

# Decision Pathway – Report



**PURPOSE:** Key decision

**MEETING:** Cabinet

**DATE:** 05 April 2022

<b>TITLE</b>	<b>Building Practice Capital Programme Budget Allocation 2022-2026</b>		
<b>Ward(s)</b>	<b>City Wide</b>		
<b>Author:</b> David Martin	<b>Job title:</b> Head of Facilities Management		
<b>Cabinet lead:</b> Cllr Cheney	<b>Executive Director lead:</b> Mike Jackson, Executive Director Resources		
<b>Proposal origin:</b> BCC Staff			
<b>Decision maker:</b> Mayor <b>Decision forum:</b> Cabinet			
<b>Purpose of Report:</b> 1. To seek approval of 2022-26 Building Practice Capital Budget allocation of a proposed capital spend of £11m over a 5year period across a number of sites and work types as detailed in Appendix A.			
<b>Evidence Base:</b> Appendix A is constructed using 4 streams of information:  <ol style="list-style-type: none"> <li>1. <b>Statutory Obligations</b></li> <li>2. <b>Surveyor Activity across BCC portfolio (on-going)</b></li> <li>3. <b>Condition Survey Data</b></li> <li>4. <b>Un sighted emergency Health and Safety work</b></li> </ol> <p>A contribution from the Capital Programme is made to educational operational sites and BCC Primary schools. This is because education capital is invested in new builds and major refurbishments.</p> <p>This appendix details the different works that will be undertaken across the estate which covers the following areas</p> <p>Works required to fulfil legal and statutory obligations  Works required to avoid possible litigation from statutory bodies  Works required to ensure acceptable Health and Safety Standards  Works required to ensure continued operation of buildings  Total including contingency 11 million works for 22-26  The works have been formulated using the information streams listed above 1-4.</p> <p>The formulation of the programme has been based Condition survey data for the estate as well as site inspections by Senior Building Surveyors, this year there has also been dialogue and engagement with various teams, including Health and Safety, Property, Energy team, Procurement, Senior leaders and the Mayor’s office. This engagement exercise was cost neutral and involves input from key stakeholders. This engagement process is something that was identified as being needed last year to ensure that the programme had proper organisational visibility.</p> <p>The programme helps to increase the environmental performance of the estate by installing more efficient heating approaches and also improving insulation to some sites through repairs to roofs, windows and doors. The programme helps support us moving toward a carbon neutral estate.</p>			



Plus - Previously approved projects:	
Bottleyard Studios	£1.5m (approved separately at Cabinet 25/2/21 within the business case for 'Development of Hawkfield Business Park')
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For 21/22 now carried forward	£0.6m
For 20/21 now carried forward	<u>£0.9m</u>
Total 22/23 Budget activity	<u>£4.5m</u> (as approved at Full Council 2 March 2022)

**Finance Business Partner: Jemma Prince Finance Business Partner 16<sup>th</sup> February 2022**

**2. Legal Advice:** The procurement process must be conducted in line with the 2015 Procurement Regulations and the Councils own procurement rules. Legal services will advise and assist officers with regard to the conduct of the procurement process and the resulting contractual arrangements.

**Legal Team Leader:** Husinara Jones, Team Leader/Solicitor 16 February 2022

**3. Implications on IT:** I can see no implications on IT in regards to this activity.

**IT Team Leader:** Gavin Arbuckle – Head of Service Improvement and Performance 18/2/2022

**4. HR Advice: No HR Implications.**

**HR Partner: James Brereton (HR Business Partner) 22<sup>nd</sup> February 2022**

**5. Procurement Advice:** Procurement of this project(s) or appointments for services / works will be via a fully compliant route to market which will be carried out in a transparent and fair process in line with BCC's Procurement rules and Regulations. A dedicated Procurement Specialist will be allocated to support the Tender process. This project(s) must have the required resources to ensure a dedicated Contract Manager is appointed to enabling good contract management principles are applied in line with BCC requirements.

**Category Business Partner: Spencer Penny 15<sup>th</sup> February 2022**

<b>EDM Sign-off</b>	Mike Jackson	9 February 2022
<b>Cabinet Member sign-off</b>	Cllr Cheney	9 February 2022
<b>For Key Decisions - Mayor's Office sign-off</b>	Mayor's Office	7 March 2022

<b>Appendix A – Further essential background / detail on the proposal</b>	<b>YES</b>
<b>Appendix B – Details of consultation carried out - internal and external</b>	<b>NO</b>
<b>Appendix C – Summary of any engagement with scrutiny</b>	<b>NO</b>
<b>Appendix D – Risk assessment</b>	<b>NO</b>
<b>Appendix E – Equalities screening / impact assessment of proposal</b>	<b>YES</b>
<b>Appendix F – Eco-impact screening/ impact assessment of proposal</b>	<b>YES</b>
<b>Appendix G – Financial Advice</b>	<b>NO</b>
<b>Appendix H – Legal Advice</b>	<b>NO</b>
<b>Appendix I – Exempt Information</b>	<b>NO</b>
<b>Appendix J – HR advice</b>	<b>NO</b>
<b>Appendix K – ICT</b>	<b>NO</b>
<b>Appendix L – Procurement</b>	<b>NO</b>