call In Sub-Committee will be determined by the Whips.

Following a report to OSMB in October 2020, it is proposed that the Chair of each Call In Sub Committee rotates, and for 21/22 the following order is proposed; Labour, Conservative, Green, Lib Dem, Labour, Green.

6. Other Options Considered

N/A

7. Risk Assessment

N/A

8. Public Sector Equality Duties

N/A

9. Legal and Resource Implications

N/A

Appendices:

Appendix A Scrutiny Terms of Reference

Appendix B Mayoral Question Time Procedure Rules (OSR 21)
Appendix C Call In Sub-Committee Procedure Rules (OSR 17)

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: None