

# Overview and Scrutiny Management Board



27 July 2022

**Report of:** Director, Legal and Democratic Services

**Title:** Annual Business Report

**Ward:** N/A

**Officer Presenting Report:** Lucy Fleming, Head of Democratic Engagement

**Contact Telephone Number:** 0117 9222483

## Recommendations:

- a. To note the membership of the Board for 2022/2023.
- b. To note dates and times for meetings in 2022/2023.
- c. To note the Scrutiny Terms of Reference.
- d. To note the Mayoral Question Time arrangements.
- e. To establish the Call In Sub-Committee and confirm the charring arrangements.

## The Significant Issues in the Report

As set out in the report.



## 1. Policy

N/A

## 2. Consultation

N/A

## 3. Context

At the annual meeting on 24 May 2022, Full Council established the following:

- Overview and Scrutiny Management Board
- People Scrutiny Commission (and the Health Sub-Committee of the People Scrutiny Commission)
- Growth and Regeneration Scrutiny Commission
- Communities Scrutiny Commission
- Resources Scrutiny Commission

### Full Council made the following appointments:

Chair of OSMB: Councillor Tony Dyer

Vice Chair of OSMB: Councillor Mark Bradshaw

## 4. Proposal

OSMB is asked to:

### a. Note the membership for 2022/2023

The Board comprises 9 Members (Labour 3; Green 3; Conservative 2; Liberal Democrat 1) as follows:

Councillor Tony Dyer (Chair)  
Councillor Mark Bradshaw (Vice Chair)  
Councillor Geoff Gollop  
Councillor Tim Kent  
Councillor Brenda Massey  
Councillor Graham Morris  
Councillor Barry Parsons  
Councillor Steve Pearce  
Councillor David Wilcox

### b. Agree the proposed dates and times of meetings in 2022/2023

There will be six meetings of the Board during 21/22 – dates and times are proposed as follows:

1. Wednesday 27<sup>th</sup> July 2022, 2.30pm.

2. Thursday 1<sup>st</sup> September 2022, 3.30pm
3. Monday 17<sup>th</sup> October 2022, 2.30pm
4. Date TBC
5. Date TBC
6. Date TBC

- c. To note the Scrutiny Terms of Reference.

See appendix A.

- d. To note Mayoral Question Time arrangements preceding OSMB meetings.

OSMB is asked to note the Mayoral Question Time arrangements as set out in Appendix B to this report. The times and dates of meetings is to be revisited in September 2022.

- e. To establish the Call In Sub-Committee and to note the arrangements:

Where non-executive councillors have evidence which suggests that the Executive did not take a decision in accordance with the principles set out in Article 14 (Decision Making) of part 2 of the Constitution, they may ask the Proper Officer to ‘call in’ the decision for scrutiny.

If the requirements are met the Proper Officer will call-in the item and within five working days of the request give notice as to the date on which the call-in will be considered by a Call-in Sub Committee.

The membership will be 6 (non-executive) Members, the proportionality being 2 Labour, 2 Green, 1 Conservative and 1 Liberal Democrat. The names of Members to serve on each Call In Sub-Committee will be determined by the Whips.

In line with the report to OSMB in October 2020, it is proposed that the Chair of each Call In Sub Committee rotates, and for 2022/23 the following order is proposed; Labour, Conservative, Green, Lib Dem, Labour, Green.

## **6. Other Options Considered**

N/A

## **7. Risk Assessment**

N/A

## **8. Public Sector Equality Duties**

N/A

## 9. Legal and Resource Implications

N/A

### **Appendices:**

Appendix A	Scrutiny Terms of Reference
Appendix B	Mayoral Question Time Procedure Rules (OSR 21)
Appendix C	Call In Sub-Committee Procedure Rules (OSR 17)

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**Background Papers:** Council constitution