

ACTION TRACKER – FOR DOWNS COMMITTEE 19 September 2022

Date of Meeting	Action Description	Holding Action	Deadline for Completion	Action Taken
28 Jun	Report around the Committee's governance to be brought to the next Committee meeting on 19 th September.	POR	19 Sept	Complete – to be covered in agenda item 9.
28 Jun	Events team to look at ways to enhance the use of the Downs specifically for smaller events and report back to the Committee at its meeting on 14 th November.	SE	14 Nov	Work has begun on the report, and it is on track to be presented at the November meeting as planned.
28 Jun	Update on the planning application for the Sea Walls Café to be provided at the next Committee meeting.	POR	19 Sept	<p>The Downs Committee supports the development of the café pursuant to the renewed planning permission and the related consent under the Commons Act. The new building is essential to the continued operation of the Downs education programme as well as visitation by disabled and older people and anyone else who lives more than walking distance from the Downs.</p> <p>The next step is to obtain a derogation from the strict terms of the Downs Act to permit building outside the footprint of the present building, for which we have applied to the Secretary of State under section 5 (1) of the Localism Act. .</p> <p>If this route does not succeed, it would be necessary to pursue a private bill, which would be prohibitively expensive.</p>
28 Jun	Establish a Task & Finish Group to progress issues in section 4 of the Work Plan – Buildings / Assets / Infrastructure.	POR / PR	14 Nov	To be established in due course.
28 Jun	Raise issues around drifting on the Downs with the Police and Crime Commissioner. Information available on the matter to be sent to SS.	SS / BS	19 Sept	I have had a response from the PCC about this. It is a private email from him to me so not for publication, but I can offer a verbal summary at the meeting. SS.

28 Jun	Update to be provided on the finances relating to the two gas pipeline and structure works compounds on the Downs.	BS	19 Sept	<p>Standard fees paid by Wales and West Utilities:</p> <ol style="list-style-type: none"> 1) Licence administration and site inspection fee £250 2) Occupation duration at open storage rate of £0.21 per m2 per week 3) Open spaces disposal advert £1000 <p>If the stay over runs the stated date of exit a further invoice will be sent for £0.21 per m2 for any additional time</p>
28 Jun	Chair to collate Committee's views on Bristol Zoo's planning application to be submitted as an official response from the Downs Committee.	POR / ALL	19 Sept	To be discussed under agenda item 13.
28 Jun	Report on the breakdown of Downs Committee finances for previous years to be produced ahead of the next Committee meeting.	KJ	19 Sept	Complete - The Downs Committee Finance Report for Sept'22 includes a breakdown of prior years' expenditure for comparison
28 Jun	Investigate the issue around a resident installing a private driveway that is thought to be on Downs Committee owned land and provide an update at the next Committee meeting.	SS	19 Sept	This issue is currently with the BCC Property Services and Legal Services teams. I am expecting an update from Legal Services wc 5 th September. SS.