



# Developing a new travel strategy & policy – final proposals

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# Reminder - 2030 ambitions



## Delivery theme 1 Transport

**2030 goal:** Bristol will have a sustainable carbon neutral transport system with modal shift to significantly more citizens walking, cycling and using low carbon public transport

**2030 goal:** Everyone will have access to a transport system that is resilient to a changing climate

### **2030 Objective (i)**

Significant reduction in car mileage achieved through mode shift towards public transport, walking and cycling; commercial vehicle mileage reduced through freight consolidation; aiming for a total 40% reduction in vehicle miles.

### **2030 Objective (ii)**

All of Bristol's cars primarily consist of ultra-low emission vehicles (ULEVs) and 90% of other vehicles to be ULEV.

### **2030 Objective (iii)**

Reduce total carbon emissions from international and domestic air travel associated with residents and businesses.

### **2030 Objective (iv)**

Significant improvements made to accessibility and service of sustainable travel infrastructure to ensure it can support carbon neutral, climate resilient transport systems.

### **2030 Objective (v)**

Existing transport infrastructure enhanced to withstand future climate projections with the effect that the transport network continues to function well during severe climate events.

# Energy Saving Trust: key findings 2020

CO2 emissions 323  
tonnes per year

Majority of grey  
fleet (63%) fuelled  
by petrol

Average age of  
vehicles is 8.5 years

# Original proposals (July 2021)

- *Only grey fleet mileage within the City Boundary can be claimed.*
  - *No claims can be made for travel outside of the City - Pool car (or hire vehicle) or rail and taxi must be used (employees who choose to use their vehicle will not be allowed to submit mileage claims in respect of journeys outside the city).*
  - *Any travel costs associated with attendance at Council-funded CPD or training cannot be claimed.*
  - *From the date of CAZ implementation, daily charges will not be reimbursed for non-compliant vehicles, unless there are exceptional circumstances approved in advance by the employee's manager.*
  - *Staff who use non-compliant vehicles will not be permitted to claim any mileage 1 year after the date of CAZ implementation.*
  - *Blue Badge holders will be an exception to the new rules in relation to job-related travel outside of the City boundary.*
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# Feedback on original proposals

- *‘Concerns from services, in many cases current arrangements are convenient for employees and low cost for the Council.*
  - *‘There is a fear that making changes will lead to recruitment and retention problems and significantly increase costs of service delivery.’*
  - *‘Not feasible to travel long distances by bike or spend hours on buses.’*
  - *‘Travelling to a location to pick up a pool car is seen as a waste of time and fuel.’*
  - *‘Concern that not using a car for travel could impact on service delivery and targets.’*
  - *‘Lower number of claims and miles travelled may naturally continue into the future.’*
  - *‘30% of vehicles are not yet CAZ compliant, the employer should encourage staff to make choices rather than seek to strip them of benefits. Staff make significant long term investments in vehicles and it lead to hardship even with grants.’*
  - *‘Stopping grey fleet milage claims outside the city will adversely impact certain groups of staff.’*
  - *‘Restricting exemptions to those with a blue badge misunderstand disability.’*
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# Revised proposals for implementation 1 April 2022

## Employees who are contractually required to provide a vehicle for business use (regular users)

1. Business mileage within the borders of Bristol, B&NES, North Somerset and South Gloucestershire can be claimed at HMRC approved rates until 31 March 2025, subject to a cap of 6,000 miles per annum (which is the average annual mileage of fleet vehicles).
2. In line with HMRC rules, commuting mileage cannot be claimed. An employee's home may be used as the start or end point of a journey where the distance between their contractual work base and the destination is greater than the distance between their home and the destination.
3. From 1 April 2025 mileage claims will only be permitted for ultra-low emission vehicles (ULEV). Transitional protection (to be determined) will be available until 2030.
4. Car club or fleet (hire or pool) vehicles or public transport should be used for journeys outside the borders of Bristol, B&NES, North Somerset and South Gloucestershire.
5. CAZ charges will not be re-imbursed to any employee, whether in private or fleet vehicles. Requests for reimbursement of CAZ charges incurred as a result of emergency call outs may be approved by the relevant head of service .
6. Penalty Charge Notices (in relation to the CAZ or anything else) must be paid by the employee and will not be re-imbursed by the Council under any circumstances.
7. Heads of Service will regularly review the need for employees to provide vehicles for business use with a view to eliminating this over time. Where a vehicle is critical to service delivery, it should be provided by the Council.

# Revised proposals for implementation 1 April 2022 (continued)

## Employees who are NOT contractually required to provide a vehicle for business use (casual users)

1. From 1 April 2022 business mileage cannot be claimed.
2. Car club or fleet (hire or pool) vehicles, public transport, walking or cycling / scooting should be used instead.

## Reasonable adjustments

1. Where an employee needs to use a vehicle as a reasonable adjustment, business mileage can be claimed at HMRC approved rates until 31 March 2025. From 1 April 2025 mileage claims will only be permitted for ULEV. Transitional protection (to be determined) will be available.

## Air travel within the UK

1. In line with the International Travel Policy, re-imbursment for air travel within the UK is not claimable, unless the equivalent rail or public transport journey would take more than 6 hours.

# Proposed measures to support the change

Launch of a Green Travel Plan in 2022, which will include a package of support for sustainable travel.

Measures may include:

1. A fleet of bookable electric and pedal pool bikes in convenient locations
  2. Mobility credits for business travel – to allow bus, train and e-scooter travel within Bristol
  3. Access to a city-wide network of car clubs
  4. Salary sacrifice scheme for Ultra Low Emission Vehicles for personal car purchase
  5. Personalised travel plans, comms and intensive support
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