



Notes of NP3 Communications Group Meeting

Tuesday 12 April 2016 at Westbury-on-Trym Library

Present:

Helen Furber (HF) (Chair) Roger Gamlin (RG) Andrew McGrath (AM)
Peter Weeks (PW)

Apologies:

Alan Aburrow (AA) Valerie Bishop (VB) David Mayer (DM)
Alan Preece (AP) Sheila Preece (SP)

- 1 Apologies** HF welcomed those present and advised that she had received five apologies for the meeting (see above).
- 2 Chair** As this was the first working group meeting after the ward representatives were confirmed, HF advised that she was happy to remain as Chair but would 'step down' if anyone else wanted the role; it was however agreed that HF would continue in the role.
- 3 Notes of last meeting** Approved.
- 4 Matters arising from last notes**
 - a) Mayor's visit: A brief discussion took place about the possibility of the new Mayor visiting NP3. Although it was originally understood that he wanted to make a visit to each NP in his first 100 days in office, it appears that the plan has been superseded by him making more ad hoc visits to already planned local events (e.g. it was suggested that he might attend 'Party in the Park' on 10 September).
 - b) Traffic Choices: AM and AA have discussed a process for using Traffic Choices within NP3. This has been outlined at the Transport meeting. It is important that the availability of Traffic Choices is made known to NP3 residents.
- 5 Website** The long awaited meeting with staff at the Knowle West Media Centre (KWMC) regarding hosting servers and providing training and guidance about NPs' websites across the city took place on 29 April. HF, AA, AP and AM attended the meeting.

HF confirmed that the meeting was constructive. A discussion

took place between Makala Campbell and Russell Knights of KWMC and participants (including those representing Bishopston, Cotham & Redland, St George, Filwood, Knowle & Windmill Hill) about their various requirements. It appeared that KWMC would be able to supply a cost effective service tailored to individual NP needs - based on a core offering of hosting plus four half day modules and ad hoc assistance which would probably differ for each NP.

It was agreed that KWMC would supply AM with a costed list of their proposed service offering. To enable the quote to be prepared, AM agreed to coordinate a consolidated list of the requirements of the NPs represented at the meeting and to incorporate (if applicable) additional requirements for any NPs not represented.

AM advised that, further to the meeting and subsequent emails regarding the web consortium, some NPs had been very slow in sending responses to him and the consortium idea appeared to be unravelling. It was agreed that we could wait no longer and that AM/ HF would pursue KWMC support on behalf of NP3 in isolation.

- 6 Facebook** Some time was spent looking at the Facebook pages which Gary Brentnall (GB) has been 'working on' for NP3. Suggestions were made about possible changes to the pages but, due to the lack of experience of those at the meeting, it was agreed to review the pages after speaking with GB. AM confirmed that it is proposed that GB will attend future Communications meetings.
- 7 Twitter** It was agreed that it more important to establish Facebook than to also spend time setting up a Twitter account at this stage.
- 8 Key priority** The overall Communications priority for the NP (see pages 54 and 55 of the papers from the 13 June 2016 NP papers) is to increase community awareness and to encourage residents to contribute their views in order to influence decisions.
- It was agreed that, in advance of the next Group meeting, the proposed activities in the Communications Plan will be reviewed and that an action plan will be developed (before and at the meeting) to prioritise the various activities needed to improve communication in the NP.
- 9 Next quarterly meeting** 5pm on Tuesday 18 October 2016 at Westbury-on-Trym Library.