



**Area Committee 1 Meeting
23rd November 2022**

Report of: Keith Houghton, Service

Title: Community Resources Manager, Neighbourhoods & Communities **Telephone Number:** 0117 922 2135/ 07585 909029

RECOMMENDATIONS. The Committee is asked:

1. Note the progress update on previously-approved AC projects and the publication of 6-monthly updates that has been introduced and published on BCC webpage; note the Avon Crescent Re-routing update, which hasn't changed (Item 3, Item 3b)
2. Note the projects invited to submit Full Proposals and those Outline projects considered at Stage 1 and not invited to submit Full Proposals; note the project which hasn't been able to be submitted for consideration (Item 4; Item 4c)
3. Note the CIL and S106 monies available at 31st October 2022; the over-commitment of General AC1 CIL monies if all proposals are approved and the option of pre-committing future CIL receipts to support the proposals in this paper (Item 5)
4. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which the committee may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use; Note that a

- number of Parks proposals have funding shortfalls against the full delivery cost and to consider whether the Committee wants to meet those shortfalls (Item 6)
5. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 7)

1. Background:

- a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
- b. Area Committee 1 consists of the councillors representing the wards of Avonmouth & Lawrence Weston; Westbury-on-Trym & Henleaze; Stoke Bishop; Clifton Down; Clifton; Hotwells & Harbourside.
- c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
- d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at:
<https://www.bristol.gov.uk/people-communities/local-decision-making>

2. Terms of Reference and Election of Chairperson

- a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 3rd October 2018.
- b. Councillor Geoff Gollop was elected Chair of the Committee at the meeting held on 20th July 2021.

3. Progress update on CIL & S106-funded projects approved at previous Area Committee Meetings

- a. Progress updates are published every six months on previous schemes approved by the Area Committee. The latest was published in August 2022. The next will be published in February 2023. Updates can be found at: [Area committee progress updates - bristol.gov.uk](https://www.bristol.gov.uk/area-committee-progress-updates)
- b. **Avon Crescent Re-Routing scheme:** The most recent update was in July 2022, via Mark Sperduty, Road Safety and Local Engineering Manager:

‘At present there is no further update as proposals have not yet been submitted to Planning.

Therefore, the situation remains as was, i.e. the AC funding allocated is still required to deliver elements to this project that the residents wanted to see and that whilst the work continues there is no confirmed timescale for resolving the planning matters.’

4. Allocation of CIL and Section 106 Funds

- a. Developing Outline and Full Proposals for funding from CIL and S106 resources:

i. All ward councillors undertook community conversations within their wards across the period January 2022 – March 2022. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.

ii. The Area Committee then met informally in July 2022 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting

b. Projects invited to submit Stage 2 Full Proposals

Proposal ref no.	Name of Project Proposal	Delivery group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ offered	Full Proposal £ delivery cost	CIL requested	S106 requested and the codes	Conditions
AC1PO1	Blaise Outdoor Gym	BCC Parks; Friends of Blaise	y	y		£30,000	£41,810	£30,000		AC2 have agreed to offer £7,000 of CIL
AC1PO7	Essential building improvements to Pooles Wharf Outdoor Activity Centre (Young Bristol)	Community - Young Bristol	y	y		£20,475	£44,220.97	£20,475		CIL offer: 25% of £81,900. Details of proposals to be presented to councillors. Match funding to be explored.
AC1PO2	Warhorse Memorial	BCC Parks	y	y		£5,000	£19,210	£5000	£12,000 from undeveloped S106 from Hinkley Point	Match fund £12,000
AC1PO3	Restoration of Victorian Drinking Fountain	BCC Parks	y	y		£3,000	£3,390	£3,000		Feasibility Study to confirm if restoring the

Proposal ref no.	Name of Project Proposal	Delivery group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ offered	Full Proposal £ delivery cost	CIL requested	S106 requested and the codes	Conditions
										drinking fountain to a useable, sustainable asset is possible. Parks to consider maintenance and water supply options.
AC1PO13	Safety barrier on open space facing busy road (A4 Portway Roundabout)	BCC Parks	y	y		£10,000	£5,000	£5,000		As this is NH land, permission would need to be sought. Current proposal not eligible - as it would not be providing any new or improved infrastructure – amendment required.
AC1PO14	Measures to address pavement parking on Portview Road	BCC Transport	y	y		£6,000	£6,000	£6,000		-
AC1PO15	Parking provision on Meere Bank	BCC Transport	y	y		£25,000	£25,000	£25,000		LW N'hood Planning CIL

Proposal ref no.	Name of Project Proposal	Delivery group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ offered	Full Proposal £ delivery cost	CIL requested	S106 requested and the codes	Conditions
AC1PO12	Brandon House Community Room	BCC Housing	y	y		£8,000	£10,506	£10,506		To be approved by Housing Team
AC1PO9	Speed calming on Apsley Road	BCC Transport	y	y		TBC – depends on proposal details	£60,000	£60,000		If Transport able to meet needs of community with lower funding request options.
AC1PO4	Signage for Elgin Park / Lower Redland Road junction	BCC Transport	y	y		£10,000	£10,000	£10,000		Scheme to take place in conjunction with AC1PO5
AC1PO5	Enhancement of Road Safety and Air Quality - St Johns Primary School	BCC Transport	y	y		£10,000	£10,000	£10,000		Scheme to take place in conjunction with AC1PO4
AC1PO11	Residential Area Signage on Hampton Park and Cotham Hill	TBC				Costs TBC	No Proposal has been developed for this project. See Item 4c below			Approval from Neighbourhood Enforcement Team, and considerations of workaround with community.
AC1PO10	Arlington Garden accessibility works	BCC Parks	y	y		£7,388.53	£12,995	£7,388.53	£4,111.47	BCC does not own or maintain

Proposal ref no.	Name of Project Proposal	Delivery group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ offered	Full Proposal £ delivery cost	CIL requested	S106 requested and the codes	Conditions
									07/01235 / 120 to 124 Hotwell Road, for the provision of improvements to Parks and Open Spaces within one mile of 120 to 124 Hotwell Road. This site is 0.9 miles away.	<i>this site, therefore cannot grant permission. The group can award work to Parks as a contractor, or another if funds awarded. Site is owned by house owners around the gardens (by default). Parks would encourage maintenance related to local ownership.</i>
AC1PO6	Henleaze Tree Replacement	Tree Bristol	y	y		£3,124.98	£3,124.98	£19,791.54		
AC1PO8	Tree replacement in AC1 (x8)	Tree Bristol	y	y		£15,280.25	£15,280.25			
	Totals							£212,161.07	£4,111.47	
	Minus LW NDP spend							£25,000		
	AC1 General Fund							£187,161.07		

c. Please note that AC1PO11: Residential Area Signage on Hampton Park and Cotham Hill is not presented as a proposal in these papers. The reason is that there is no Delivery Body identified to deliver this project or receive CIL funding. BCC Transport and Neighbourhood Enforcement Teams have responded:

'we are not aware of similar signs elsewhere and as such do not think they are appropriate for the highway.

Assuming someone did approve them, the HEAT team would have to inspect each lamp column to ensure it was structurally sound before additional signs could be mounted and they charge a fee for this process. These signs would not be illuminated due to ongoing energy costs and maintenance issues. As a rule, the DfT have been reducing the number of road signs that require illumination.

From a highways perspective we do not feel that this is appropriate and the public cannot design or install signs on the highway.'

d. Projects considered at Stage 1 informal meeting and not invited to submit Stage 2 proposal:

At its informal meeting on 20th July the AC decided to invite all proposals to submit a Full Proposal for consideration

Proposal ref no.	Ward	Name of Project/Priority	Decision rationale

5. Community Infrastructure Levy (CIL) and Section 106 Monies available to Area Committee 1 at 31st October 2022

a. **CIL available:**

At the end of October 2022 there was an overall sum of **£268,196.26** available to Area Committee 1, which breaks down for general AC1 expenditure and for the Lawrence Weston Neighbourhood Development Plan as follows:

- For General AC1 expenditure: **£109,081.32**
- For Lawrence Weston ND Plan expenditure: **£159,114.94**

See Appendix 1

If the Committee approves all the requests for CIL funding at Item 6 a total of **-£78,079.75** CIL will remain for General expenditure; **£134,114.94** will remain for Lawrence Weston ND Plan expenditure

b. Pre-commitment of future CIL receipts:

- i. Area Committees may wish to approve funding for a Stage 2 Proposal by pre-committing 'still to be received' CIL funds to its delivery. This would mean that any project which was approved in this way would be the priority to receive all incoming CIL until such date as its approved funding allocation was accumulated in CIL receipts by the Planning Obligations Manager.
- ii. Because of this these projects would not be able to receive a Funding Agreement, start any work which relies on CIL funding or receive any access to funding until the full CIL monies is accrued.
- iii. This means that the Area Committee will need to be very clear which project(s) are its priorities for immediate action to support with currently-available CIL and which it is prepared to subject to delayed start by approving funding through pre-commitment.
- iv. The rate at which CIL is paid to the Council is unpredictable and therefore the delayed start for these projects is similarly impossible to predict.

v. Pre-commitment of future CIL income will impact on the Area Committees ability to consider new proposals in future years

c. Section 106 available:

- i. At the end of October 2022 there was a total of **£84,214.11** uncommitted Section 106 agreement monies available for AC1. **See Appendix 2**
- ii. Of this sum £21,590.21 is for Transport-focused work; £4,111.47 is for Parks and Green Spaces work; £58,512.43 is for Tree Planting.
- iii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.
- iv. None of the available S106 have any immediate or urgent time limit on their spend.

6. 2022 Stage 2 Full Project Proposals: for decision

Proposal 1: AC1PO1 Blaise Outdoor Gym

Section 2a. Name of your group or organisation:

Bristol City Council – Parks and Green Spaces, on behalf of Friends of Blaise.

Section 2b. Your Organisation:

Briefly describe your organisation’s core purpose and activities
(less than 100 words)

Bristol City Council – Parks and Green Spaces, on behalf of Friends of Blaise.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Blaise Outdoor Gym:

Currently the excellent Playground facility is targeted at younger children. There is no apparatus to encourage the older age groups to exercise and reduce the National problem of Obesity. FOB have offered part funding of a pilot scheme to install an outdoor cardio -vascular gymnasium.

The Friends group & Cllr are looking at the smart outdoor gym equipment and looking to match fund with landfill tax. Historic England would need to comment on equipment & location of equipment.

Parks are Supportive of the idea. Questioning how this fits in with developing Blaise Play Areas, in terms of extending & updating the offer.

This is a cross Area Committee proposal, with £30,000 being sought from AC1 and £7,000 from AC2

NB: Due to continued predicted rising inflation costs over the next 2 years. Section 4d. the Project Delivery Budget, has been adjusted with additional assumed inflation costs, to deliver the project according to the Section 4c. Delivery Timetable.

ii. where will it be delivered?

Blaise Castle Estate Park

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

iv. the provision, improvement, replacement, operation or maintenance of infrastructure:

The area has had an increase in population recently with new developments taking place. The green space helps residents move around safely in what is becoming a busier and busier area. This conforms to the city's aspirations for readily accessible green space for all diverse communities.

The project will enhance and/or expand service provision to absorb the additional user load on the Parks and Green Spaces, created by new housing developments within the surrounding area.

And/Or:

ii. address the demands that development places on the Area Committee area:

- **Describe the demands placed by development that this project is addressing:**
- **What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)**

The area is seeing a large increase in population and needs to improve its health offering to meet this need. It is also not an affluent area and free to access gym equipment would benefit all.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This proposal will complement the existing Play area which already attracts and promotes harmony and good relations amongst many differing groups of people from a wide geographic area. The proposal will enhance and extend these benefits to a wider age group.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
No relevant S106 available (Parks/ open spaces).			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence

Outcome 1	Increase park user numbers, including active use of new facilities	Numbers of adults and children using the Park	Survey and social media positive feedback with engaged community.
Outcome 2	Park users happy with equipment provision	Numbers of children using the Park and surface.	Survey positive feedback from social media with engaged community.
Outcome 3	Increased quality of capital investment and subsequent maintenance	Good safety records of equipment	Play inspections reports quarterly.
		Longevity of equipment	Play inspections reports quarterly.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. Equalities-led organisations:

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

This proposed apparatus will spontaneously attract a wide range of people who will on impulse "have a Go" and take some unplanned exercise which is an essential part of keeping fit and especially in the recovery from Covid

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The proposal has been initiated by the local community, through the Friends of Group and local Councillors

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Parks and Green Spaces		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£41,810	£37,000				£ 4,810			£41,810

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Minor reduction in size of project and loss of one item of gym equipment
30%	Medium reduction in size of project and loss of gym equipment
50%	Significant reduction in size of project and loss of outdoor gym

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Based on costs from previous projects, the budget costing indicates that with additional funding sought, we can provide all items listed.
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	

Please provide evidence of the quotes you've obtained	
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4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The outdoor gym improvements will be designed to attract all potential users.	No	No	The project will significantly improve an existing play area and in doing so it will fulfil its role as a strategically important and attractive facility for the wider community.	None are anticipated	N/A
Age Older and young people	Yes. The project specifically provides for children, young and older people. By offering an improvement to the	No	The new facilities will offer a greater variety and the uplift in quality may result in an advance in equality of opportunity	The nearest <i>comparable</i> play space is 1.3km distant.	None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>existing play area it is expected that the completed scheme will attract more visitors more frequently than previously.</p> <p>The outdoor gym will cater primarily for children from ages 12+ but elements will likely be used by older people also.</p> <p>It is common for pre-school children to be looked after by grandparents. The facility is likely to be more attractive to this group to visit and bring grandchildren to play in the existing play area.</p>			<p>As a free-to-use facility accessible all year round, we would anticipate the play area will attract more visitors generally and there is the potential for it to act to foster good relations both between people who share a protected characteristic and to improve good relations between different groups in the city.</p>		
Disability Disabled people	Yes. The gym equipment installed will respond to the needs of disabled children	No	The new facilities will offer a greater variety and the uplift in quality may result in an		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	and adults and significantly enhance the experience currently offered at the park.		advance in equality of opportunity			
Race Black & Minority Ethnic people	The outdoor gym will be designed to attract all potential users.	No	Play areas are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity but this is not guaranteed.		None are anticipated	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	The outdoor gym will be designed to attract all potential users.	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	The outdoor gym will provide seating for all.	No	No		None are anticipated	N/A
Religion or belief	The park will be designed to attract all potential users.	No	No		None are anticipated	N/A
marriage and civil partnership	The park improvements will be designed to attract all potential users.	No	No		None are anticipated	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by	The park and play area directly serves the Henbury & Brentry Ward and Avonmouth & Lawrence Weston wards. Within the ward there is 18.4% to 19.5% of Children that are in low-income families compared to	No	Play areas are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is <i>potential</i> for this to advance equality of		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
economic or social background	17.8% average in Bristol as a whole. The project funding would benefit all communities but the higher numbers of children that are in low-income families suggests there will be a particular positive benefit from the project.		opportunity but this is not guaranteed.			

5. Summary:

n.	Summarise below how much you are requesting				£30,000
	CIL				£30,000
	S106 (complete table below)				
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; in particular to note that AC1 have invited a Full Proposal for £30,000 to align with the £7,000 funding requested from AC2 in this proposal but that this still leaves a shortfall of £4,810;
- b. That the AC considers whether to fund the £4,810 shortfall to ensure delivery of the project
- c. any conditions which it might want to place on the project

Proposal 2: AC1PO7: Essential building improvements to Pooles Wharf Outdoor Activities Centre

Section 2a. Name of your group or organisation:

Pooles Wharf Outdoor Activities Centre (Young Bristol)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities

(less than 100 words)

At our AALA licensed activity centre at Pooles Wharf, we provide a range of water-based outdoor activities for a wide variety of groups and ages.

We challenge people physically and mentally; engage with nature and arts; develop skills; and build confidence and self-esteem. Activities include kayaking, canoeing, stand up paddle boarding, rowing and raft building.

In addition to youth activities and an outdoor employment programme for disadvantaged young people, we also run a weekly kayak club and a club for over 55's where older people can enjoy water-based activities. This club incorporates fun social activities aimed at reducing loneliness.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Making the following refurbishments to Pooles Wharf Outdoor Activity Centre, a valuable community asset:

- Improve energy efficiency (windows, water heater, lighting)
- Facility improvements e.g. flooring, Kitchen, Toilets, decorating

We provide water- based outdoor activities e.g kayaking, paddle-boarding which positively challenge young people, develop skills and build confidence/ self-esteem.

ii. where will it be delivered?

Pooles Wharf Outdoor Activity Centre, Hotwells

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Pooles Wharf is vital community infrastructure needed to support development in Hotwells and needs improvement to be fit for purpose. The venue is an important community facility which should be valued and supported as it makes a big difference in the lives of many young people and the wider community.

Improvements to infrastructure will include:

- New energy efficient lighting both internal and external
- Renewed toilets
- Improved access to equipment store by creating new corridor
- New upstairs flooring
- New kitchenette
- New energy efficient glazing
- New energy efficient hot water heater
- Decorating works

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Recent housing development (e.g 256 new homes at Wapping Wharf) brings more families to the area and increases need and demand for our services.

In 2021-2022 Pooles Wharf delivered 332 outdoor activity sessions achieving 2,890 contacts with young people. We provide a unique service for the community.

The Hotwells and Cliftonwood Community Association Response to Western Harbour Consultation (April 2022) highlights that the area has relatively few community resources. There are opportunities and capacity in the community to grow these.

Hotwells School is the only other education/young people's resource. There are some church based activities promoted by Hope Church and Trinity Church. Some local pubs provide community activities -but this is dependent on the landlord and changes over time. The CREATE Centre is closed at weekends, not shared with the community and has a lot of underused space.

To respond to demands placed by development, we need an improved community building. We want to improve the facilities, attract new people, ensure the venue is able to continue to operate safely and continue to provide a high standard of service delivery.

Although young people love the activities on offer, they have commented on the fact the current facilities are old, damaged, unattractive and in need of updating. We would use this investment to improve the facilities to be somewhere young people will be proud of.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Our vision is for our Pooles Wharf venue to become a vibrant, locally owned community hub benefitting the **entire** community.

There is potential to make more effective use of the building when it is not being used by young people. With more modern, improved facilities, we can have a much more positive, wider community impact.

New flooring:

- Improve aesthetics
- Safer- less likely to have slips and trips.
- Easier to clean and maintain

New kitchenette including units, sink and worktop

- Improved appearance.
- Addition of work station.
- Easier to maintain/ clean

Re-locating the toilet stud wall to create a corridor to store and refurbishing toilets

- Provide direct access to store (no longer need to access via toilet)
- More practical
- Hygienic
- Improved appearance

Windows:

- Increase thermal efficiency of the building.

New water heater:

- Provide hot water **throughout** the building (currently only upstairs). Cost effective, energy efficient.

New lighting:

- Energy efficient, reduces costs, improves security.

Painting:

- Improve appearance, attract new users.

This will help us to increase our community offer to meet growing need and demand for our service as a result of new development.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Once local development is complete and club improvements are finished we will see an uplift in the number of young people attending the club.		
		Number of young people attending outdoor activity sessions, Kayak Club and Holiday Clubs	Session attendance registers Young Bristol electronic database/ CRM system
Outcome 2	Once local development is complete and club improvements are finished we will see an increase in attendance at our other community activities e.g over 55's club, corporate team building days etc		
		Number of other community members attending activities at the club	Session attendance registers Young Bristol electronic database/ CRM system
Outcome 3	The project will result in a significant		

	improvement in the condition and appearance of the building plus improve the energy efficiency.	The work is completed to a high standard, on time and in budget.	Quotes from those who regularly use Pooles Wharf Quotes from young people, club staff and volunteers. Quotes from the wider community. Photos of the work. Financial information. Physical observations of the work and the completed project.
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Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://www.bristol.gov.uk/equality-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	x

Section 3b. Equalities-led organisations:

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The Pooles Wharf building already has disabled access in the form of a chair lift to the upstairs part of the building. We also have a disabled toilet on the ground floor. The outside area is flat with no steps and has a ramp leading down to the water.

We have successfully delivered outdoor water sports sessions with over 55s who have some mobility issues and with young people who have disabilities e.g we have recently delivered sessions with deaf and blind young people.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

We have consulted with young people and older people who use our youth club, parents and families. We have also involved local councillors, community groups, youth club staff and volunteers and collected feedback regarding how the club could be improved.

Our club is open to all irrespective of race, faith, religion, gender, gender identity, sexual orientation, age, disability and culture. Ashton Vale Club is a member of Young Bristol and we adhere to their policies and procedures including their Equal Opportunities Policy. This was last reviewed in April 2019. Young Bristol were recently nominated for a National Diversity Award.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Young Bristol			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No	
If "yes" please provide contact details	Name: Mr Lee Williams (CEO) Tel: 0798 397 5136 Email: LW@youngbristol.com			
If "no" please state when you will know .				
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

Young Bristol is a charity with an outstanding record of supporting young people in Bristol for over 90 years. We operate a number of our Community Youth Clubs through being leaseholders of venues leased from Bristol City Council. Over the years we have overseen a number of capital projects including a total refurbishment of indoor and outdoor space at Ashton Vale Club For Young People, BS14 Youth Centre and The Harry Crook Youth Activities Centre. As a result, we have built strong working relationships with several skilled contractors who are able to carry out work on our behalf. Our staff also have the knowledge and experience to be able to oversee projects of this nature and to ensure there are delivered to a high standard, on time and within budget. We follow Quality Assurance processes to prevent problems during each project and reduce risk. We ensure that projects are well managed and any quality issues are identified and rectified in a timely manner.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/Year:	December 2022 Week 1	December 2022 Week 2	December 2022 Week 3	January 2023 Week 1	January 2023 Week 2	On completion			
Key Milestones:	-Removal of existing WC's and strip old pipework	- Remove existing kitchenette -Remove existing flooring	-Installation of new altro anti slip rated flooring throughout building	-Light fixtures renewed to LED in all rooms and motion sensors installed throughout	-Walls, ceilings painted throughout.	- Remove all surplus materials and leave site clean and tidy			

	<ul style="list-style-type: none"> -Removal of small stud wall in second toilet -Installation of new stud wall to create corridor to store and new doorway into second toilet -Installation of new WC's in both toilets and boxing in of pipework to hide using whiterock 	<ul style="list-style-type: none"> upstairs and on stairwell including skirting boards making good of the wall if required -Prepare surface for new floor boarding, making good any defects -Installation of double glazed units on three large side windows. Replace blown glazing in end windows 	<ul style="list-style-type: none"> including stairs and toilets. Adding cap and cove. -Base units for kitchenette installed along with new water heater. 	<ul style="list-style-type: none"> -Double sockets installed into dado railing -Kitchenette worktops installed with new breakfast bar/workstation. -Plumbing works completed for water heater and sink. 	<ul style="list-style-type: none"> -Whiterock hygiene walls installed into toilets 				
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Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Pooles Wharf Refurbishment	£36,851	20475				23746	Match funding to be explored with BCC Sports & Physical Activities Team and other funding sources.	2023	
VAT@20%	7370								
A. Total Project Capital Totals	44220.97	20475	0	0	0	23746	0	2023	0
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
			£0.00						
Project Revenue Totals	0		0	0	0		0		0

combined Capital & Revenue Totals (A + B)	44220.97	20475				23746			
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Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would endeavour to obtain additional funding elsewhere
30%	The project would be undeliverable
50%	The project would be undeliverable

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes both verbal estimates and written quotes.
How did you choose your final quote?	We looked carefully at the quotes and made a decision based not only on price but also on our positive previous experience of working with the company we chose
How have you calculated your revenue/maintenance costings?	N/A
Please provide evidence of the quotes you've obtained	Attached.

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
<p>Sex</p> <p>Women & girls</p>	<p>Yes Young women and girls are welcomed and supported at Pooles Wharf. We are pleased that over the last year we have been able to engage an increasing number of women and girls in our Outdoor Employment Programme.</p> <p>We measure the number of young women and girls engaging with BS14</p>	<p>Through our outdoor activity sessions we bring people from different backgrounds and groups together and encourage positive attitudes towards race, gender, disability, sexual orientation, gender reassignment, age and religion and belief.</p>	<p>We actively encourage equality of opportunity in Pooles Wharf. People of all races, gender, disabilities, sexual orientations, gender identities, ages, socio-economic backgrounds, religions and beliefs are equally welcomed and supported at Pooles Wharf and equally encouraged to participate in the outdoor activities.</p>	<p>By bringing together all groups of people at Pooles Wharf we allow them to share their experiences and skills, learn from each other, break down any barriers, reduce stereotypes, encourage empathy and understanding between different groups and encourage community cohesion.</p>	<p>No</p>	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	club through our attendance registers and Young Bristol's electronic database.					
Age Older and young people	<p>Yes Pooles Wharf is open for children and young people for our outdoor activity sessions, Kayak Club and school holiday clubs.</p> <p>Young Bristol now also runs a club for over 55's where older people can enjoy FREE water-based activities, such as gig rowing, canoeing and kayaking. The club runs on Mondays,</p>	As above	As above		No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>10am - 12.30pm at our Pooles Wharf Activity Centre. The club also incorporates fun social activities aimed at reducing loneliness. Upcoming activities include a BBQ, coffee and brunch stop, and day out on the river. Young trainee instructors from Young Bristol are involved in delivering the sessions, bringing young and older people together</p>					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	We measure the age range of those engaging with Pooles Wharf through our attendance registers and Young Bristol's electronic database.					
Disability Disabled people	Yes Disabled people are welcomed and supported at Pooles. We have disabled access via a chair lift to the upper floor of the building. We also have a disabled toilet on the ground floor with a ramp down to access the water.				No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	We measure the number of disabled people engaging with Pooles Wharf through our attendance registers and Young Bristol's electronic database.					
Race Black & Minority Ethnic people	Yes. People of all ethnic groups are fully welcomed and supported at Pooles Wharf. We measure the number of people from different backgrounds/ ethnic groups through our attendance registers and Young Bristol's electronic database.	As above	As above		No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Yes Some of the young people we work with identify as lesbian, gay or bisexual and are welcomed and supported although we don't currently record this information at Pooles Wharf.	As above	As above		No	
Pregnancy and maternity	No				No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	Yes Pooles Wharf is open to all regardless of religion or belief. We do not currently record information on religious beliefs.	As above	As above		No	
marriage and civil partnership	No				No	
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged	Bristol has the highest levels of child poverty in the South West, with 27.8% of children & young people being from disadvantaged backgrounds. The activities on offer at Pooles Wharf attract young people from across the city. Many of the young					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
by economic or social background	<p>people we work with are from low-income families, especially those we engage with the Outdoor Employment Programme. Some of the young people we work with are carers for their parents and/ or siblings due to family circumstances.</p> <p>Some of the over 55s we work with are carers for their partners.</p>					

5. Summary:

n.	Summarise below how much you are requesting			£20,475
	CIL			£20,475
	S106 (complete table below)			£0
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 3: AC1PO2 Warhorse Memorial

<p>Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Spaces, on behalf of Friends of Lamplighters Marsh (FOLM).</p>
<p>Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)</p> <p>Bristol City Council – Parks and Green Spaces, on behalf of Friends of Lamplighters Marsh (FOLM).</p>

This application is supported by Cllr Don Alexander, Cllr James Scott and Cllr John Geater

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

FOLM would like to purchase and organise a memorial to commemorate the Remount Centre and Shirehampton's role in WW1. The memorial would be a life size warhorse statue constructed by local artists from horseshoes and mounted on the raised Daisy Field section of the Local Nature Reserve.

ii. where will it be delivered?

Daisy Field section of the Local Nature Reserve, Avonmouth & Lawrence Weston

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

FOLM has canvassed and gained overwhelming local support for the project. An interpretation board is also proposed with history and maps showing the extent and importance of the Shirehampton Remount Centre to the war effort and the local community.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
non-devolved S106	£12,000	TBC	Hinkley Point developments

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Cllr Alexander has looked into non-devolved S106 planning information, as potentially can fund this. Parks are Supportive of this long-time planned project.

Could potentially be funded from non-devolved Lamplighters Marsh S106 (Richard Ennion could advise)

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
Please use SMART Indicators and concrete proposals to evidence achievement.
This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase Park user numbers, including active use of new facilities	Numbers of adults and children using the Park	Survey and social media positive feedback with engaged community.
Outcome 2	Park users happy with park provision	Numbers of people using the Park	Survey positive feedback from social media with engaged community.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. Equalities-led organisations:

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The statue will be sited in the Daisy Field, part of the Local Nature Reserve, with equal access for all groups, at all times. It is a safe space to visit for anyone, particularly those who may have been shielding during the pandemic, as it is an open space with wonderful views around.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The proposal has been initiated by the local community, through the Friends of Group and local Councillors

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership

Who owns the land or resources your project will impact on?	Bristol City Council – Parks and Green Spaces		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC Parks have an excellent track of delivering a range of small and large scale community focussed projects on time, to budget and to a high standard using a range of expertise, knowledge and experience.

The project will be delivered by a dedicated project officer.

Section 4c. Delivery timetable and key events/activities:

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Memorial	£19,210	5000	£12,000			£ 2,210	Not identified	2023	£19,210
A. Total Project Capital Totals	19210	5000	12000	0	0	2210	0	2023	19210
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£19,210	5000	£12,000			£ 2,210			£19,210

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2023
50%	Project will not proceed, need to resubmit new proposal in 2023

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Based on costs from previous projects, the budget costing indicates that with additional funding sought, we can provide all items listed.
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4e. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	This will improve access for most potential users	No	Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community.	The project will improve access to and through the existing green space and in doing so it will fulfil its role as a strategically important and attractive facility for the wider community.	None are anticipated	N/A
Age Older and young people	This will improve access for most potential users	No	There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.	As a free-to-use facility accessible all year round, we would anticipate the	None are anticipated	N/A
Disability Disabled people	The improved access will make it possible for greater range of people with different physical	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	abilities to visit the site.			new path will attract more visitors generally and there is the potential for it to act to foster good relations both between people who share a protected characteristic and to improve good relations between different groups in the city.		
Race Black & Minority Ethnic people	This will be designed to attract all potential users.	No			None are anticipated	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	This will be designed to attract all potential users.	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	This will be designed to attract all potential users.	No			None are anticipated	N/A
Religion or belief	This will be designed to attract all potential users.	No			None are anticipated	N/A
marriage and civil partnership	This will be designed to attract all potential users.	No	No		None are anticipated	N/A
Other relevant communities of interest Eg: people who are looked after by the council;	The park directly serves the Avonmouth & Lawrence Western ward. This area of the ward is in the top 3 deciles of the		Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
those with responsibilities as a carer; people disadvantaged by economic or social background	<p>Derivation by Lower Super Output Area (LSOA).</p> <p>The project funding would benefit all communities but the higher numbers of deprivation suggests there will be a particular positive benefit from the project.</p>		<p>and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.</p>			

5. Summary:

n.	Summarise below how much you are requesting				£5,000
	CIL				£5,000
	S106 (complete table below)				
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; in particular whether to fund the additional £2,210 indicated as an unfunded shortfall in the budget; any conditions which it might want to place on the project

Proposal 4: AC1PO3 Restoration of Victorian Drinking Fountain

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Spaces, on behalf of Shirehampton Community Action Forum (SCAF)
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)

Bristol City Council – Parks and Green Spaces, on behalf of Shirehampton Community Action Forum (SCAF)

This application is supported by Cllr Don Alexander, Cllr James Scott and Cllr John Geater

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

We'd like to restore the iconic Victorian Water Fountain on The Green, in the centre of Shirehampton village to commemorate and celebrate the Queens Platinum Jubilee. The Fountain will provide free drinking water & a bottle refill station for the whole community - environmentally friendly & reducing single use plastics

ii. where will it be delivered?

The Green, in the centre of Shirehampton village, Avonmouth & Lawrence Weston

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

ii. the provision, improvement, replacement, operation or maintenance of infrastructure:

It would restore a community facility/amenity providing free fresh drinking water to our community.

And/Or:
ii. address the demands that development places on the Area Committee area: <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)
iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
N/A			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase Park user numbers, including active use of new facilities	Numbers of adults and children using the Park	Survey and social media positive feedback with engaged community.
Outcome 2	Park users happy with park provision	Numbers of people using the Park	Survey positive feedback from social media with engaged community.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A
Disabled people	N/A

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum
 It is a fully accessible drinking water fountain which will be freely available to everyone in our community.

 "Build back better" – a new free community amenity for everyone and the restoration of a historic monument in the middle of our village.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The proposal has been initiated by the local community, through the Friends of Group and local Councillors

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Parks and Green Spaces		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Public Drinking Fountain	£3,390	3000				£ 390	Not identified	2023	£3,390
A. Total Project Capital Totals	3390	3000	0	0	0	390	0	2023	3390
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£3,390	3000				£ 390			£3,390

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2023
50%	Project will not proceed, need to resubmit new proposal in 2023

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Based on costs from previous projects, the budget costing indicates that with additional funding sought, we can provide all items listed.
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	This will improve access for most potential users	No	Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community.	The project will improve access to and through the existing green space and in doing so it will fulfil its role as a strategically important and attractive facility for the wider community.	None are anticipated	N/A
Age Older and young people	This will improve access for most potential users	No	There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.	As a free-to-use facility accessible all year round, we would anticipate the new path will attract	None are anticipated	N/A
Disability Disabled people	The improved access will make it possible for greater range of people with different physical	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	abilities to visit the site.			more visitors generally and there is the potential for it to act to foster good relations both between people who share a protected characteristic and to improve good relations between different groups in the city.		
Race Black & Minority Ethnic people	This will be designed to attract all potential users.	No			None are anticipated	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	This will be designed to attract all potential users.	No			None are anticipated	N/A
Pregnancy and maternity	This will be designed to attract all potential users.	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	This will be designed to attract all potential users.	No			None are anticipated	N/A
marriage and civil partnership	This will be designed to attract all potential users.	No	No		None are anticipated	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged	This area directly serves the Avonmouth & Lawrence Western ward. This area of the ward is in the top 3 deciles of the Derivation by Lower Super Output Area (LSOA). The project funding would benefit all communities but the	No	Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
by economic or social background	higher numbers of deprivation suggests there will be a particular positive benefit from the project.					

5. Summary:

n.	Summarise below how much you are requesting				£3,000
	CIL				£3,000
	S106 (complete table below)				£0
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; in particular whether to fund the additional £390 indicated as an unfunded shortfall in the budget; any conditions which it might want to place on the project

Proposal 5: AC1PO13 Portway safety barrier on open space

Section 2a. Name of your group or organisation:

Bristol City Council – Parks and Green Spaces, on behalf of Oakfield Residents' Association & Avonmouth Planning Group

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities

(less than 100 words)

Bristol City Council – Parks and Green Spaces, on behalf of Oakfield Residents' Association.

This application is supported by Cllr Don Alexander, Cllr James Scott and Cllr John Geater.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Replacing barrier that had been removed hence improving safety for residents who exercise dogs and children in the area.

We want to improve the safety of the open space area facing the light controlled pedestrians crossing o the busy A4 Portway Roundabout.

ii. where will it be delivered?

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

iii. the provision, improvement, replacement, operation or maintenance of infrastructure:

By making this greenspace safe for everyone to enjoy.

And/Or:

ii. address the demands that development places on the Area Committee area:

- **Describe the demands placed by development that this project is addressing:**
- **What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)**

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
N/A			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase Park user numbers, including active use of new facilities	Numbers of adults and children using the Park	Survey and social media positive feedback with engaged community.
Outcome 2	Park users happy with park provision	Numbers of people using the Park	Survey positive feedback from social media with engaged community.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. Equalities-led organisations:

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The area is used by many local people of all genders, children and disabled as well as walking their dogs

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The proposal has been initiated by the local community, through the Friends of Group and local Councillors

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Parks and Green Spaces		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Mature planted barrier	£5,000	£ 5,000						2023	£5,000
A. Total Project Capital Totals	5000	5000	0	0	0	0	0	2023	5000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£5,000	£ 5,000						2023	£5,000

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2023
50%	Project will not proceed, need to resubmit new proposal in 2023

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Based on costs from previous projects, the budget costing indicates that with additional funding sought, we can provide all items listed.
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4e. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	This will improve access for most potential users	No	Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community.	The project will improve access to and through the existing green space and in doing so it will fulfil its role as a strategically important and attractive facility for the wider community.	None are anticipated	N/A
Age Older and young people	This will improve access for most potential users	No	There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.	As a free-to-use facility accessible all year round, we would anticipate the new path will attract	None are anticipated	N/A
Disability Disabled people	The improved access will make it possible for greater range of people with different physical	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	abilities to visit the site.			more visitors generally and there is the potential for it to act to foster good relations both between people who share a protected characteristic and to improve good relations between different groups in the city		
Race Black & Minority Ethnic people	This will be designed to attract all potential users.	No			None are anticipated	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	This will be designed to attract all potential users.	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	This will be designed to attract all potential users.	No			None are anticipated	N/A
Religion or belief	This will be designed to attract all potential users.	No			None are anticipated	N/A
marriage and civil partnership	This will be designed to attract all potential users.	No	No		None are anticipated	N/A
Other relevant communities of interest Eg: people who are looked after by the council;	The roundabout directly serves the Avonmouth & Lawrence Western ward. This area of the ward is in the top 3 deciles of the		Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
those with responsibilities as a carer; people disadvantaged by economic or social background	<p>Derivation by Lower Super Output Area (LSOA).</p> <p>The project funding would benefit all communities but the higher numbers of deprivation suggests there will be a particular positive benefit from the project.</p>		<p>and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.</p>			

5. Summary:

n.	Summarise below how much you are requesting				£5,000
	CIL				£5,000
	S106 (complete table below)				£0
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 6: AC1PO14 Measures to address pavement parking on Portview Road

<p>Section 2a. Name of your group or organisation: Bristol City Council – City Transport / Road Safety and Local Engineering</p>
<p>Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)</p>
<p>Local Highway Authority</p>
<p>Section 2c. Your Project:</p> <p>i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Safety and accessibility concerns have been raised due to the number of vehicles parking on the footway on Portview Road by the children’s centre. There is a particular concern about large delivery lorries parking on the pavement which is causing damage to the pavement.</p> <p>Bollards could be possible along the length of the footway between Catherine Street and Pages Mead. However, highway maintenance are currently investigating the continual failure of the footway in this location and this will need to reach a conclusion before it could be confirmed that bollards can be installed in this location.</p> <p>Other options may be considered as a result of further local consultation but will be limited by the budget allocated. Due to the current costs of inflation for construction, proposals may have to be scaled back during the life of the project.</p> <p>ii. where will it be delivered? Portview Road, Avonmouth in the vicinity of Avonmouth Children’s Centre.</p>

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations. The provision of bollards will improve the safety of pedestrians and reduce both the impact of footway parking on the local community.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to reduce footway parking making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved Road Safety	Less complaints about road safety	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership

Who owns the land or resources your project will impact on?	BCC			
Have you got their permission to deliver this project?	Yes	✓	No	
If “yes” please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk			
If “no” please state when you will know .				
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum
BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:									
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/ Year:	2022/23	2023/24	2024/25						
Key Milestones:	Receive funding Q3	Investigation by Highway Maintenance, and Design	Construction & build						

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Scheme delivery	6,000	6000							6000
A. Total Project Capital Totals	6,000	6000	0	0	0	0	0	0	6000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	6,000	6000	0	0	0	0	0	0	6000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The budget requested should be sufficient to deliver some improvements in the area however, it could be tight when the current rates of inflation are taken into account. Therefore, any reduction in the budget will add additional pressure and will mean that the project would need to be scaled back and may not deliver some of the improvements sought. There may also be a need to return to the AC in future to get additional funding allocated
30%	The project would need to be scaled back more significantly and may not deliver all the improvements sought.
50%	The project would not deliver overall improvements sought.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4e. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	N/A
Age Older and young people	Bollards to prevent footway parking will be of particular benefit to children and older people who may be more concerned about crossing and walking alongside busier roads with poorly parked vehicles.	No	No	No	No	N/A
Disability	Bollards to prevent footway parking will be of particular	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people	benefit to people with disabilities who may be more concerned about crossing and walking alongside busier roads with poorly parked vehicles.					
Race Black & Minority Ethnic people	No	No	No	No	No	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No	No	No	N/A
Religion or belief	No	No	No	No	No	N/A
marriage and civil partnership	No	No	No	No	No	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer;	Bollards to prevent footway parking will be of particular help to carers who assist people with disabilities who may be more concerned about crossing and walking alongside busier roads with					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
people disadvantaged by economic or social background	poorly parked vehicles.					

5. Summary:

n.	Summarise below how much you are requesting	£6,000		
	CIL	£6,000		
	S106 (complete table below)	£0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 7: AC1PO15 Parking provision on Meere Bank

Section 2a. Name of your group or organisation: Bristol City Council – City Transport / Road Safety and Local Engineering
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Concerns have been raised that residents are parking cars on the grass verges on Meere Bank, damaging the verges due to the space available to park cars on street without blocking access. To improve/reduce the current damage to grass verges it is proposed to review the current parking arrangements in Meere Bank. This could include measures to provide parking, eg. grasscrete, hard surfacing. A full Sustainable Urban Drainage System may be required to reduce the amount of rain water taken in by the existing gullies. Bollards and/or tree planting may also be considered to constrain parking on unsuitable areas of verge.

The full details of the scheme have not yet been determined however all traffic schemes are subject to a design process that includes public consultation, EQIA and in some cases Statutory Advertisement.

Other options may be considered as a result of further local consultation but will be limited by the budget allocated. Due to the current costs of inflation for construction, proposals may have to be scaled back during the life of the project.

ii. where will it be delivered?

Meere Bank, Lawrence Weston.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development increases traffic movements placing more pressure on the existing road network and the need for parking. These measures will aim to regulate parking on Long Cross so that the damage to the grass verge caused by this parking is minimised. This will also need to identify solutions that do not increase the amount of impermeable surface so that rainwater does not add to any localised flooding problems.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The area will be improved through restricting parking on grass verges and/or providing additional space to park in line with sustainable urban drainage requirements.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved appearance of grass verges.	Less complaints about parking/damaged verges	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	BCC			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No	
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk			
If "no" please state when you will know .				

	Written confirmation of permission – please attach
--	---

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2022/23	2023/24	2024/25						
Key Milestones:	Receive funding Q3	Design and consultation	Construction & build						

combined Capital & Revenue Totals (A + B)									
	25000	0	0	0	0	0	0	0	25000

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The budget requested should be sufficient to deliver some improvements in the area however, it could be tight when the current rates of inflation are taken into account. Therefore, any reduction in the budget will add additional pressure and will mean that the project would need to be scaled back and may not deliver some of the improvements sought. There may also be a need to return to the AC in future to get additional funding allocated.
30%	The project would need to be scaled back more significantly and may not deliver all the improvements sought.
50%	The project would not deliver overall improvements sought.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Age Older and young people	No	No	No	No	No	N/A
Disability Disabled people	Yes. Parking on grass verges is particularly difficult for those with mobility difficulties and any solutions will seek to improve this situation through more durable surfaces to walk on.	No	No	No	No	N/A
Race Black & Minority Ethnic people	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No	No	No	N/A
Pregnancy and maternity	No	No	No	No	No	N/A
Religion or belief	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
marriage and civil partnership	No	No	No	No	No	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	No	No	No	No	No	N/A

5. Summary:

n.	Summarise below how much you are requesting	£25,000		
	CIL	£25,000		
	S106 (complete table below)	£0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 8: AC1PO12 Brandon House community room

Section 2a. Name of your group or organisation:

Brandon House residents

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities

(less than 100 words)

Brandon House Residents is a loose association of residents in the block who began to come together around 2017 after a racially aggravated knife crime. It began with holding BBQs in the garden to bring the community together and to get to know each other better. Residents also got to know each other better through the play activities organised by Jane Rogers – Jump Start.

There is a real desire to have an indoor space to develop social engagement amongst the residents.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

The refurbishment of an unused office / storage space to create a Community Room for residents use.

The room was used by the site team during the refurbishment of the block and during that time they put in a toilet and small kitchen for the site team to use. In order for the room to be habitable for community needs, the toilet needs to be removed and the kitchen improved. Fire and safety standards need to be improved and heating added.

Once the room is safe and habitable, the residents want to use it for a large variety of activities:

- As a general meeting place
- For homework support for children
- For English classes and other adult learning
- As a warm space to support residents in the energy crisis

ii. where will it be delivered?

Brandon House, Clifton

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The room is an unused resource at present. It is locked all the time. With limited changes, it can be made into a comfortable and safe place for residents to use. Fire-safety measures, removal of the toilet and the addition of heating are the major costs to making the room habitable.

With this CIL grant, the room can have a multi-functional use for all residents in the block. With limited investment, it will return a resource that can offer support to residents of all 90 flats in the block.

The residents' association is only a loose association at present, but with the ability to meet and develop in an inside space, we believe that they can form a more cohesive group which will add great benefit to the community.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
 Please use SMART Indicators and concrete proposals to evidence achievement.
 This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Provide access to safe, accessible all weather community space	Residents use the room for a variety of activities every week	Booking forms (caretaker), photographs, feed back,
Outcome 2	Improve the sense of community and belonging	More residents reflecting the diversity of Brandon House, are involved in community activities / community	More residents will know their neighbours
			Increased numbers of residents use resident notice board and resident Whats App Group
Outcome 3	More residents take positive community action	Increased numbers of resident organised activities	Photographs, follow up survey, increased numbers engaging with Councillors

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	YES

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	Y
LGBT people	
Disabled people	

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The physical space is on ground level with a level entrance and no step.

BCC Surveyors will lead on any recommendations needed to make any further alterations internally to the room to ensure it is physically accessible for all residents.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

Several active residents have been key in engaging and connecting with the diverse community including:

- Accessible resident meetings held during the year for ideas.
- Cake/food sales held by residents in Summer 2022 to gather interest
- Whats App Group set up by residents for all residents to share info on Community events (40+ residents)
- Letter to all residents sent by Housing Officer asking for input
- Resident led survey – taken to doors/ translated where needed

Survey Results (23 completed)

Age 15-30yrs =3, Age 30-50yrs =7, Age 50+ 7, 6 unstated

9 people identified as White, 5 as Black or Minority Ethnic, 9 unstated

13 female, 10 male

2 Disabled people

21 residents pledged community support to help make the room accessible and useful for all, telling their neighbours, helping to decorate, make cake, hold activities, clean up, teach skills



Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	BCC Housing		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Alison Napper - Asset Management and Review Manager Tel: 0117 3525168 Email: asset.management@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

This is unique project grown directly out of resident ideas and needs. Support from local Councillors and BCC Community Development have enabled residents to put forward their ideas for creating a space to improve and grow community connections and activities in Brandon House.

Brandon House residents are becoming increasingly more connected across the many diverse communities and people who live there - with many residents using their specific skills, energy or ideas to progress this bid

Paula O'Rourke and Katy Grant, Clifton Councillors have supported the project from the beginning and will continue to do so by speaking with residents and supporting their positive energy as well as facing some of the difficulties of people lives.

Carlos de Lima and Joanna Price – BCC Surveyors who will oversee the delivery of the work, have experience of working with resident groups at Dove Street, Kingsdown to successfully manage and deliver a recent CIL project.

Kerry Rowe, Community Development Practitioner continues to work alongside the community to enable them to take positive actions.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	02/23	3/23	4/23	5/23	6/23				
Key Milestones:	Strip out and WC demolition	Electrical & plumbing alterations	Fit kitchen, door and elec cupboard	Decorations, flooring, appliances, clean.	Work Complete. Celebration				

Section 4d. Project Delivery Budget

BRANDON HOUSE COMMUNITY ROOM					
SCHEDULE OF ESTIMATED COSTS					
		Quant	Unit	Rate	Total
1.00	Removals, Alterations and Fit-Out				
	As per priced SOR schedule attached, comprising:	1	item	7,900	£7,900
	Clearance of existing furniture and loose items				
	Removal of existing kitchen units and appliances				
	Disconnection and removal of toilet, macerator, basin and associated items				
	Demolition and removal of WC partitions and door				
	Construction of new cupboard around electrics				
	New kitchen comprising new sink and drainer with double base unit under and additional single base unit, worktop over including space for fridge, end panels and plinths to suit, and wall tiles above worktop.				
	Allowance for new water heater if required				
	New Karndean plank flooring with latex levelling screed under				
	New entrance door and frame supplied by BCC joinery				
	Full decorations to walls, new cupboard and entrance door				
	Clean on completion				

2.00	Electrical Works:				
	As per estimate from M&E department of BCC, comprising:	1	item	2,366	£2,366
	Disconnect and remove light, trunking and all electrical items within WC				
	Remove sockets from outside wall of WC and re-locate to adjacent wall incl trunking.				
	Adjust trunking by light switch to allow electrical cupboard to be built over				
	Install additional double socket to kitchen adjacent to existing				
	Disconnect main room ceiling light, and wire & connect to 5 x new ceiling tile lights (one being emergency light with battery back-up, over exit door)				
	Supply and install 2 x wall panel heaters to heat room, including wiring/trunking.				
	Install wired, battery back-up smoke detector within room.				
3.00	Appliances				
	Under-counter fridge	1	item	130	£130
	Microwave	1	item	80	£80
	Kettle	1	item	30	£30
	TOTAL				£10,506

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	TBC
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	The work will be overseen by BCC Joanna Price - Structural Engineer/ Planned Maintenance. She has consulted with and obtained quotes for elements needed for the work from internal providers based on SORs (Schedule Of Rates for refurbishment contractors).
How did you choose your final quote?	No choice – all BCC quotes
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	Copy and pasted in this Application

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
<p>Sex</p> <p>Women & girls</p>	<p>Brandon House contains many women and girl residents, including women of different ages living alone, single mothers raising families, and girls of all ages.</p> <p>The community room will afford women and girls to meet in a secure and monitored space. Activities may be set up</p>	<p>no</p>	<p>Women and girls will be able to enjoy the use of the community room safely and equally with all other residents</p>	<p>Potentially, in that use of the community room can be committed to particular groups at particular times of the day or week, dependent on the wishes of the residents</p>	<p>There is no evidence we are aware of at this point to say that there will be a negative impact on women or girls, so these remain unknown at this time. This will continue to be monitored and an assessment undertaken should it be determined that there is a</p>	<p>The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes</p>

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	there which on occasion are exclusively for women and girls.				negative impact on women or girls	
Age Older and young people	There are a number of over 60s living with others or alone in Brandon House, and many children in families, including babies and young children. The community room will allow for the gathering of people from a range of demographics, including mums with young children for appropriate		Older people will be able to enjoy the use of the community room safely and equally with all other residents	Potentially, in that use of the community room can be committed to older residents at particular times of the day or week, dependent on the wishes of the residents	There is no evidence we are aware of at this point to say that there will be a negative impact on older residents, so these remain unknown at this time. This will continue to be monitored and an assessment undertaken should it be determined that	The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	activities, as decided by residents.				there is a negative impact on older residents	
Disability Disabled people	The Brandon House community is on the ground floor and wheelchair accessible. It will be a warm and welcoming space where people with mental and physical disabilities will feel included and comfortable. Access to the communal outside space will be enhanced	no	Disabled residents will be able to enjoy the use of the community room safely and equally with all other residents	no	There is no evidence we are aware of at this point to say that there will be a negative impact on any of these characteristics, so these remain unknown at this time. This will continue to be monitored and an assessment undertaken should it be determined that there is a	The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
					negative impact on any residents living with disability	
Race Black & Minority Ethnic people	Brandon House residents are from diverse ethnic minorities, mixed/multiple ethnic groups, Black/African, Caribbean/Black British), often with English as a second language.	no	Residents from all racial backgrounds will be able to enjoy the use of the community room safely and equally with all other residents	no	There is no evidence we are aware of at this point to say that there will be a negative impact on people from minority groups, so these remain unknown at this time. This will continue to be monitored and an assessment undertaken should it be determined that there is a negative impact on	The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
					any members of minority groups	
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Not known	no	Residents of all sexual orientations will be able to enjoy the use of the community room safely and equally with all other residents	no	There is no evidence we are aware of at this point to say that there will be a negative impact on LGBTQI residents, so these remain unknown at this time. This will continue to be monitored and an assessment undertaken should it be determined that there is a negative impact on any members of the LGBTQI community	The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes
Pregnancy and maternity	The community room will be an	no	Pregnant residents will be able to enjoy			The impact and experience of the

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	appropriate place for those who are pregnant, or have babies. The space will be open during the day and is easily accessible, on the ground floor.		the use of the community room safely and equally with all other residents			community room on residents will be monitored by consultation and discussion with residents as time passes
Religion or belief	Not known	no	Residents from all faiths will be able to enjoy the use of the community room safely and equally with all other residents			The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes
marriage and civil partnership	n/a	no	no			The impact and experience of the community room on residents will be monitored by

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
						consultation and discussion with residents as time passes
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	Many members of Brandon House are financially disadvantaged. The community room will provide the opportunity to socialise, drink/eat together, without the costs of going out to a café or restaurant	No	Less well off residents will be able to enjoy the use of the community room safely and equally with all other residents			The impact and experience of the community room on residents will be monitored by consultation and discussion with residents as time passes

5. Summary:

n.	Summarise below how much you are requesting	£10,506		
	CIL	£10,506		
	S106 (complete table below)	£0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; in particular to fund the additional £2,506 requested above that indicated in the Outline Proposal; any conditions which it might want to place on the project
- b. That any funding is approved on condition that BCC Housing acts as the eligible Accountable Body to receive and be accountable for the funding as the applicant body does not currently meet the CIL eligibility criteria as an unincorporated body.

Proposal 9: AC1PO9 Speed calming on Apsley Road

Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities

(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Safety concerns have been raised regarding the speed and volume of traffic using Apsley Road which is a long, straight and wide road linking Whiteladies Road and Pembroke Road. The active residents group have been campaigning for measures to address these concerns.

The full details of the scheme have not yet been determined however all traffic schemes are subject to a design process that includes public consultation, EQIA and in some cases Statutory Advertisement.

Depending on the cost of the different options and support from local residents, three options will be considered:

- Traffic calming scheme utilising combination of speed tables and speed cushions along full length with increased signage
- Reduced scheme focusing on calming measures near the St Johns Road junction and some additional signage
- Signing and lining scheme

Other options may be considered as a result of further local consultation but will be limited by the budget allocated. Due to the current costs of inflation for construction, proposals may have to be scaled back during the life of the project.

ii. where will it be delivered?

Apsley Road, Clifton Down

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
i. the provision, improvement, replacement, operation or maintenance of infrastructure: Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations. The provision of traffic calming measures will improve the safety of all users of the roads and reduce both the volume and impact of through traffic on the local community.
And/Or:
ii. address the demands that development places on the Area Committee area: <ul style="list-style-type: none">• Describe the demands placed by development that this project is addressing:• What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)
iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver? This will aim to reduce traffic speeds making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved Road Safety	Less complaints about road safety	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	BCC			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk			
If "no" please state when you will know .				
Written confirmation of permission – please attach				

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

<p><i>200 words maximum</i></p> <p>BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.</p>

Section 4c. Delivery timetable and key events/activities:									
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/ Year:	2022/23	2023/24	2024/25						
Key Milestones:	Receive funding Q3	Design and consultation	Construction & build						

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Scheme delivery		60000							60000
A. Total Project Capital Totals	0	60000	0	0	0	0	0	0	60000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)		60000	0	0	0	0	0	0	60000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The budget requested should be sufficient to deliver some improvements in the area however, it could be tight for the more comprehensive scheme when the current rates of inflation are taken into account. Therefore, any reduction in the budget will add additional pressure and will mean that the project would need to be scaled back to the lower level options which and may not deliver some of the improvements sought. There may also be a need to return to the AC in future to get additional funding allocated.
30%	The project would need to be scaled back more significantly and may not deliver all the improvements sought.
50%	The project would be unlikely to deliver overall improvements sought, and focus on the St Johns Road junction.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	N/A
Age Older and young people	Traffic calming will be of particular benefit to children and older people who may be more concerned about crossing and walking alongside busier roads with poorly parked vehicles.	No	No	No	No	N/A
Disability	Traffic calming would assist those	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people	with certain disabilities to cross the road.					
Race Black & Minority Ethnic people	No	No	No	No	No	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No	No	No	N/A
Religion or belief	No	No	No	No	No	N/A
marriage and civil partnership	No	No	No	No	No	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities	Traffic calming will help carers who assist those who may be more concerned about crossing and walking alongside busier roads with	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
as a carer; people disadvantaged by economic or social background	poorly parked vehicles.					

5. Summary:

n.	Summarise below how much you are requesting	£60,000		
	CIL	£60,000		
	S106 (complete table below)	£0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 10: AC1PO4 Signage for Elgin Park / Lower Redland Road junction

Section 2a. Name of your group or organisation: Bristol City Council – City Transport / Road Safety and Local Engineering
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Concerns have been flagged regarding the number of people disobeying the no entry at the junction of Lower Redland Road with Elgin Park. This poses significant risks to children/adults outside nearby St John’s Primary School. The full details of the scheme have not yet been determined however all traffic schemes are subject to a design process that includes public consultation, EQIA and in some cases Statutory Advertisement.

This might include all of, a combination of or similar treatment to achieve the same outcome as:

- Additional signage to highlight the no entry and cycle contraflow;
- Junction treatment such as coloured surfacing to highlight the pedestrian crossing route, cycle contraflow and emphasise the no entry.
- Kerb realignment / introduction of a splitter island to reduce junction width and provide safe route for cyclists.

Other options may be considered as a result of further local consultation but will be limited by the budget allocated. Due to the current costs of inflation for construction, proposals may have to be scaled back during the life of the project.

ii. where will it be delivered?

Elgin Park / Lower Redland Road, Clifton Down

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations. The provision of junction improvement measures will improve the safety of all users of the roads and reduce both the volume and impact of through traffic on the local community.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to reduce the amount of traffic ignoring the no entry making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved Road Safety	Less complaints about road safety	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

<i>200 words maximum</i>

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	BCC			
Have you got their permission to deliver this project?	Yes	✓	No	

If “yes” please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk
If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2022/23	2022/23	2023/24						
Key Milestones:	Receive funding Q3	Design and consultation	Construction & build						

Section 4d. Project Delivery Budget

A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Scheme delivery		10000							10000
A. Total Project Capital Totals	0	10000	0	0	0	0	0	0	10000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)		10000	0	0	0	0	0	0	10000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The budget requested should be sufficient to deliver some improvements in the area however, it could be tight when the current rates of inflation are taken into account. Therefore, any reduction in the budget will add additional pressure and will mean that the project would need to be scaled back and may not deliver some of the improvements sought. There may also be a need to return to the AC in future to get additional funding allocated.
30%	The project would need to be scaled back more significantly and may not deliver all the improvements sought.
50%	The project would be unlikely to deliver improvements sought, and only addition signs might be possible

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	N/A
Age Older and young people	Improved pedestrian and cycling facilities and access will be of particular benefit to children and older people who may be more concerned about crossing and walking alongside	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	busier roads and faster traffic.					
Disability Disabled people	Improved crossings would assist those with certain disabilities to cross the road.	No	No	No	No	N/A
Race Black & Minority Ethnic people	No	No	No	No	No	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No	No	No	N/A
Religion or belief	No	No	No	No	No	N/A
marriage and civil partnership	No	No	No	No	No	N/A
Other relevant communities of interest	Improved crossings would help carers who are assisting those with certain disabilities to cross	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	or travel along the road .					

5. Summary:

n.	Summarise below how much you are requesting	£10,000
	CIL	£10,000
	S106 (complete table below)	£0

	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project**

Proposal 11: AC1PO5 Enhancement of Road Safety and Air Quality - St Johns Primary School

Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities

(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Concerns have been raised about the safety crossing Lower Redland Road by all ages and abilities in the vicinity of St John's church of England V.C. Primary School as well as the air quality for pupils/teachers and local residents.

The full details of the scheme have not yet been determined however all traffic schemes are subject to a design process that includes public consultation, EQIA and in some cases Statutory Advertisement.

This might include all of, a combination of or similar treatment to achieve the same outcome as:

- Limited footway widths preclude a series of bollards along the footway outside the school however removable bollards at the school gate are possible
- A footway buildout opposite could prevent vehicle parking at the informal crossing location.

Other options may be considered as a result of further local consultation but will be limited by the budget allocated. Due to the current costs of inflation for construction, proposals may have to be scaled back during the life of the project.

ii. where will it be delivered?

Lower Redland Road in the vicinity of St John's church of England V.C. Primary School, Clifton Down

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
i. the provision, improvement, replacement, operation or maintenance of infrastructure: Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations. The provision of junction improvement measures will improve the safety of all users of the roads and reduce both the volume and impact of through traffic on the local community.
And/Or:
ii. address the demands that development places on the Area Committee area: <ul style="list-style-type: none">• Describe the demands placed by development that this project is addressing:• What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)
iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver? This will aim to reduce inappropriate parking making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved Road Safety	Less complaints about road safety	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	NA
LGBT people	NA
Disabled people	NA

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership	
Who owns the land or resources your project will impact on?	BCC

Have you got their permission to deliver this project?	Yes	✓	No	
If “yes” please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk			
If “no” please state when you will know .				
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2022/23	2023/24	2024/25						
Key Milestones:	Receive funding Q3	Design and consultation	Construction & build						

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The budget requested should be sufficient to deliver some improvements in the area however, it could be tight when the current rates of inflation are taken into account. Therefore, any reduction in the budget will add additional pressure and will mean that the project would need to be scaled back and may not deliver some of the improvements sought. There may also be a need to return to the AC in future to get additional funding allocated
30%	The project would need to be scaled back more significantly and may not deliver all the improvements sought.
50%	The project would be unlikely to deliver improvements sought, and only removable bollards would be possible

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Women & girls						
Age Older and young people	Improvements to the footway will be of particular benefit to children and older people who may be more concerned about crossing and walking alongside busier roads with poorly parked vehicles.	No	No	No	No	N/A
Disability Disabled people	Improving parking behaviour would assist those with certain disabilities to cross the road	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	and access the school.					
Race Black & Minority Ethnic people	No	No	No	No	No	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No	No	No	N/A
Religion or belief	No	No	No	No	No	N/A
marriage and civil partnership	No	No	No	No	No	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer;	Improvements to the footway will help carers who are assisting those who may be more concerned about crossing and walking alongside busier roads with poorly	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
people disadvantaged by economic or social background	parked vehicles, and using wheelchairs.					

5. Summary:

n.	Summarise below how much you are requesting	£10,000		
	CIL	£10,000		
	S106 (complete table below)	£0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 12: AC1PO10 Arlington Gardens accessibility works

Section 2a. Name of your group or organisation:

Bristol City Council – Parks and Green Spaces, on behalf of Oakfield Residents' Association.

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities

(less than 100 words)

Bristol City Council – Parks and Green Spaces, on behalf of Oakfield Residents' Association.

This application is supported by Cllr Tom Hathway.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Repairing the 3 damaged access points to Arlington Gardens and re-laying the paths within into a new border. To be accessible for people of all physical abilities, needs and ages, and to prevent flooding rainwater damage from the highway. This project will benefit the entire local community.

ii. where will it be delivered?

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

iv. the provision, improvement, replacement, operation or maintenance of infrastructure:

Conversion of large houses into flats or houses in multiple occupation has significantly increased the population density in the area, with increased associated traffic. Most properties locally do not have access to a garden; Arlington Garden is the only green open space in the immediate area open to the public.

And/Or:

ii. address the demands that development places on the Area Committee area:

- **Describe the demands placed by development that this project is addressing:**
- **What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)**

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
07/01235/120 to 124	£4,111.47	?	for the provision of improvements to Parks and Open Spaces within one mile of 120 to 124 Hotwell Road
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
07/01235 / 120 to 124 Hotwell Road, Hotwells has £4,111.47 for the provision of improvements to Parks and Open Spaces within one mile of 120 to 124 Hotwell Road. This site is 0.9 miles away.			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence

Outcome 1	Increase Park user numbers, including active use of new facilities	Numbers of adults and children using the Park	Survey and social media positive feedback with engaged community.
Outcome 2	Park users happy with park provision	Numbers of people using the Park	Survey positive feedback from social media with engaged community.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

As the only local green open space, Arlington Garden is a vital community asset for the maintenance of mental health and wellbeing. Due to access issues, and flooding damage from the highway, local people with mobility difficulties and prams are unable to access the Garden; this proposal will remedy this.

Provision of a fully accessible outdoor space to help with mental health and wellbeing.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The proposal has been initiated by the local community, through the Friends of Group and local Councillors

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Parks and Green Spaces		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Accessibility works	£12,995	£ 7,389	£4,111			£ 1,495	Not identified	2023	£12,995
A. Total Project Capital Totals	12995	7389	4111.47	0	0	1495	0	2023	12995
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£12,995	£ 7,389	£4,111			£ 1,495	Not identified	2023	£12,995

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2023
50%	Project will not proceed, need to resubmit new proposal in 2023

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Based on costs from previous projects, the budget costing indicates that with additional funding sought, we can provide all items listed.
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The project will improve access around Arlington Garden. This will improve access for most potential users	No	Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community.	The project will improve access to and through the existing green space and in doing so it will fulfil its role as a strategically important and attractive facility for the wider community.	None are anticipated	N/A
Age Older and young people	The project will improve access around Arlington Garden. This will improve access for most potential users	No	There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.	As a free-to-use facility accessible all year round, we would anticipate the new path will attract	None are anticipated	N/A
Disability Disabled people	The improved access will make it possible for greater	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	range of people with different physical abilities to visit the site.			more visitors generally and there is the potential for it to act to foster good relations both		
Race Black & Minority Ethnic people	The new access improvements will be designed to attract all potential users.	No		between people who share a protected characteristic and to improve good relations between different groups in the city.	None are anticipated	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	The new access improvements will be designed to attract all potential users.	No			None are anticipated	N/A
Pregnancy and maternity	The new path will be designed to attract all potential users.	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	<p>The play area directly serves the Clifton Down ward. Within the ward there is a significantly higher population of Jewish 0.6% than 0.2% Bristol average in Bristol generally.</p> <p>The project funding would benefit all communities but the higher numbers of residents that are Jewish suggests there will be a particular positive benefit from the project for those residents.</p>	No			None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
marriage and civil partnership	The new path will be designed to attract all potential users.	No	No		None are anticipated	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	No	No	Parks and green spaces are free to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity, but this is not guaranteed.		None are anticipated	N/A

5. Summary:

n.	Summarise below how much you are requesting			£11,500
	CIL			£7,389
	S106 (complete table below)			£4,111.47
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	07/01235/120 to 124	£4,111.47	No Limit	for the provision of improvements to Parks and Open Spaces within one mile of 120 to 124 Hotwell Road

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; in particular whether to fund the additional £1,495 indicated as an unfunded shortfall in the budget; any conditions which it might want to place on the project

Proposal 12: AC1PO6 AC1PO8 TreeBristol – street and park tree planting

<p>Section 2a. Name of your group or organisation: TreeBristol – Bristol City Council</p>
<p>Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)</p>

Bristol City Council and their partners aim to plant as many trees as possible in the Local Authority Area. Bristol's One City Action Plan has the Environmental Objective of doubling the tree canopy in the city by 2046 and becoming carbon neutral by 2030.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Tree planting across the AC Area using CIL. 16 trees requested by local Tree Champion, Stephanie French, on behalf of local residents, Bristol Tree Forum and Local Councillors (AC1PO8). 3 further trees requested by Helen Furber on behalf of The Henleaze Society (AC1PO6).

Tree Bristol utilises private sponsorship, Corporate sponsorship and development funding (s106 and CIL), to fund tree planting. Tree planting contributes to both of the One City targets as well as many other attendant benefits such as habitat creation for wildlife, pollution absorption and reducing the urban heat island effect

ii. where will it be delivered?

Various sites across – Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

2021. the provision, improvement, replacement, operation or maintenance of infrastructure: Planting of these trees will enhance the green infrastructure of the local area. It will contribute to the One City targets of carbon neutrality by 2030 and doubling Bristol's tree canopy by 2046.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This project will plant 19 trees in the following locations:

AC1PO8:

WARD:	LOCATION:	TPL no:	Species
Westbury-on-Trym & Henleaze	Southfield Road	200001.5	Prunus serrula (Tibetan cherry)
Westbury-on-Trym & Henleaze	Coombe Lane	200001.5	Acer campestre SW (field maple)
Westbury-on-Trym & Henleaze	Coniston Avenue	200007.5	Malus trilobata (maple-leaved crab apple)
Stoke Bishop	Cedar Park	200002.5	Liriodendron tulipifera fast. (tulip tree)
Stoke Bishop	Mead Way	200013.5	Tilia cordata Greenspire (lime)
Stoke Bishop	Branscombe Road	200001.5	Sorbus aucuparia SW (rowan)
Stoke Bishop	Sea Mills Square	200013.5	Prunus Tai-haku (great white cherry)
Stoke Bishop	Omerod Road	200007.7	Prunus Sunset Boulevard (cherry)
Stoke Bishop	Mead Way	200006.5	Tilia cordata Greenspire (lime)
Avonmouth & Lawrence Weston	Grove Leaze A/A	200009.5	Nothofagus Antarctica (southern beech)
Avonmouth & Lawrence Weston	Grove Leaze A/A	200010.5	Nothofagus Antarctica (southern beech)
Avonmouth & Lawrence Weston	Portway	200231.5	Acer platanoides (Norway maple)
Stoke Bishop	West Parade	200011.6	Prunus Pandora (cherry)
Avonmouth & Lawrence Weston	Portway	200236.5	Pyrus calleryana Chanticleer (pear)
Avonmouth & Lawrence Weston	Kings Weston Ave	200103.5	Acer campestre WC (field maple)
Avonmouth & Lawrence Weston	Grove Leaze A/A	200007.5	Nothofagus Antarctica (southern beech)

AC1PO8:

WARD:	LOCATION:	TPL no:	Species
Westbury-on-Trym & Henleaze	Devonshire Road	200028.5	Amelanchier lamarckii RH (serviceberry)
Westbury-on-Trym & Henleaze	Devonshire Road	200015.5	Amelanchier lamarckii RH (serviceberry)
Westbury-on-Trym & Henleaze	Old Quarry Park	TBC	TBC

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase canopy cover in AC area	Percentage of canopy cover	Tree audits using i-Tree methodology & satellite imagery
Outcome 2	Contribute to cleaner air	NO2 and SO2 measurements	Annual measurements by Environment Agency
Outcome 3	Improved satisfaction in local environment	QoL indicators	Improved Environment QoL survey scores

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. Equalities-led organisations:

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum
 All planted locations are assessed and those impacting on accessibility guidelines as laid out in the Equalities Act 2010. Those that don't meet the criteria, (eg. Street tree locations that are in adopted highways of less than 1.8m thus impeding access to wheelchairs, mobility scooters and pushchairs), are rejected and alternatives sought.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

All groups, residents and businesses in the immediate area of new planting sites are consulted with site maps and rationale for planting. Tree Bristol will encourage local people along to plant where safe to do so ie. In parks and green spaces. (planting in the highway is not suitable for volunteer planting due to risk assessment highlighting health & safety risk.)

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Shaun Taylor (Highways) / Richard Fletcher (Parks) Tel: 0117 9222404 / 0117 9223896 Email: shaun.taylor@bristol.gov.uk / Richard.fletcher@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

TreeBristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a two year follow-on maintenance programme to ensure establishment. Trees are guaranteed for two years and will be replaced free of charge in case of failure.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023 onwards
Key Milestones:	Final tree locations plotted.	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
A. Total Project Capital Totals	19,791.54	19,791.54	0.00	0	0	0	0	0	19,791.54
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	19,791.54	19,791.54	0.00	0	0	0	0	0	19,791.54

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	NA
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls						
Age Older and young people						
Disability Disabled people						
Race Black & Minority Ethnic people						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or belief						
marriage and civil partnership						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background						

5. Summary:

n.	Summarise below how much you are requesting	£19,791.54		
	CIL	£19,791.54		
	S106 (complete table below)	£0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

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Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project**

10. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.