

## **Appendix B- Details of consultation carried out - internal**

**Christina Gray, Director: Communities and Public Health**

**15 November 2021**

“The current mortuary system is routinely over capacity during winter months and there remains a risk that facilities would be overwhelmed without additional capacity. Mortuary capacity was identified as a gap following the last pandemic flu exercise. A permanent solution needs to be found with some urgency and the extension of the facilities at Flax Bourton would be the most appropriate option in the medium and longer term. It is anticipated that during this course of Covid 19 pandemic there will be subsequent waves, these are expected to combine with winter and other system pressures in 2021 and into 2022 and beyond. With the system under stress other risks, including the possibility of excess mortality and mass casualty events are increasingly likely. At the point of writing the terror threat has been raised to high, winter mortality is rising and there is concern about the risk of flu early in 2022 and again in 2023. The extra mortuary capacity is long overdue and much needed. It would be highly imprudent to prolong the current situation in which there is a known lack of capacity requiring temporary solutions at a very low base”.

**David Martin, Head of Facilities Management**

**16 November 2021**

“A more in-depth ECO impact assessment needs to be done to determine how the increased impact on carbon footprint can be mitigated, The report states a slight increase, but it would be good to have more detail on this. From an FM and property perspective I'm happy to support the project but would like to know what commitments are required so I can allocate staffing resource to support if required. Please take into consideration any additional ongoing maintenance costs for electrical, mechanical and building fabric and ensure there is finance attributed to maintaining the site to be fit for purpose following implementation”.

**Capital Investment Board (CIB)**

**24 August 2021**

- Approved work to progress a permanent integral extension to the body storage and reception area of Flax Bourton Public and Forensic Mortuary, specifically:
  - The Outline Business Case (OBC)
  - The appointment of Arcadis, Bristol City Council's Strategic Partner to develop the project to Full Business Case at a cost of £46k as per the OBC
  - The appointment of Kier Construction at a cost of £50k under a Pre-Construction Services Agreement to undertake surveys, produce a design and cost plan.
- Approved the provision of a temporary container solution for the anticipated excess deaths in winter 2021/22.

**Resources Executive Directors Meeting (EDM)**

**11 August 2021**

- Agree outline business case and to progress Full Business Case, because this project is important during a public health crisis. To approve the appointment of Arcadis, Bristol City Council's Strategic Partner to develop the project to build a permanent extension to the body storage and reception area of Flax Bourton Public and Forensic Mortuary project to Full Business Case at a cost of £46k

- Provide a temporary container solution for the anticipated excess deaths in winter 2021/22
- Look for support from other local authorities before start Bristol Cabinet decision making. Produce a separate paper to achieve financial agreement with the other authorities with two options – do nothing (cost implications and reputational damage) or build Flax mortuary extension

### **Capital Investment Board (CIB)**

**20th April 2021**

- CIB could not agree the OBC (Outline Business Case) without further information regarding the governance of the project and further clarity regarding the partnership arrangement and funding commitment
- £10k for Arcadis to develop the Outline Business Case to be presented to Capital Investment Board. By the Cabinet meeting, it is anticipated there will be confidence about the costs from the Full Business Case
- Decision pathway details to Bristol S151 to share with S.151s in partner authorities and confirm their commitment to the project

### **Resources Executive Directors Meeting (EDM)**

**8th July 2020**

- Action to explore funding opportunities.

### **Corporate Leadership Board (CLB)**

**25 June 2020**

- Noted the risks and recommended that the Flax Bourton mortuary extension be included in the Capital Improvement Programme