

**Downs Committee**  
**14<sup>th</sup> November 2022**

**Delegations**

**Report of the Clerk to the Downs Committee**

**Purpose of Report**

- (1) To request that the Committee re-appoints the Events and Finance Sub-Group for November 2022 to November 2023
- (2) To request that the Committee agrees to continue to set up Task and Finish Groups as required for other areas of work

**Events and Finance Sub-Group**

The Events and Finance Sub-Group was re-established at the Annual Committee meeting on 15<sup>th</sup> November 2021.

It is proposed that the Events and Finance Sub-Group continues to operate as at present i.e. with 4 Councillor and 4 Merchant Venturer Representatives and the Master acting as Chair.

The membership of this Sub-Group will be as follows:

**Society of Merchant Venturers**

Patrick Despard (Chair) – Master of the Merchant Venturers  
Jonathon Baker  
Mark Burchfield  
Mike Bothamley

**Councillors**

Councillor Jos Clark  
Councillor Kye Dudd  
Councillor Katy Grant  
Councillor Steve Smith

## **Task and Finish Groups**

The Committee approved the use of Task and Finish Groups as necessary for other areas of work at its meeting on Monday 29<sup>th</sup> June 2020.

The Committee can set up a Task and Finish Group each time it is required with a size, membership and duration dependent on the need in each case.

This group would have instructions to report back to the main Committee to make the final decision.

In September 2021, a Task and Finish Group was created to review the Strategy and Governance of the Downs Committee which has now concluded following a final report to the main Committee on 19<sup>th</sup> October 2022.

## **Recommendation**

- (1) That the Committee re-establishes the Events and Finance Sub-Group as indicated above
- (2) That the Committee establishes a Buildings, Assets and Infrastructure Task & Finish Group
- (3) That the Committee establishes a Parking Task & Finish Group
- (4) That the Committee agrees to set up Task and Finish Groups as necessary for other areas of work as indicated above